

Cabinet

Friday, 1 July 2022, 10.00 am, County Hall

Membership

Councillors:

Cllr Simon Geraghty (Chairman), Cllr Marc Bayliss, Cllr Adrian Hardman, Cllr Marcus Hart (Vice Chairman), Cllr Adam Kent, Cllr Karen May, Cllr Richard Morris, Cllr Tracey Onslow, Cllr Andy Roberts and Cllr Mike Rouse

Appendices Supplement

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All the above reports and supporting information can be accessed via the Council's website [here](#)

Date of Issue: Wednesday, 22 June 2022

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2021/2022

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Draft Annual Financial Report and Statement of Accounts

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Worcestershire County Council Annual Financial Report 2021/22

Leader's Introduction

2021/22 saw the county continue to work together as One Worcestershire to support the recovery of residents and businesses from the COVID19 pandemic and I would like to thank all of our staff, partners and communities for their enormous effort in our collective response to this global challenge.

In addition to supporting the county's recovery from the pandemic, Councillors and Staff have worked hard to deliver improvements against our corporate priorities. We have maintained strong financial control throughout the year to return a £1.336 million underspend, that is within 0.4% of our budget. Some notable successes included:

- The removal of the Statutory Direction for Children's Services as a result of improvements in delivery and outcomes through Worcestershire Children First.
- Significant progress in highways and congestion cutting programmes, with £22 million spent on schemes, including Worcester Southern Link Road, the new A38 roundabout at Upton-upon-Severn and Hoobrook roundabout in Kidderminster.
- Continued enhancements in digital connectivity through the Superfast Worcestershire Programme; with a further £2 million spent ensuring over 98% of residential and business premises are able to connect to a superfast broadband service allowing people to work, access education and services from home and connecting business sites across the county.
- Keeping Worcestershire's roads moving and safe for motorists over the winter months with the Council's fleet of gritters spreading 5,341 tonnes of salt to cover 69,972 miles and

ensuring that vaccination sites could be accessed safely throughout the winter period.

- Responding to a 15% increase in Adult Social Care contact demand in the year, using new ways to reach service users and reducing response times to ensure individuals are safe and have access to the right advice, information and support needed.
- Investments to support the resilience and capability of our IT and Digital Service, completing the implementation of IT systems aligned with the Council's Collaboration Strategy to enable effective collaboration both inside the Council and with external partners.
- Spending £10 million on improvements to existing cycle and walking networks to connect residents and encourage the use of alternative modes of transport for journeys.
- We spent £1 million on significant reduction in carbon emissions through improvements such as making Council buildings more energy efficient through better insulation and lighting, switching street lighting to more efficient LED lamps and investment in renewable energy, including solar panels and renewable heating systems in some Council buildings, as well as planting more Worcestershire Woodlands.

Looking forward to 2022/23 and beyond, we will continue to face financial pressures and therefore it is important we are continuing to strengthen our financial resilience and controls; as well as a strong focus on our refreshed Corporate Plan for 2022-27 sets out the vision and priorities for the organisation and wider county over the next five years.

Simon Geraghty

Leader of Worcestershire County Council

Chief Executive's Introduction

In my fourth year as Chief Executive, Councillors and Staff have worked tirelessly to deliver services to support the County's recovery from the pandemic and I would therefore like to start by thanking all those who have contributed to the improvements made in 2021/22 which have seen us strengthen the local economy, support vulnerable adults and children and help residents and service users return to a normal way of life.

The Leader's Foreword covers many of the Council's outputs for our residents and businesses which have been delivered by teams through smarter ways of working; supported by investment and developments in IT systems and structures to enable effective collaboration through hybrid working models.

I am extremely proud of staff for the continued excellent delivery of services in 2021/22 whilst supporting recovery from the pandemic across the County.

Our Adult Social Care teams have worked collaboratively with colleagues in the NHS and partners during 2021/22 to support recovery plans and ensure that patients can be safely discharged back into communities with appropriate onward care. Grants of over £31 million have been used to support providers of care in the community: to recruit and retain care workers, for infection prevention and control and to support the Covid-19 vaccination programme.

Commissioning teams have worked hard to respond to increases in demand for care of the County's vulnerable adults, establishing joint working arrangements and relationships with community service leads to develop the support to residents that can be offered by the voluntary sector and the use of technology in the home as part of

our maintaining independence, well-being and connection programme of work.

Worcestershire Children First returned a surplus of £0.1 million in its second full year of trading. In November 2021, the Department for Education confirmed removal of the Statutory Direction with their involvement progressing to a period of 'support and supervision' in line with all authorities who exit formal intervention. This is extremely positive news for children and families across the

County and reflects the Council's commitment to safeguarding and improving outcomes for all children in Worcestershire.

During 2021/22 a number of the Council's back-office functions including Property and Facilities Management and Accounts Payable and Accounts Receivable were successfully insourced. This will facilitate the delivery of further efficiencies and savings in future years.

We are continuing to invest in our staff through improvements in our Workforce Strategy and investment in the development and well-being of staff.

Going forward, the Council's priorities are to deliver improvements across the four key areas of the Corporate Plan with a balanced budget, supported by a strong financial base.

Paul Robinson
Chief Executive

Chief Financial Officer's Narrative Report

Worcestershire is a County with a proud heritage. Home to nearly 600,000 people; with a mix of urban and rural communities and a thriving economy.

In a year of continued challenge, the Council has played a vital role in supporting the residents and businesses of Worcestershire in their recovery from the social and economic impact of the pandemic, whilst successfully delivering the Council's services. The Council has continued to make arrangements to secure economy, efficiency and effectiveness in the use of resources; supporting informed decision making and managing key operational and financial risks to deliver corporate objectives and safeguard public money.

Through robust financial monitoring and prompt management action to allocate resources, the County Council achieved a small underspend of £1.3 million against its net £355.5 million budget (0.4%). The following table shows the final outturn position for each Service area; comparing actual net expenditure with approved budget. This outturn position is reconciled to the figures shown in the Comprehensive Income & Expenditure Statement in Note 2: Expenditure and Funding Analysis and discussed in the following pages.

Service area	Budget £m	Outturn £m	Variance £m
People – Adults	133.691	133.702	0.011
People – Communities	20.131	19.409	(0.722)
People – Public Health	(2.389)	(2.375)	0.014
Children's Services/WCF	106.791	106.791	0.000
Economy & Infrastructure	55.349	55.104	(0.245)
Commercial & Change	7.465	6.672	(0.793)
Chief Executive/HR	1.098	0.850	(0.248)
Sub Total: Services	322.136	320.153	(1.983)
Corporate Savings Target	(1.500)	0.000	1.500
Finance /Corporate Items	34.895	34.042	(0.853)
Total	355.531	354.195	(1.336)

School Balances overall increased by £2.0 million during the year to a net surplus of £5.9 million. This net position comprises 23 schools in deficit (£9.9 million) and 93 schools in surplus (£15.8 million). School's funding remains an area of concern and the Council and Worcestershire Children First are working to support schools in achieving their financial plans as well as lobbying Central Government. The non-schools Dedicated Schools Grant (DSG) will carry forward a deficit of £11.3 million (£6.5 million deficit at 31 March 2021); this increase is largely due to unfunded SEND and High Needs demand arising from statute changes in 2014. This will continue to be carried forward and offset against future DSG income.

COVID-19 Funding and Expenditure

The Council had £70.4 million of Covid-19 related grant income available for use in 2021/22; this comprised £46.9 million received in 2021/22 and £23.5 million brought forward from 2020/21. The majority of these grants were awarded for specific purposes and those relating to Adult Social Care allocated directly to care providers. Unspent grants of £17.9 million will be carried forward to support vulnerable individuals as well as households and businesses in most need in 2022/23 as the recovery continues.

Financial Resilience and Sustainability

The Worcestershire Pension Fund has continually looked to develop and improve its approach to Responsible Investment and conducted an Environment, Social and Governance (ESG) audit last year which included mapping the Fund's entire portfolio to the United Nations' sustainable development goals (SDGs). The Fund took an initial focus on transitioning out of our passive mandates with the greatest carbon footprint. This has resulted in the Fund's overall listed market portfolio now being 28% more carbon efficient than the benchmark. To build on this the Fund is looking to transition a further £200 million (6% of its portfolio) from its passive mandates into active sustainable equity funds by May 2022 and continues to have this area as a key focus for action.

Looking forward, there continues to be uncertainty regarding the levels of funding from central government from 2023/24 onwards. In addition to the long-awaited implementation of the fair funding review and a reset of the business rates baseline, the current national financial pressures in respect of pay and price inflation are

likely to have a significant impact on the Council's medium-term financial plan.

To support financial resilience, the Council has adopted a prudent approach to the management of reserve balances and continues to increase reserves available to ease the impact of pressures in future years. We will review our medium-term financial plan during 2022/23, taking account of the need to support the most vulnerable individuals in society, by identifying savings and reductions in spend and increasing income to improve outcomes for the residents and businesses of Worcestershire. To meet the challenges facing the County, it is imperative that we continue to put effective financial governance and competence at the core of decision making to deliver a strong, resilient and sustainable financial position. This strive is reflected in the Annual Governance Statement.

Finance staff continue to work closely with key stakeholders and our external auditors Grant Thornton to ensure an efficient close-down process and produce the statutory accounts within statutory deadlines, and I express my thanks for their hard work.

Further in-depth highlights of the 2021/22 Statement of Accounts are contained in the Finance and Performance Review section that follows.

Michael Hudson LLB(Hons), LL.M, CPFA

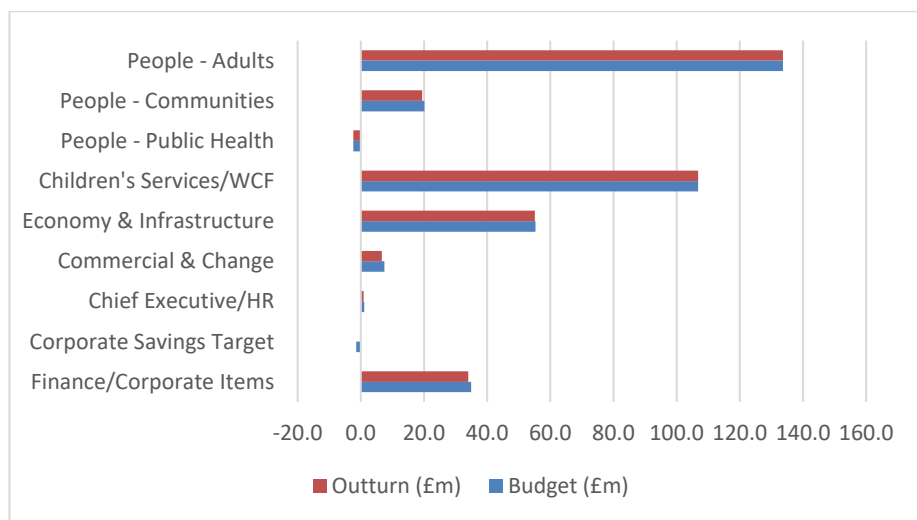
Chief Financial Officer

Finance and Performance Review

2021/22 Financial performance

The County Council's net budget for 2021/22, excluding Covid-19 grants, was £355.5 million.

In line with budget monitoring throughout the year, the County Council underspent its £355.5 million budget by £1.3 million (0.4%) in 2021/22, with pressures in People and Children's Services, arising mainly due to Covid-19, being largely offset by the use of grant funding received during the year. The graph below gives details of the outturn position by directorate, before technical adjustments.



The key financial and performance information for each directorate is detailed in the following paragraphs.

People Services - Adults

As reported and forecast during 2021/22 the Adult Social Care service delivered a broadly break-even position against its £133.7 net million budget. Demand has continued to increase over the year and the outturn position has been achieved through the one-off use of Covid-19 grants including infection control and the general Covid-19 grant as well as an increase in fees and charges and income generated in partnership with the CCG.

People Services – Communities

The Communities budget returned a £0.7 million underspend largely as a result of the application of one-off grant income to fund activities linked to Covid-19 recovery, as well as additional income in the last quarter relating to Registrations and utilisation of additional Public Health Grant to support activities relating to Children's Services and our Here to Help Offer.

Children's Services

The Council's Children's Services budget achieved a break-even position for 2021/22. This budget mainly comprises the contract payment to the Council's wholly owned subsidiary Worcestershire Children First (WCF).

Children's social care placements demand and costs continued to increase in 2021/22, resulting in an overspend of £1.8 million largely attributable to increases in both the number of placements and their costs during the year; the impact of some latent demand from Covid-19. This overspend was offset by one-off underspends across the Company to mitigate these pressures.

The continuing increasing cost and demand of high needs provision, alongside changed in the 2014 Children and Families Act, has placed significant pressure on the Dedicated School's Grant (DSG) funding as well as the Council. The overall DSG deficit at 31 March 2022 is £11.3 million and this will be carried forward against future DSG income. The Council continues to work with schools to optimise pressures within funding, whilst lobbying Central Government for the issue to be addressed nationally.

Economy and Infrastructure

The directorate has delivered a small underspend of £0.3 million on its £55.4 million budget after one-off Covid-19 adjustments. The outturn though does include overspends in Transport Planning, Development Control, as well as Contracts and Structures due to the need to undertake essential work in areas where the Council has experienced issues with recruitment. Additional costs were again incurred in 2021/22 to respond to winter pressures including storm damage and drainage issues. This additional expenditure has been offset by additional income generation within the areas of Passenger Transport and Network Management.

Commercial and Change

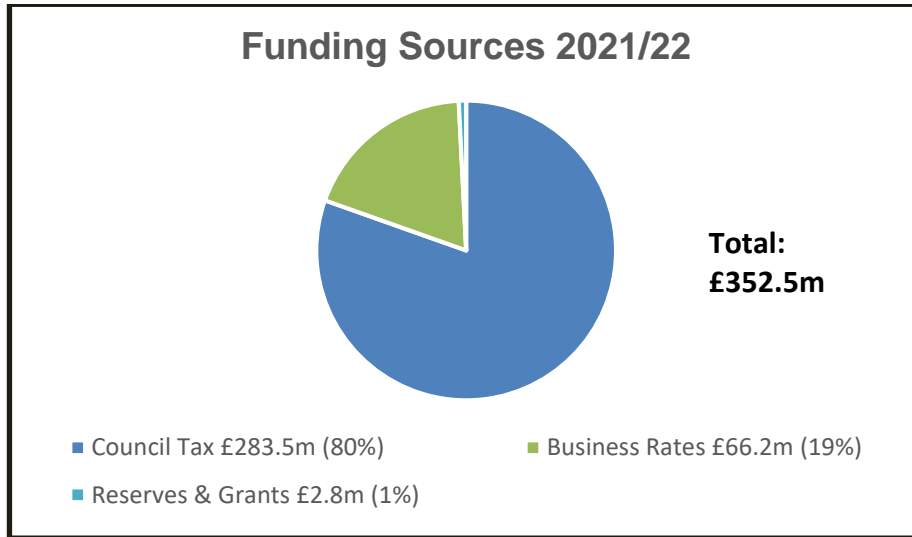
The directorate has delivered an underspend of £0.8 million (11% of its budget) as a result of underspends on Property Services including utilities savings and reduced expenditure on planned and reactive maintenance.

Finance, HR & Chief Executive

Finance and Corporate budgets achieved a total underspend of £5.5 million mainly as a result of positive variances in debt interest costs and financing transactions which has enabled the Council to increase contributions to Earmarked Reserves to strengthen future financial sustainability.

Funding sources

The Council's core revenue expenditure was funded by a combination of locally raised funds and resources allocated from central government.



The Council Tax Band D equivalent was set at £1,343.83, which included £129.15 relating to the ring-fenced Adult Social Care precept.

Services also received funding from specific grants, contributions and fees and charges. Key grants continue to be the Improved Better Care Fund, Public Health Ring-fenced Grant and Dedicated Schools Grant.

Impact on the Council's Assets and Liabilities

The value of our property plant and equipment has increased by a net £62.2 million in 2021/22. This is made up of a net £87.8 million

expenditure and increase in valuations offset by £25.6 million of disposals, including five schools which have converted to academy status during 2021/22 (transferred at nil consideration).

We secured £1.5 million of capital receipts which have helped us manage our borrowing requirement and fund transformation. At the same time, we are reporting a further £5.4 million of assets held for sale.

The County Council's pensions liabilities have increased by £31.2 million which is mainly due to increases in the current service costs and interest on the pension liabilities.

We continue to improve our income management and debt collection processes as part of our Finance Improvement Programme, working with strategic partners, with support from colleagues in legal services to facilitate the efficient resolution of queries in respect of debts that are over 30 days old. We report collection rates and progress on a quarterly basis to the Audit and Governance Committee. In response to changes in the aged profile of debtor balances at 31 March 2022, we have increased our impairment allowance by £0.8 million: comprising trade debtors by £0.4 million with a further £0.4 million increase in respect of Adult Social Care debt. The County Council has reviewed the recoverability of debtor balances at 31 March 2022 and has applied a professional judgement to reflect any additional risk to collection.

Performance in respect of our time to pay creditors continues to be high (99% of all creditors paid within 30 days). The reported decrease of our trade creditors at 31 March 2022 by £30.2 million is mainly related to the timing of payments at the year end.

Our earmarked and other usable reserves have increased over the year by £36.6 million to £238.3 million. This reflects the strong financial controls, corporate savings and the improved performance of business rate income despite the continued economic impact of the pandemic in 2021/22.

Financial risks and our reserves

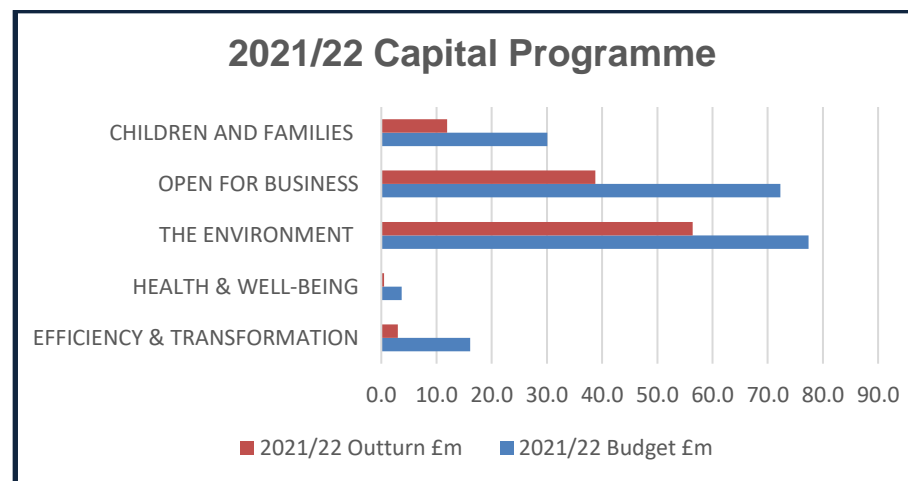
Up until a few years ago the Council faced a risk due to underlying cost pressures, use of specific grants and planned use of reserves reducing our earmarked reserves. Our strong financial management is now starting to see that trend reversing. Our General Fund Reserve balance at 31 March 2022 increased by £1.3 million to £14.3 million. Looking forward, the total reserves available are £157.7 million, as noted in the table below:

	Balance at 31 March 2021	Transfers out	Transfers in	Balance at 31 March 2022
	£m	£m	£m	£m
Corporate Priority Reserves	47.9	(13.5)	20.8	55.2
Grant Reserves	17.3	(2.9)	31.5	45.9
Corporate Funding/Insurance	31.7	(2.5)	14.2	43.4
Schools Reserves	4.0	(4.0)	5.4	5.4
PFI Reserves	13.8	(12.0)	6.0	7.8
Total	114.7	(34.9)	77.9	157.7

Capital Programme

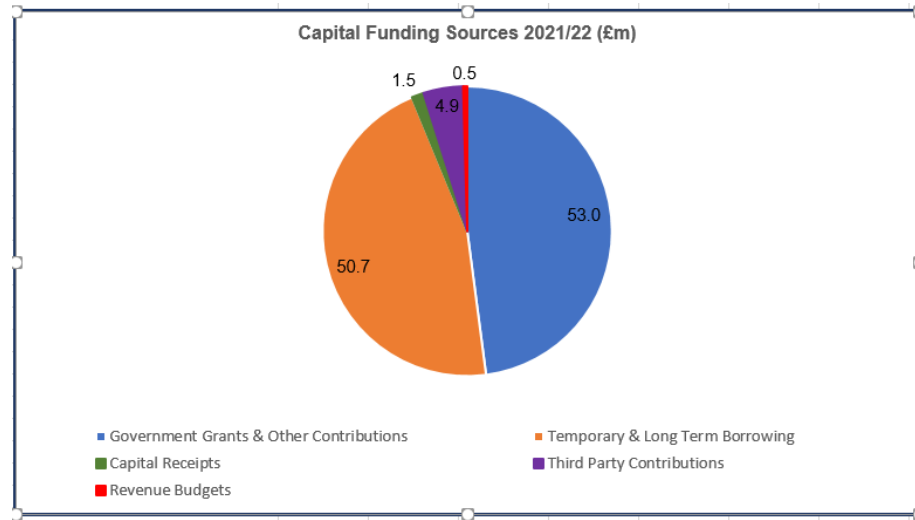
The capital programme for 2021/22 to 2023/24 and beyond totals £345.6 million, with £73.4 million in 2022/23. Expenditure is most significant in the Economy & Infrastructure Directorate which

includes infrastructure support for Open for Business and highway footpath and street-lighting priorities.



The more significant schemes include congestion cutting as well as highways maintenance and resurfacing works across the whole County area. There were specific improvements around the A38 near Bromsgrove, the new A38 roundabout at Upton-upon-Severn, Pershore northern access roads, phase 4 of Worcester Southern Link Road, Hoobrook roundabout in Kidderminster, Kepax footbridge in Worcester and Malvern Hills Technology Park.

Funding for capital schemes comes mainly from Government grants, usually for specific developments, and borrowing, as shown in the following pie chart:



Impact on Treasury Management and cash flow

Our short-term borrowing has increased by £6.9 million whilst our long-term borrowing has decreased by £46.6 million. This reflects our strategy of reprofiling our borrowing and is in line with our Treasury Management Strategy. All of our Treasury Management activities are reported separately and regularly to Cabinet and Council. All transactions have been completed in accordance with our Treasury Management Strategy for the year.

Delivering the Corporate Plan

The Council's 2017-22 Corporate Plan – Shaping Worcestershire's Future, sets a clear vision and four distinct priorities for the organisation and wider partnership to focus on delivering. This is set out alongside a revised way of working, moving towards financial self-sufficiency and encouraging those individuals, families and communities who can do more for themselves, enabling limited resources to be targeted on protecting the most vulnerable in society. Regular public engagement has consistently highlighted the following important aspects to consider when allocating resources:

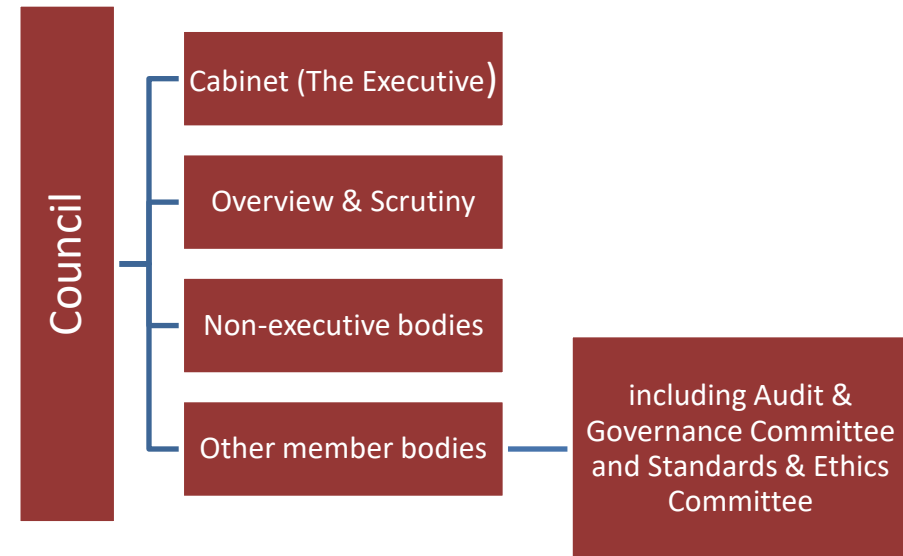
- Safeguarding vulnerable young people, particularly those in or leaving care to ensure they are safe and can make the most of the opportunities they have
- Protecting vulnerable older people, particularly those with physical, learning and mental health difficulties
- Maintenance of the highways.

Political structure

The County Council is run by 57 elected Councillors who are responsible for making sure that the services we provide meet the needs of residents and those who work in the county. They do this by setting the overall policies and strategies for the County Council and by monitoring the way in which these are implemented.

Full Council meetings are held regularly throughout the year. Council is responsible for agreeing the main policies and priorities for all services, including the County Council's budget. Cabinet is responsible for most day to day Council decisions. The Leader of the Council, Simon Geraghty, appoints councillors to the Cabinet

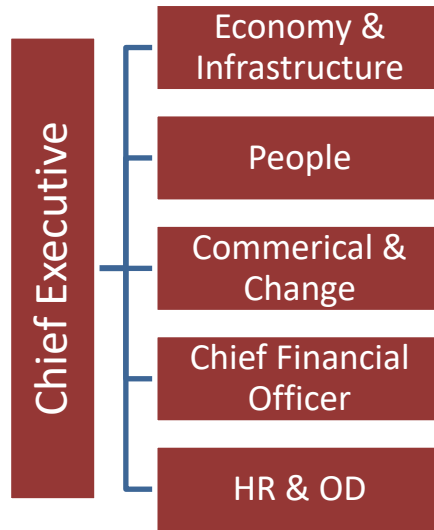
and these Cabinet members have specific areas of responsibility. There are currently nine members of Cabinet. Cabinet makes its decisions in line with overall policies, priorities and budget. All of its decisions are made in accordance with governance arrangements and details of Cabinet meetings are available on the County Council website in the County Democracy and Councillor Information section. The work of Council is supported by a number of other committees:



Further information about the County Council's governance arrangements can be found on the County Council website in the

Council, Democracy and Councillor Information section and in the Annual Governance Statement which forms part of this document.

The County Council is operationally managed by the Strategic Leadership Team, comprising the Chief Executive, directors from the three directorates and the Chief Financial Officer.



The County Council's refreshed Corporate Plan 2022-27 will continue with the four priorities to build on progress made in recent years to drive improvements for the County to 2027.

Looking ahead

The 2022/23 budget was approved at Council on 17 February 2022 with the detailed proposals presented to Cabinet on 3 February 2022.

This budget and Medium-Term Financial Plan was approved taking account of the Council's approach to supporting recovery from the Covid-19 pandemic. Future funding levels are uncertain as the Council awaits confirmation from central government of funding for 2023/24 onwards. Further delays to the long-awaited fair funding review and a reset of the business rates baseline as well as the current (2022/23) national financial pressures in respect of pay and price inflation are likely to have a significant impact on the Council's medium-term financial plan.

The Council has refreshed its Corporate Plan in 2022; considering an estimate of national and local economic recovery, alongside confirmation of the extent of any increased cost pressures or reductions in income.

All of this means that maintaining sound and resilient Earmarked Reserves and General Fund Balance is crucial.

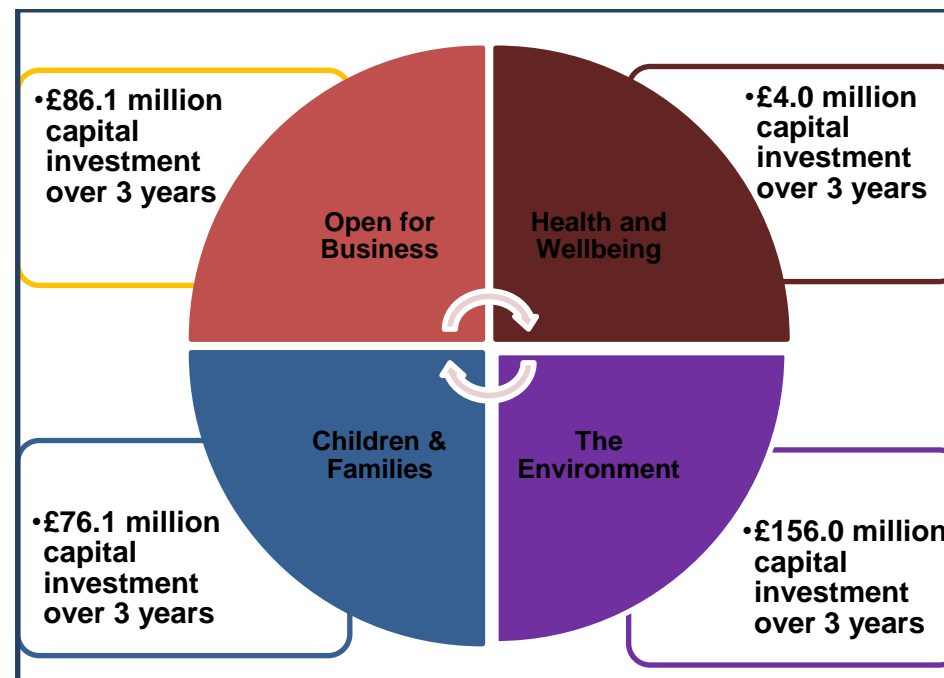
The paragraphs below set out details of the current budget for 2022/23.

Expenditure

The net revenue budget requirement for 2022/23 is £373.2 million. That is a net £17.7 million more than 2021/22. However to achieve a balanced budget a programme of efficiency, reform and income proposals totalling £8.0 million was approved by Council in February

2022.

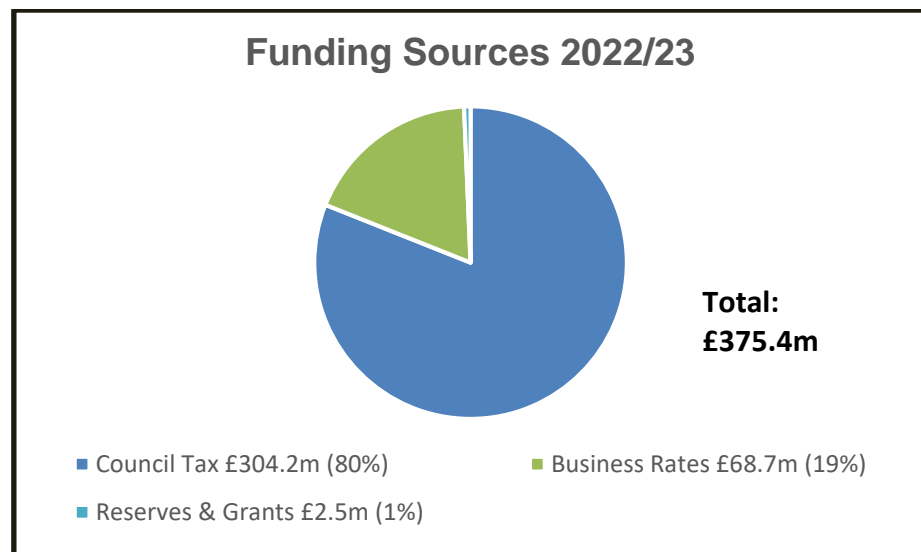
The Medium-Term Financial Plan confirms the commitment to continue to resource the Council's Corporate Plan priorities. It includes a capital programme of £345.6 million to deliver regeneration, infrastructure and other changes during 2022-24.



We are supporting this with a commitment to invest £23.4 million to ensure that the County Council is operating efficiently, new ways of work in a post pandemic environment, including more digitally enabled operations and closer working with our key partners.

Funding

The main sources of the County Council's income are collected locally, with local taxation through Council Tax and the Adult Social Care Precept accounting for 80% of core funding income in 2022/23.



In 2021/22, the County Council and six District Councils plus Hereford and Worcester Fire and Rescue Service formed a pool under the Business Rates Retention Scheme which resulted in a benefit to Worcestershire residents of around £3.0 million.

Medium Term Financial Plan 2022/23-2025/26

The Medium-Term Financial Plan takes account of the Corporate Plan commitment, the cost of providing our services and current central government funding announcements. Our current assumptions will need to be updated during 2022/23 in light of likely levels of Central

Government funding, local taxation income and inflation.

Worcestershire Children First

The County Council's wholly owned subsidiary Worcestershire Children First (WCF) which was launched on 1st October 2019 has returned a surplus of £0.1 million in its second full year of trading, whilst achieving its savings and performance targets.

The County Council has accounted for the activity of Worcestershire Children First through group accounts and these can be found at pages 117 to 127 in the 2021/22 Statement of Accounts.

COVID-19

The Government has continued to issue grants to local government to support recovery activity into 2022/23 and the Council will continue to work with partners, suppliers and Health colleagues to ensure initial financial support is allocated to where it is most needed.

The impact of the pandemic and recurrent expenditure has been considered in the Council's revised Medium Term Financial Plan for 2023/24 and later.

Statement of Responsibilities

This sets out the respective responsibilities of the County Council and the Chief Financial Officer in respect of preparation of the Statement of Accounts.

The Council is required to:

- Make arrangements for the proper administration of its financial affairs and to secure that one of its officers has the responsibility for the administration of those affairs. In this County Council, that officer is the Chief Financial Officer;
- Manage its affairs to secure economic, efficient and effective use of resources and safeguard its assets; and
- Approve the Statement of Accounts.

Responsibilities of the Chief Financial Officer

The Chief Financial Officer is responsible for the preparation of the County Council's Statement of Accounts in accordance with proper practices as set out in the CIPFA/LASAAC Code of Practice on Local Authority Accounting in the United Kingdom (the Code).

In preparing this Statement of Accounts, the Chief Financial Officer has:

- Selected suitable accounting policies and then applied them consistently;
- Made judgements and estimates that were reasonable and prudent; and

- Complied with the Code of Practice on Local Authority Accounting

The Chief Financial Officer has also:

- Kept proper accounting records which were up to date; and
- Taken reasonable steps for the prevention and detection of fraud and other irregularities.

Approval of Accounts

The date that the Statement of Accounts was approved is XX/XX 2022. All known material events that have occurred up to and including this date which relate to 2021/22 or before are reflected in the accounts.

In accordance with Regulation 9(1) of the Accounts and Audit Regulations 2015 I certify that the Statement of Accounts 2021/22 provides a true and fair view of the financial position of the County Council at 31 March 2022 and its income and expenditure for the year 2021/22.

**Michael Hudson, Chief
Financial Officer**

In accordance with Regulation 9(2) b of the Accounts and Audit Regulations 2015 I certify that the Audit & Governance Committee approved the Statement of Accounts 2021/22 on XX/XX 2022.

**Nathan Desmond, Chairman
of the Audit & Governance
Committee**



**Worcestershire County Council
Annual Governance Statement
2021/22**

Introduction

The Annual Governance Statement is a review of our activities to ensure that the County Council is carrying out its functions effectively. This statement explains how the County Council has discharged its governance responsibilities during 2021/22 and the key governance mechanisms in place.

Our risk management process is a key part of our governance arrangements and provides assurance that:

- our business is conducted in accordance with all relevant laws and regulations;
- public money is safeguarded and properly accounted for; and
- resources are used economically, efficiently and effectively to achieve agreed priorities which benefit local people.

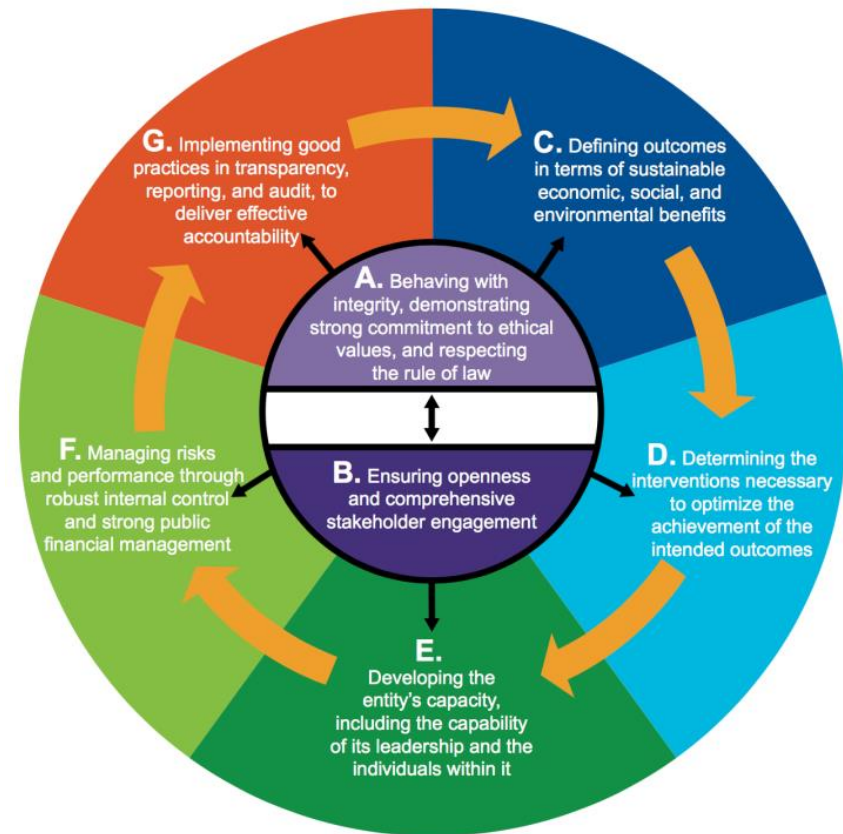
The purpose of the Governance Framework

The County Council is committed to improving governance through a process of continual evaluation and review, delivered through the seven principles of good governance as identified in the Delivering Good Governance in Local Government Framework 2016 and supported by processes which strengthen corporate governance such as the Corporate Risk Management Group.

Our system of internal control is designed to manage risk to a reasonable level and is based on an ongoing process to identify and manage risks to the achievement of policies, aims and objectives, to evaluate the likelihood of those risks being realised, and to manage

them efficiently, effectively and economically. It cannot eliminate all risk of failure but provides reasonable assurance of effectiveness.

This Annual Governance Statement is published in accordance with the CIPFA/SoLACE Delivering Good Governance in Local Government Framework 2016. The Council aims to achieve good standards of governance by adhering to the seven core principles below:



Overview of Governance Framework

The governance framework outlined above has been in place throughout 2021/22 and maintained to the date of the approval of the Statement of Accounts. Key governance arrangements during 2021/22 comprised the following (full detail is provided in the County Council's Constitution).

The Council has a Leader and Cabinet executive model, with the following key responsibilities:

The Cabinet	The Leader and the Cabinet are responsible for all County Council's functions except those required by law or the Constitution to be those of full Council. Executive functions can be discharged, as delegated by the County Council's Constitution to the relevant committee, individual cabinet member or officer.
Audit & Governance Committee	The Committee oversees the audit and corporate governance arrangements of the County Council including annual audit plans and reports of internal and external auditors, the County Council's system of internal control, risk management and prevention and detection of fraud and corruption.
Overview & Scrutiny Committees	The Board's main responsibilities include commissioning work for scrutiny panels and establishing scrutiny task groups to ensure that significant issues are subject to appropriate review and scrutiny.
Standard & Ethics Committee	The Committee ensures that high standards of conduct are maintained by County Councillors and co-opted members by reference to the Council's Code of Conduct.

Functions, powers and duties are delegated to officers by the Council, Leader and Cabinet, with the following key responsibilities:

Strategic Leadership Team	The County Council's Strategic Leadership Team is collectively responsible for ensuring that effective governance arrangements are in place and are subject to regular review. The Team provide leadership, determine policy and uphold expected standards of behaviour.
Chief Officer Group	The Chief Officer Group has collective responsibility for overseeing the implementation of cross organisational strategy and the development and implementation of operational plans, policies,



	procedures and budgets prior to Senior Leadership Team and Committee approval. The Group promotes robust, fit for purpose governance across the County Council.
Head of Paid Service (the Chief Executive)	The Chief Executive is responsible for overseeing policy development and planning, corporate performance, and community leadership, alongside the effective leadership, management and performance of the Strategic Leadership Team.
Assistant Director for Legal and Governance (the Monitoring Officer)	The Monitoring Officer is responsible for maintaining the Constitution and ensuring that functions act in accordance with the Constitution and relevant legal requirements. These arrangements include overseeing the ethical conduct of the Council and the production of associated codes, conventions and protocols.
Chief Finance Officer	The Chief Financial Officer is responsible for the oversight and delivery of financial management arrangements; achieved through a robust financial control framework, financial regulations, standing orders, a scheme of delegation and an independent and objective Internal Audit function.
Chief Internal Auditor and Head of Risk Management	<p>The Chief Internal Auditor and Head of Risk Management is responsible for ensuring effective management of the Council's risks, including evaluating controls and mitigations as part of a risk-based internal audit approach.</p> <p>The Risk and Assurance Manager, supported by the Corporate Risk Management Group, maintains the Corporate Risk Register, monitoring identified risks, controls and mitigating actions. Directorate Leadership Teams monitor and review directorate risk registers and allocate resources to ensure risks management arrangements are effective.</p>
External Audit	External Audit report on the Statement of Accounts and review the Council's arrangements to secure economy, efficiency and effectiveness in its use of resources.

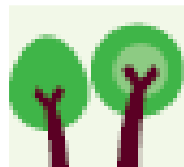
Review of Effectiveness

The review of effectiveness is informed by the work of Chief Officers and senior managers with responsibility for the design and maintenance of an effective governance environment. It is also informed by the work of Internal Audit and the annual opinion provided by the Chief Internal Auditor. The results of the annual review of the effectiveness of the Council's governance arrangements during 2021/22 are set out in the table below and demonstrate how the Council has complied with the seven principles of the CIPFA/Solace Framework. Areas for improvement are included as part of the assessment and a detailed action plan will be developed to ensure that work is undertaken to deliver these improvements. Progress against the plan will be reported to the Audit and Governance Committee on a quarterly basis.

Principle	Assessment of the effectiveness of governance arrangements during 2021/22
<p>Core Principle A: Behaving with integrity, demonstrating strong commitment to ethical values, and respecting the rule of law</p>	<p>Key aspects of the Council's governance arrangements during 2021/22:</p> <p>We have arrangements in place to provide assurance that our values are upheld, and that members and officers demonstrate high standards of conduct and behaviour to comply with laws and regulations.</p> <p>These include:</p> <ul style="list-style-type: none"> • Codes of conduct for officers and members; • The inclusion of ethical values in policies and procedures for all areas; • A complaints procedure ensuring appropriate investigation and response • A Whistleblowing Policy which enables employees and others who have serious concerns about any aspect of the Council's work to come forward and voice those concerns; • A commitment to equality of opportunity for all citizens, in line with the Public Sector Duty as set out in the Equality Act 2010; and • Our Constitution, which sets out the conditions to ensure that all officers, key post holders and members can fulfil their responsibilities in accordance with legislative requirements. Roles, responsibilities and delegated authority for individual Members, the Council, Cabinet and senior officers are documented. • A review of the Constitution has started. • Formal recognition of the Trade Unions in our processes and change.

	<p>Areas where it is recognised that governance arrangements could be further strengthened include:</p> <ul style="list-style-type: none"> • There is a need to regularly review the Council's Constitution and related policies and procedures to ensure that Officer and Member responsibilities are clearly documented and promote a culture of accountability and strong ethical values. As a result of Covid-19 prioritisation a review is needed, this will include improvements to strengthen the monitoring of compliance with legislative and governance requirements should be included in this review with clearly communicated consequences where behaviours do not demonstrate integrity. • Alongside this a need for training of Officers and Members to increase constitutional awareness and individual responsibility for compliance will ensure that these values become embedded in behaviour. • Processes to support the delivery of the Council's ethical values should be strengthened in areas such as Declarations and Registers of Interest, using a model of training and declaration, to promote consistency and transparency. • A review of Members' roles and delegations on boards and companies.
<p>Core Principle B: Ensuring openness and comprehensive stakeholder engagement</p>	<p>Key aspects of the Council's governance arrangements during 2021/22:</p> <p>The Chief Executive, Chief Officer Group and Strategic Leadership Team value and are committed to ensuring every employee is engaged and feedback is sought, listened to and acted upon. There are strong relationships with the Council's recognised Trade Unions and the Council remains committed to building and maintaining strong employee relations. Monthly Staff Briefings are held by the Chief Executive and Senior Leaders.</p> <p>Engagement includes:</p> <ul style="list-style-type: none"> • In response to increased remote working, the Council has strengthened engagement with staff through regular communication from the Chief Executive and at directorate level. The use of Slido enables staff to engage directly with the Chief Executive. • Improvements in technology facilitate hybrid working practices and support the pastoral needs of staff. • Annual Staff Survey. Responses have informed the development of the Workforce Strategy 2021-2024. Wellbeing and career development insight and feedback is shared at mid-year and end of year review points.

	<ul style="list-style-type: none"> • In 2021/22, the Worcestershire Viewpoint Survey 2021 enabled Councillors and officers to engage with members of the local community to receive feedback and monitor public perception in relation to local priorities, satisfaction with Council services and level of engagement. • Feedback from events and surveys help to inform the Council's four corporate priorities: supporting Children and families, promoting Health and Well Being, protecting the Environment and championing Open for Business. <p>Areas where it is recognised that governance arrangements could be further strengthened include:</p> <ul style="list-style-type: none"> • Improved co-ordination of the Council's external inspection and regulatory report framework, to inform assurance and improve information sharing and collaboration across stakeholders. • There is a need for increased clarity, via the review of the Council's Constitution, of elected Member responsibilities relating to engagement and communication with Officers, residents and businesses.
<p>Core Principle C: Defining outcomes in terms of sustainable economic, social, and environmental benefits</p>	<p>Key aspects of the Council's governance arrangements during 2021/22 include:</p> <p>Our Corporate Plan: Shaping Worcestershire's Future 2017-22, identifies four key priorities that help us shape the future vision for Worcestershire and focus the delivery of our services. The refreshed Corporate Plan 2022-27 continues with the Council's priorities building on the progress made in recent years to drive improvements for the County to 2027.</p> <div style="display: flex; align-items: flex-start;"> <div style="margin-right: 20px;">   </div> <div> <p>Open for Business – we have a significant programme of improvements in workforce skills, employment, infrastructure and productivity. We are aiming to become a financially self-sufficient Council and to achieve this aim we are promoting and supporting businesses in the County and those looking to relocate here.</p> <p>Children and Families – we have a strong focus on improving outcomes for the children, young people and families of Worcestershire. We support schools with achieving a good or outstanding rating by Ofsted and facilitating young people achieving five or more good GCSEs and support young people moving successfully into employment. These services are delivered in conjunction with our wholly owned company, Worcestershire Children First.</p> </div> </div>



The Environment - Worcestershire's environment is one of our key features and contributes to enhancing the quality of life for residents and visitors. We are committed to improving our infrastructure networks, including transport and digital technology to support business and encourage investment. We also have a key focus on minimising waste which goes to landfill.



Health and Wellbeing – we are working with local partners to support our residents to be healthier, live longer, have better quality of life and remain independent for as long as possible. Our focus on adult social care aims to keep people with care and support needs as independent as possible by providing choice in how to live their lives.

The Council's Sustainability Policy promotes the principles of sustainable development through: green economy, action to tackle climate change, protecting and enhancing the natural environment and fairness and improving wellbeing. To demonstrate its sustainability policy commitment the Council has committed to:

- Promoting sustainability at a strategic level;
- Lead by example in addressing the Council's operational impacts on the community and environment; and
- Promoting sustainable development throughout the county.

The Council reports on progress through the annual Corporate Environmental Report.

Areas where it is recognised that governance arrangements could be further strengthened include:

- The need for a mechanism to enable transparent and timely performance reporting (to replace the Balanced Scorecard) linked to the priorities and objectives outlined in the Corporate Plan 2022-27.
- A focus on Environmental, Social and Governance arrangements, including specific internal audit assignments and as part of wider deliverables with a focus on measurable outcomes.

<p>Core Principle D: Determining the interventions necessary to optimise the achievement of the intended outcomes</p>	<p>Key aspects of the Council's governance arrangements during 2021/22 include:</p> <p>The County Council's planning process works to support and optimise delivery and identify and mitigate any risks.</p> <ul style="list-style-type: none"> • Each key area of focus identifies several aims and targets and responsibility for achieving these lies with individual directorates, and relevant aims and targets are included in individual service delivery plans. • Risks are managed by the Chief Internal Auditor and Head of Risk Management, supported by the Risk and Assurance Manager and Corporate Risk Management Group. The process has been embedded during 2021/22 with a closer link to the audit programme and an increased focus on identifying emerging risks. • The Council has robust processes in place to support financial planning and sustainability. The budget is informed by the Medium-Term Financial Plan with key risks and assumptions clearly identified and reported to members, supported by a strategy and financial planning process. Budget proposals are subject to review and scrutiny by relevant stakeholders, including elected Members as well as through meetings with Trade Union Representatives and the Schools Forum. In 2020/21, the external audit report identified no weaknesses in the Council's arrangements to ensure financial sustainability and no improvement recommendations were made. • Progress against the Corporate Plan is monitored and reported to councillors on a regular basis. <p>Areas where it is recognised that that governance arrangements could be further strengthened include:</p> <ul style="list-style-type: none"> • Increased strategic engagement with the risk management process, including nominating a strategic lead at SLT level to co-ordinate the identification of risks and mitigating actions, to ensure that strategic decisions are informed by effective consideration of relevant risks. • In addition to improvements in performance monitoring arrangements, there is a need for a robust system of accountability for performance against corporate, financial and management targets.
<p>Core Principle E: Developing the entity's capacity, including the</p>	<p>Key aspects of the Council's governance arrangements during 2021/22 include:</p>

capability of its leadership and the individuals within it

- To deliver our objectives, we rely on our staff to carry on the great work they already do daily which is underpinned by Our People Values:
 - **Customer Focus** - putting the customer at the heart of everything we do
 - **'Can do' Culture** – being proactive to achieve excellence
 - **Freedom within Boundaries** – courage to make constructive change
- Our Workforce Strategy 2021 - 2024 is designed to build a workforce with personal and collective organisational resilience. The strategy is to be used by each Service area to develop their annual workforce plans, supported by their HR Operations Partners
- Mandatory learning is in place for all staff and monitored by directorate leadership teams. The Council has launched a new learning management system for 2022/23, which supports the Workforce Strategy by enhancing the learning experience of staff and enabling greater transparency for employees and managers.
- Our Annual Performance Review Cycle forms a key part of our organisational workforce planning. Employees and line managers meet regularly to plan and monitor progress against personal and organisational objectives and support employee wellbeing. Indicative ratings are recorded at mid-year review point, with formal ratings recorded at end of year performance reviews. 100% of eligible employees had an end of year performance review 2021/22.
- CIPFA published the Financial Management (FM) Code in October 2019. The Code sets out 17 Financial Management Standards against which local authorities are required to perform a self-assessment. The results of the 2021/22 self-assessment will be presented to Audit & Governance Committee in July 2022 and actions to address areas identified for improvement will be implemented during 2022/23.

Areas where it is recognised that that governance arrangements could be further strengthened include:

- The capacity and capability of Members and Officers should be further developed through enhanced arrangements for tailored training relevant to individual roles and responsibilities, with core competencies including finance, HR and decision making at the fore of that.
- There is a need to promote management accountability and communicate consequences for non-compliance in all Council policies.

	<ul style="list-style-type: none"> • The development of audit arrangements to review the effectiveness of the performance cycle and highlight areas for improvement.
<p>Core Principle F: Managing risks and performance through robust internal control and strong public financial management</p>	<p>Key aspects of the Council's governance arrangements during 2021/22 include:</p> <ul style="list-style-type: none"> • Risk management involves the identification, analysis and control of threats or events that adversely affect the achievement of the County Council's strategic and operational objectives. It also enables positive risks to be taken to innovate and improve service provision. The Risk Management Strategy details the methodology for evaluating corporate risk management arrangements and its delivery is supported by the Corporate Risk Management Group. • The County Council's Anti-Fraud and Corruption Strategy embeds effective standards in countering fraud, corruption and theft. The Chief Financial Officer is responsible for ensuring this Strategy is applied and that the CIPFA Code of Practice on Managing the Risk of Fraud and Corruption is followed. • The County Council supports and submits data for the National Fraud Initiative (NFI) and assesses all matches for review and, where appropriate, mitigation. • Financial Regulations form part of the Constitution and set out our financial management framework for ensuring we make the best use of the money we have available to spend. It outlines the financial roles and responsibilities for staff and Members and provides a framework for financial decision-making. Where there are specific statutory powers and duties the Financial Regulations seek to ensure these are duly complied with, as well as reflecting best professional practice and decision-making. <p>Areas where it is recognised that that governance arrangements could be further strengthened include:</p> <ul style="list-style-type: none"> • A review of the Constitution and enhanced training across Officers and Members to ensure responsibilities are clear as noted above at Core Principal A. This should include the Council's contract procedure rules. • Monitoring arrangements to identify and take action to address issues of non-compliance with corporate procedures. • Clearer links between the governance framework and decision making ability to ensure activity is aligned to policies and procedures and supported by robust internal controls.

Core Principle G: Implementing good practices in transparency, reporting and audit to deliver effective accountability

Key aspects of the Council's governance arrangements during 2021/22 include:

- A large amount of information is available on the County Council website which gives details of the working of the organisation, what we spend, and how our decisions are made.
- The Forward Plan provides information about the matters on which the County Council will make decisions. Formal agenda, reports and minutes for all committee meetings are published on our website which ensures that people know what decisions the County Council is planning to take, and the decisions taken.
- Our Monitoring Officer has a specific duty to ensure the County Council, its officers and elected councillors maintain the highest standards in all they do.
- Arrangements are in place to ensure that we fully comply with the requirements of the Public Sector Internal Audit Standards (PSIAS) and CIPFA Statement on the Role of the Head of Internal Audit.
- We are registered as a Controller under the General Data Protection Regulation (GDPR) which governs how we manage and process the information we collect and retain. We have a nominated Data Protection Officer and procedures in place that explain how we use and share information, as well as arrangements for members of the public to access information. We have also adopted the model publication scheme produced by the Information Commissioner's Office.

Areas where it is recognised that that governance arrangements could be further strengthened include:

- To ensure that there is an effective and transparent scrutiny process, a strengthening of arrangements for briefing sessions between Members and Officers.
- Improved arrangements for cross-party briefings and working groups to ensure Members have sight of key issues to enable informed decision making.
- Greater focus on the Council's performance measures and cohesive public reporting through improved performance monitoring and holding to account against corporate targets.

Audit and Audit Assurances

The Council's Statement of Accounts are audited by Grant Thornton UK LLP. In accordance with statutory requirements, the annual audit includes an examination and certification of the financial statements to confirm they are 'true and fair' and an assessment of the County Council's arrangements to secure economy, efficiency and effectiveness in its use of resources. In 2020/21, Grant Thornton gave an unqualified audit opinion on the financial statements with no significant weaknesses identified in our Value for Money (VFM) arrangements.

Internal audit services are provided by the County Council's in-house team. The team's role is to enhance and protect the County Council's value by providing risk-based and objective assurance, advice and insight. It is responsible for reviewing the adequacy of internal controls across all areas of the County Council and its services are managed and delivered in accordance with the Public Sector Internal Audit Standards (PSIAS).

The work of the Internal Audit team is supported by external providers for specialist reviews such as technical audits of IT systems. Further assurance is provided by reviews undertaken by external agencies including OFSTED, the Care Quality Commission, the Office of the Information Commissioner and other Local Authority Inspectorates.

The Audit & Governance Committee approve the Internal Audit Charter and Audit Plan which outline the role of Internal Audit, its

responsibilities and independence and the planned programme of audit work.

A flexible audit plan has enabled work to be focused on key risks and the Chief Internal Auditor has maintained close links with the leadership of the Council to ensure that adequate assurance and organisational coverage is delivered. Based on the results of assurance and advisory work undertaken during the year, the Chief Internal Auditor's annual opinion is that the control environment provides **moderate assurance** that the significant risks facing the County Council are addressed.

Significant Governance Considerations

Recurrent Considerations / Brought Forward from 2020/21	Update on Progress/Action taken to address the issue in 2021/22
<p>Serious harm or death of a child or young person Safeguarding risk because of serious harm or death of a child or failure to safeguard children. Reputational risk as a result of poor inspection or service breakdown.</p>	<p>Safeguarding issues continue to be monitored and managed through the WCF Governance Structures and through partnership working with the Worcestershire Safeguarding Children Partnership (WSCP) and other local strategic partners. Quality Assurance measures are in place. Safeguarding and activity has been monitored by the WSCP Safeguarding Practice Review Board and Get Safe Partnership Board. Our sustained improvement in Children’s Social Care has been validated through the year from an Ofsted visit in July 2021 focussing on the Family Front Door and the DfE confirming in November 2021 the removal of statutory direction placed on the council, we now enter a period of “support and supervision” in line with all authorities who exit formal intervention.</p>
<p>Activity exceeds budget allocation Inadequate budgets and / or ineffective financial management will impact on the County Council’s ability to effectively provide services and impair our ability to forward plan. The level of earmarked and general reserves could also be impacted by any unplanned draw down.</p>	<p>Regular budget monitoring and forecasting remain a focus of our financial management processes. Management accounts, which report actual income and expenditure against budgeted and forecast performance, have been prepared on a monthly basis and the achievement of savings targets and use of Council reserves has been monitored throughout the year as part of ongoing activity to consider financial sustainability and inform our assessment of going concern.</p>
<p>Serious harm or death of an adult with care and support needs A safeguarding risk because of serious harm / death from failure to safeguard an adult with care and support needs, whether the local authority is meeting those needs or not. We also face reputational risk as a result of service breakdown.</p>	<p>A Safeguarding Adult Board is in place with representation from safeguarding partners. A centralised Adult Safeguarding Team located within the Safeguarding Hub ensures competency of staff, information sharing and consistency in decision making. The Adult Safeguarding Team are aligned with the Area Teams and 3 Conversations processes. Staff are assessed against WSAB safeguarding competency framework. As part of the CQC assurance self-assessment (pending CQC inspection of local authority adult social care services as of April 2023) the effectiveness of both the Safeguarding Team and Safeguarding Adults Board will be reviewed, and outcomes of safeguarding process and practice will be assessed against the statutory safeguarding framework and how effectively we have embedded the ‘Making Safeguarding Personal’ approach.</p>
<p>Consideration of the response to and recovery from the impact of COVID-19 on residents and the local economy, including any legacy impact on care provision.</p>	<p>The impact of increased expenditure and lost income has been monitored as part of routine financial monitoring activity and reported to Central Government in line with deadlines throughout the year</p>

2021/22 New Governance Considerations	Identified Actions
Ensuring a financial sustainable medium-term budget including monitoring the ongoing financial impact of COVID-19 on budgeted income and expenditure.	The continuing impact of COVID-19 has been a key consideration in the Council's financial planning activity and the 2022/23 budget setting process. Where COVID-19 grant funding has been used in the year to support services in their response to and recovery from COVID-19, work to identify recurrent expenditure and identify alternative funding streams is in progress.
Non-compliance with Corporate Policies and Procedures across all disciplines.	A review of the Council's Constitution and supporting policies and procedures will be performed to ensure that responsibility and accountability is defined and the consequences for non-compliance across Officers and Members are clearly communicated and that action is taken where instances of non-compliance are identified.

Issues identified for 2022/23

A number of the issues and corresponding action plans noted above will continue to be the key focus for the County Council's leadership in 2022/23:

- Financial Management & Resilience: ensuring that financial monitoring is supported by a robust and realistic budget and effective and timely in-year monitoring of performance against budget and delivery of agreed savings plans.
- An assurance gap analysis of decision making, including boards and roles of directors to help drive a constitutional refresh to support and strengthen effective business decision making. This will include schemes of delegation and contract procedure rules.
- Strengthen the Council's performance framework, including service plans linked to performance and medium-term financial plans.
- Strengthen the process around capital decision making, including business cases.
- Further enhance the working between Officers and Members, including Officer Register of Interests.
- Focus on core competency training and development for all employees, in particular HR, finance, decision making and performance management.

Certification

To the best of our knowledge, the governance arrangements, as defined above have been effective. We propose over the coming year to take steps to address the above matters to further enhance our governance arrangements. We are satisfied that these steps will address the need for improvements that were identified in our review of effectiveness and will monitor their implementation and operation during the year and as part of our next annual review and through the County Council's Corporate Risk Management Group, as well as the Audit & Governance Committee.

Paul Robinson

Chief Executive

Date:

Simon Geraghty

Leader of the County Council

Date:

Worcestershire County Council Statement of Accounts 2021/22

Introduction to the Statutory Accounts

The Statutory Accounts presents Worcestershire County Council's (the County Council) financial position in line with statutory reporting requirements. The accounts are prepared in accordance with the Code of Practice on Local Authority Accounting in the United Kingdom 2021/22 (the Code) and the Accounts and Audit Regulations 2015 (as amended). The main objective of the Code is to give a true and fair view of the financial position of the County Council, including information about financial position, performance, the results of stewardship of management and any risks and uncertainties.

Comprehensive Income and Expenditure Statement

This statement shows the accounting costs in year of providing services by the County Council. This is prepared in accordance with International Financial Reporting Standards (IFRS) rather than the amount to be funded from taxation. The taxation position is shown in the Movement in Reserves Statement. The Expenditure and Funding Analysis note reconciles the position between taxation related expenditure and accounting related transactions. The surplus or deficit on the provision of services shows the true economic cost of providing the County Council's services.

Movement in Reserves Statement

This shows the movement on the different reserves held, analysed into usable and unusable reserves. The net increase / decrease before transfers to / from earmarked reserves shows the statutory

General Fund balance before any discretionary transfers are undertaken.

Balance Sheet

This shows the value of the assets and liabilities of the County Council, with the net assets matched by the reserves held. Reserves are categorised as usable, i.e. those the County Council can use to provide services, and unusable, i.e. those which cannot be used to provide services.

Cash Flow Statement

This shows the change in cash and cash equivalents of the County Council, and classifies the cash as operating, investing and financing activities. The amount of net cash arising from operating activities is a key indicator of the extent to which the operations of the County Council are funded by way of taxation, grant income and fees and charges.

Notes to the Accounts

These give further detail in support of the information provided in the main accounts. Notes are only provided where the amounts involved are material. Materiality is determined by the nature or magnitude of the disclosure and the potential for the user of the accounts being influenced by any omission. The notes include the relevant accounting policies which explain the basis for the figures included in the accounts and details of relevant estimates and judgements. Any estimations which are likely to lead to a material adjustment next year in the 2022/23 accounts are evaluated and detailed in the notes.

Group Accounts

Group accounts are presented, in addition to the Council's single entity statements, to provide a full picture of the Council's economic activities and position. The Group Accounts comprise:

- Group Comprehensive Income and Expenditure Statement;
- Group Movement in Reserves Statement;
- Group Balance Sheet;
- Group Cash Flow Statement; and
- Notes to the Group Accounts.

Comprehensive Income and Expenditure Statement

Restated*								
2020/21	2020/21	2020/21			2021/22	2021/22	2021/22	
Expenditure	Income	Net			Expenditure	Income	Net	Note
£m	£m	£m			£m	£m	£m	
Service Expenditure Analysis								2,3,4,5,6.1
321.2	(187.7)	133.5	People		332.9	(205.4)	127.5	7
390.1	(274.1)	116.0	Children's Services		383.1	(263.4)	119.7	6.3,7
100.9	(29.0)	71.9	Economy & Infrastructure		114.7	(30.3)	84.4	
39.0	(9.8)	29.2	Commercial & Change		36.3	(8.7)	27.6	
55.9	(10.2)	45.7	Finance, HR & Chief Executive		36.2	(16.6)	19.6	
907.1	(510.8)	396.3	Net Cost of Services		903.2	(524.4)	378.8	
3.9	(1.4)	2.5	Other operating expenditure		2.0	(0.4)	1.6	8
86.3	(30.3)	56.0	Financing, investment income & expenditure		86.5	(30.2)	56.3	9
0.3	(467.3)	(467.0)	Taxation & non-specific grant income and expenditure		0.3	(431.5)	(431.2)	6.2,10
997.6	(1,009.8)	(12.2)	(Surplus) / deficit on the provision of services		992.0	(986.5)	5.5	
Other comprehensive income and expenditure:								
		(23.0)	(Surplus) on revaluation of property, plant & equipment				(47.6)	14.3
		22.3	Downward revaluations on non-current assets charged to Revaluation Reserve				4.9	14.3
		1.7	Remeasurement of the net defined benefit liability/(asset)				(52.8)	
		1.0	Total other comprehensive income and expenditure				(95.5)	
		(11.2)	Total comprehensive income and expenditure (surplus) / deficit				(90.0)	

*See Note 32 for Prior Period Adjustment

Movement in Reserves Statement 2021/22

	General Fund (Non-Earmarked) Balance	General Fund (Earmarked) Reserves	General Fund Total	Capital Receipts Reserve	Capital Grants Unapplied Account	Total Usable Reserves	Unusable Reserves	Total Reserves
	£m	£m	£m	£m	£m	£m	£m	£m
Balance at 31 March 2021	13.0	114.7	127.7	2.7	71.3	201.7	(96.8)	104.9
Movement in reserves during 2021/22:								
Total Comprehensive Income and Expenditure	(5.5)	0.0	(5.5)	0.0	0.0	(5.5)	95.5	90.0
Adjustments between accounting basis & funding basis under regulations (Note 11)	44.9	4.9	49.8	0.0	(7.7)	42.1	(42.1)	0.0
Transfer to/from earmarked reserves	(38.1)	38.1	0.0	0.0	0.0	0.0	0.0	0.0
Increase / (decrease) in 2021/22	1.3	43.0	44.3	0.0	(7.7)	36.6	53.4	90.0
Balance at 31 March 2022 carried forward	14.3	157.7	172.0	2.7	63.6	238.3	(43.4)	194.9
Note Reference		12.1				12	13	

Movement in Reserves Statement 2020/21 Comparison

	General Fund (Non-Earmarked) Balance	General Fund (Earmarked) Reserves	General Fund Total	Capital Receipts Reserve	Capital Grants Unapplied Account	Total Usable Reserves	Unusable Reserves	Total Reserves
Restated*	£m	£m	£m	£m	£m	£m	£m	£m
Balance at 31 March 2020	12.2	82.5	94.7	0.0	55.9	150.6	(56.9)	93.7
Movement in reserves during 2020/21:								
Total Comprehensive Income and Expenditure	12.2	0.0	12.2	0.0	0.0	12.2	(1.0)	11.2
Adjustments between accounting basis & funding basis under regulations (Note 11)	20.3	0.5	20.8	2.7	15.4	38.9	(38.9)	0.0
Transfer to/from earmarked reserves	(31.7)	31.7	0.0	0.0	0.0	0.0	0.0	0.0
Increase / (decrease) in 2020/21	0.8	32.2	33.0	2.7	15.4	51.1	(39.9)	11.2
Balance at 31 March 2021 carried forward	13.0	114.7	127.7	2.7	71.3	201.7	(96.8)	104.9
Note Reference		12.1				12	13	

*See Note 32 for Prior Period Adjustment

Balance Sheet

Restated*		31 March	
31 March		2022	
2021		2022	Note
£m		£m	
1,083.9	Property, plant and equipment	1,146.1	14,15
1.7	Heritage assets	1.7	
4.0	Intangible assets	4.5	
3.0	Long-term investments	3.0	16,17
108.6	Long-term debtors	104.2	18
1,201.2	Long term assets	1,259.5	
5.7	Non-Operational Assets	5.4	14.8
35.2	Short-term investments	7.9	29
1.4	Inventories	1.4	
103.8	Short-term debtors	85.9	18
67.3	Cash and cash equivalents	42.8	19
213.4	Current assets	143.4	
(71.3)	Short-term borrowing	(78.2)	
(145.2)	Short-term creditors	(99.3)	20
(216.5)	Current liabilities	(177.5)	

31 March		31 March	
2021		2022	
£m		£m	Note
(2.6)	Long-term provisions	(1.4)	
(456.5)	Long-term borrowing	(409.9)	16
(609.3)	Other long-term liabilities	(593.0)	21
(24.8)	Grants receipts in advance	(26.2)	22
(1,093.2)	Long-term liabilities	(1,030.5)	
104.9	Net assets	194.9	
Financed by:			
201.7	Usable reserves	238.3	12
(96.8)	Unusable reserves	(43.4)	13
104.9	Total reserves	194.9	

*See Note 32 for Prior Period Adjustment

Cash Flow Statement

Restated* 2020/21	2021/22	
£m	£m	Note
12.2 Net surplus/(deficit) on the provision of services	(5.5)	
70.4 Adjust net (surplus)/deficit for non-cash movements	84.2	
(103.8) Adjust for items included in the net (surplus)/deficit on the provision of services that are investing and financing activities	(56.4)	
(21.2) Net cash flows from operating activities	22.3	23.1
(24.5) Net cash flows from investing activities	(1.9)	23.2
41.4 Net cash flows from financing activities	(44.9)	23.3
(4.3) Net increase/(decrease) in cash or cash equivalents	(24.5)	
Cash and cash equivalents		19
71.6 Balance at 1 April	67.3	
67.3 Balance at 31 March	42.8	
(4.3) Movement in cash and cash equivalents increase / (decrease)	(24.5)	

*See Note 32 for Prior Period Adjustment

Notes to the Financial Statements

These comprise further information about material items, a summary of significant accounting policies, detail of entries in the prime Statements and other explanatory information and disclosures.

1 General accounting policies	19 Cash & cash equivalents
2 Expenditure & funding analysis	20 Creditors
3 Adjustments between funding & accounting basis	21 Other long-term liabilities
4 Segmental reporting	22 Grants and contributions receipts in advance
5 Expenditure & income analysed by nature	23 Cash activities
6 Grants & contribution income	24 Officers remuneration
7 Section 75 framework partnership agreements	25 Termination benefits & exit packages
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9 Financing & investment income & expenditure	27 Leases Accounting
10 Taxation & non-specific grants	28 External audit costs
11 Adjustments between accounting basis & funding basis under regulation	29 Short term investments
12 Usable reserves	30 Events after the reporting period
13 Unusable reserves	31 Standards issued not yet adopted
14 Property, plant & equipment	32 Prior period adjustment
15 Private finance initiatives	33 Assumptions made about the future and other major sources of estimation uncertainty
16 Financial instruments	Technical Annex: Financial Instruments
17 Long term investments	Technical Annex: Pension Schemes
18 Debtors	

1. General accounting policies

The Statement of Accounts summarises the County Council's transactions for the 2021/22 financial year and its position at the year-end of 31 March 2022. The County Council is required by the Accounts and Audit Regulations 2015 (as amended) to prepare an annual Statement of Accounts in accordance with the Code of Practice on Local Authority Accounting in the United Kingdom 2021/22 and International Financial Reporting Standards (IFRS). The Accounts have been prepared on a going concern basis, under the assumption that the Council will continue in existence for the foreseeable future. There is no material uncertainty in respect of this assessment of going concern.

Local authority school assets, liabilities, reserves and cash flows are recognised in the County Council's financial statements. Maintained schools comprise: Community, Voluntary Aided, Voluntary Controlled and Trust schools. Academies and Free schools are not maintained by the County Council and are not included in the consolidation.

The County Council has determined, in accordance with accounting standards and the Code of Practice on group accounts and consolidation, all maintained schools in the Worcestershire area are now considered to be separate entities controlled by the County Council. Rather than produce group accounts the revenue costs and associated balances of all maintained schools, such as accruals, provisions and cash balances, are included in the County Council's financial statements.

Page 43 Consolidation of other accounts held by schools such as school funds and devolved capital accounts were reviewed and judged to be immaterial and are not recognised on the County Council's Balance Sheet. The Statement of Accounts contains estimated figures based on assumptions made by the County Council. Estimates are made considering historical experience, current trends and other relevant factors. Actual results may potentially be different from the assumptions and estimates used by the County Council and relevant notes include an assessment of the potential material impact of any changes in estimates which lead to significant risk of material adjustment in 2022/23.

2. Expenditure and funding analysis

The Expenditure and Funding Analysis (EFA) demonstrates how the funding available to the County Council for the year has been applied in providing services in comparison with those resources consumed or earned by the County Council. It also shows how this expenditure is allocated for decision-making purposes between the County Council's services. Income and expenditure are presented more fully in the Comprehensive Income and Expenditure Statement. Service analysis within the accounts is based on the County Council's operational directorates.

	2021/22				
	Net expenditure for internal reporting	Adjustments to arrive at Net Expenditure chargeable to the General Fund Balance	Net Expenditure chargeable to General Fund Balances	Adjustments between the Funding & Accounting Basis	Net Expenditure in the CI&ES
	£m	£m	£m	£m	£m
People	150.7	(26.9)	123.8	3.7	127.5
Children's Services	106.8	(5.7)	101.1	18.6	119.7
Economy & Infrastructure	55.0	(9.8)	45.2	39.2	84.4
Commercial & Change	6.7	7.2	13.9	13.7	27.6
Finance, HR & Chief Executive	35.0	(13.2)	21.8	(2.2)	19.6
Net Cost of Services	354.2	(48.4)	305.8	73.0	378.8
Other Income and Expenditure	(355.5)	5.4	(350.1)	(23.2)	(373.3)
Net Surplus	(1.3)	(43.0)	(44.3)	49.8	5.5
Opening General Fund Balance			127.7		
Less Deficit on General Fund Balance in Year			44.3		
General Fund Balance			172.0		

	Restated*				
	2020/21				
	Net expenditure for internal reporting	Adjustments to arrive at Net Expenditure chargeable to the General Fund Balance	Net Expenditure chargeable to General Fund Balances	Adjustments between the Funding & Accounting Basis	Net Expenditure in the CI&ES
	£m	£m	£m	£m	£m
People	150.7	(18.4)	132.3	1.2	133.5
Children's Services	101.4	(16.1)	85.3	30.7	116.0
Economy & Infrastructure	55.9	(19.4)	36.5	35.4	71.9
Commercial & Change	6.3	10.5	16.8	12.4	29.2
Finance, HR & Chief Executive	31.2	3.3	34.5	11.2	45.7
Net Cost of Services	345.5	(40.1)	305.4	90.9	396.3
Other Income and Expenditure	(346.3)	7.9	(338.4)	(70.1)	(408.5)
Net Deficit	(0.8)	(32.2)	(33.0)	20.8	(12.2)
Opening General Fund Balance	0.0	0.0	94.7	0.0	0.0
Less Deficit on General Fund Balance in Year	0.0	0.0	33.0	0.0	0.0
General Fund Balance			127.7		

*See Note 32 for Prior Period Adjustment

In respect of the net revenue outturn, the County Council's 2021/22 General Fund budget and actual spend figures are in the table below:

	Original budget	Actual	Variance
	£m	£m	£m
Total General Fund (a)	355.5	354.2	1.3
Funded by:			
Council tax	(285.2)	(285.2)	0.0
Revenue grants	(2.8)	(2.8)	0.0
Business rates retention scheme	(66.2)	(66.2)	0.0
Collection fund surplus	1.7	1.7	0.0
Contribution from earmarked reserves	(3.0)	(3.0)	0.0
Total funding (b)	(355.5)	(355.5)	0.0
Movement on General Fund (a) + (b)	0.0	(1.3)	(1.3)

More details about the County Council's revenue spending on services are given in the Comprehensive Income and Expenditure Statement and subsequent notes.

3. Adjustments between funding and accounting basis

This note provides additional analysis of the adjustments between the funding and accounting basis column in note 3 (Expenditure and funding analysis) and details the movement from the General Fund to arrive at the Comprehensive Income and Expenditure Statement amounts.

2021/22	Capital adjustments not included in internal reporting	Pension adjustments not included in internal reporting	Other adjustments not included in internal reporting	Recharges and internal training included in internal reporting, removed for financial statements	Reserve movements included in internal reporting, removed for financial statements	Total adjustments to arrive at net expenditure chargeable to the General Fund Balance	Adjustments for Capital Purposes	Net Change for the Pensions Adjustments	Other Differences	Total Adjustments
Adjustments from management reporting and General Fund to arrive at the Comprehensive Income & Expenditure Statement amounts	£m	£m	£m	£m	£m	£m	£m	£m	£m	£m
People	0.2	1.3	(8.8)	(8.6)	(11.0)	(26.9)	1.0	2.7	0.0	3.7
Children's Services	1.0	1.7	(6.4)	1.3	(3.3)	(5.7)	10.3	3.5	4.8	18.6
Economy & Infrastructure	0.0	0.5	(12.3)	(3.8)	5.8	(9.8)	38.1	1.1	0.0	39.2
Commercial & Change	(0.7)	0.5	(0.3)	7.3	0.4	7.2	12.7	1.0	0.0	13.7
Finance, HR & Chief Executive	5.9	(13.6)	(13.5)	3.8	4.2	(13.2)	(17.0)	10.3	4.5	(2.2)
Net Cost of Services	6.4	(9.6)	(41.3)	0.0	(3.9)	(48.4)	45.1	18.6	9.3	73.0
Other Income and Expenditure from the Expenditure and Funding Analysis	0.0	9.6	(4.2)	0.0	0.0	5.4	(23.2)	0.0	0.0	(23.2)
Difference between General Fund surplus or deficit and CI&ES Surplus or Deficit on the Provision of Services	6.4	0.0	(45.5)	0.0	(3.9)	(43.0)	21.9	18.6	9.3	49.8

Adjustments for capital purposes adds in depreciation, impairment and revaluation gains and losses in the service lines. For other income and expenditure includes the statutory charges for capital financing and investment and capital grant adjustments.

Net change for the pensions adjustments represents the removal of the employer pension contributions made by the County Council as allowed by statute and the replacement with current and past service costs.

Other adjustments not included in internal reporting include the financial accounting adjustments for employee leave accrual and PFI adjustments and the reallocation of transactions above and below the net cost of services.

Restated* 2020/21 Adjustments from management reporting and General Fund to arrive at the Comprehensive Income & Expenditure Statement amounts	Capital adjustments not included in internal reporting	Pension adjustments not included in internal reporting	Other adjustments not included in internal reporting	Recharges and internal training included in internal reporting, removed for financial statements	Reserve movements included in internal reporting, removed for financial statements	Total adjustments to arrive at net expenditure chargeable to the General Fund Balance	Adjustments for Capital Purposes	Net Change for the Pensions Adjustments	Other Differences	Total Adjustments
	£m	£m	£m	£m	£m	£m	£m	£m	£m	£m
People	2.1	2.7	(8.1)	(8.4)	(6.7)	(18.4)	1.2	0.0	0.0	1.2
Children's Services	(3.5)	0.5	0.7	1.2	(15.0)	(16.1)	30.5	0.0	0.2	30.7
Economy & Infrastructure	0.0	0.5	(12.6)	(3.8)	(3.5)	(19.4)	35.4	0.0	0.0	35.4
Commercial & Change	2.3	0.4	0.2	7.2	0.4	10.5	12.4	0.0	0.0	12.4
Finance, HR & Chief Executive	8.4	(14.2)	(13.9)	3.8	19.2	3.3	(13.7)	13.1	11.8	11.2
Net Cost of Services	9.3	(10.1)	(33.7)	0.0	(5.6)	(40.1)	65.8	13.1	12.0	90.9
Other Income and Expenditure from the Expenditure and Funding Analysis	0.0	10.0	(2.1)	0.0	0.0	7.9	(70.1)	0.0	0.0	(70.1)
Difference between General Fund surplus or deficit and CI&ES Surplus or Deficit on the Provision of Services	9.3	(0.1)	(35.8)	0.0	(5.6)	(32.2)	(4.3)	13.1	12.0	20.8

*See Note 32 for Prior Period Adjustment

4.Segmental reporting

The segments below represent the County Council's directorate structure which is used for internal reporting.

2021/22	People	Children's Services	Economy & Infrastructure	Commercial & Change	Finance, HR & Chief Executive	Total
	£m	£m	£m	£m	£m	£m
Income for Fees and Charges	(86.8)	(10.9)	(27.2)	(7.3)	(6.0)	(138.2)
Depreciation and Impairment	1.3	3.6	32.7	11.9	0.0	49.5
Premises Costs	12.7	14.1	(10.3)	5.5	1.1	23.1
Transport Costs	4.1	0.7	2.2	0.0	0.1	7.1
Third Party Payments	258.8	55.6	72.6	(0.7)	1.1	387.4

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2020/21	People	Children's Services	Economy & Infrastructure	Commercial & Change	Finance, HR & Chief Executive	Total
	£m	£m	£m	£m	£m	£m
Income for Fees and Charges	(58.9)	(8.9)	(20.6)	(6.8)	(16.4)	(111.6)
Depreciation and Impairment	3.5	18.2	30.6	14.4	0.0	66.7
Premises Costs	12.4	14.0	(12.3)	4.2	0.8	19.1
Transport Costs	2.9	0.5	1.8	0.0	0.8	6.0
Third Party Payments	242.3	54.5	67.6	3.5	9.1	377.0

5. Expenditure and income analysed by nature

Activity is accounted for in the year that it takes place, not simply when cash payments are made or received. Revenue from the sale of goods is recognised when the Council transfers the significant risks and rewards of ownership to the purchaser and it is probable that economic benefits or service potential associated with the transaction will flow to the authority.

Revenue from contracts with service recipients, whether for services or the provision of goods, is recognised at the point that the service is provided or is charged for. It is not considered that this would be materially different from recognising revenue from contracts with service recipients when, or as, the goods or services are transferred to the service recipient in accordance with the performance obligations in the contract.

Where revenue and expenditure have been recognised but cash has not been received or paid, a debtor or creditor for the relevant amount is recorded in the Balance Sheet, subject to a de minimis of £5,000.

Value Added Tax (VAT) payable is included as an expense only to the extent that it is not recoverable from Her Majesty's Revenue and Customs. VAT receivable is excluded from income.

Restated* 2020/21	Expenditure and Income analysed by nature	2021/22
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£m

£m

Expenditure

230.4	Employee benefits expenses	237.4
611.7	Other service expenses	617.2
66.7	Depreciation amortisation and impairment	49.5
27.5	Loss on disposal of non-current assets	26.8
61.0	Interest payments	60.8
0.3	Precepts and levies	0.3
997.6	Total Expenditure	992.0

Income

(122.7)	Fees and charges and other service income	(138.2)
(330.6)	Income from council tax and business rates	(346.9)
(380.9)	Grants and contributions credited to services	(396.2)
(136.7)	Grants and contributions credited to taxation and non-specific grant income	(84.6)
(30.3)	Interest and Investment Income	(30.2)
(8.6)	Other	9.6
(1,009.8)	Total Income	(986.5)
(12.2)	Net Deficit/(Surplus) on Provision of Services	5.5

*See Note 32 for Prior Period Adjustment

6. Grant and contribution income

Government grants, third-party contributions, and donations are recognised as due to the County Council when there is reasonable assurance that:

- the County Council will comply with the conditions attached to the payments, and
- the grants or contributions will be received.

Amounts are credited to the Comprehensive Income and Expenditure Statement once the conditions attached to the grant or contribution have been satisfied. Where the conditions have not been satisfied they are carried in the Balance Sheet as creditors or receipts in advance and credited once the conditions are met.

6.1 Comprehensive Income and Expenditure Statement - credited to services

2020/21	2021/22
£m	£m
People Services	
17.7 Improved Better Care Fund	18.5
14.3 Better Care Fund (contribution)	16.2
6.2 Disabled Facilities Grant	6.2
2.8 Independent Living Fund	2.8
9.9 Adult Social Care Support Grant	12.1
0.2 Care Act	0.2
0.1 Other Adult Services	0.1
30.1 Public Health	30.4
0.5 Other Public Health	2.0
6.2 Libraries & Community	5.3
4.7 Bromsgrove Schools PFI Grant	4.7
4.7 Covid-19 Adult Social Care Infection Control Fund	3.5
13.8 Covid-19 Hospital Discharge (CCG) Contribution	6.0

2020/21	2021/22
2.6 Covid-19 Test and Trace Service Support Grant	0.2
0.8 Covid-19 Contain Outbreak Management Fund	15.9
0.9 Covid-19 Testing Grants	0.7
1.2 Covid-19 Winter Grant Scheme	2.4
0.0 Covid-19 Workforce Support Grant	4.6
0.0 Covid-19 Housing Support Grant	3.9
0.1 Covid-19 Holiday Activities & Food Programme	1.5
116.8 Total People Services	137.2
Children's Services	
217.9 Dedicated Schools Grant	218.8
8.5 Pupil Premium	8.0
10.7 Other Education & Skills	4.1
3.8 Universal Free School Meals	3.4
1.2 Post 16 Learning Skills Council	1.4
5.0 Other Children's Social Care	5.2
1.4 Unaccompanied Asylum-Seeking Children	2.1
1.3 Youth Grants	1.3
0.4 Transport	0.5
2.3 Covid-19 Grants for Schools	1.7
252.5 Total Children's Services	246.5
Economy & Infrastructure	
1.8 Waste Disposal PFI Grant	1.8

2020/21	2021/22
0.5 Transport	1.1
0.3 Environment / Winter Damage	0.1
2.6 Other	2.1
0.0 Community Renewal Fund	1.7
0.7 Covid-19 Bus Support Services Grant	0.3
5.9 Total Economy & Infrastructure	7.1
Commercial & Change	
0.2 Other	0.6
0.2 Total Commercial & Change	0.6
Finance, HR & Chief Executive	
2.6 New Homes Bonus	1.5
0.4 Other	0.8
0.9 Covid-19 Clinically Extremely Vulnerable Grant	0.5
1.0 Covid-19 Home to School Transport Grant	0.4
0.0 Covid-19 Omicron	0.6
0.0 Covid-19 Practical Support for those self-isolating	1.0
0.6 Covid-19 Emergency Assistance Grant	0.0
5.5 Total Finance, HR & Chief Executive	4.8
380.9 Total Credited to Services	396.2

6.2 Comprehensive Income and Expenditure Statement – credited to taxation and non-specific grant income

2020/21	2021/22
£m	£m
Credited to taxation and non-specific grant income:	
12.6 Business Rate Reliefs – S31 Grant	8.6
0.0 Covid-19 Local Council Tax Support Grant	4.6
0.4 Covid-19 75% Local Tax Income Guarantee – Business Rates	0.0
1.3 Covid-19 75% Local Tax Income Guarantee – Council Tax	0.4
23.7 Covid-19 LA Support Grant	20.8
0.9 Covid-19 Sales, Fees and Charges Support Grant	0.0
38.9 Total non ring-fenced Government grants	34.4

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2020/21	2021/22
£m	£m
Capital grants	
24.4 Structural maintenance	18.7
29.1 Transport	2.4
3.4 Basic Needs	4.9
4.9 LA Schools Condition Allocation	4.7
16.4 Worcestershire Local Growth Fund	6.0
0.8 European Regional Development Fund	1.8
1.7 Greater Birmingham & Solihull Local Growth Fund	0.0
1.3 Broadband Project	0.1
0.6 Active Travel Fund	0.0

2020/21	2021/22
1.8 Other Capital Grants	4.2
84.4 Total Capital Grants	42.8
13.4 Other contributions	7.4
97.8 Total Capital Grants and Contributions	50.2
136.7 Total credited to taxation and non-specific grant income	84.6

6.3 Dedicated Schools Grant

The County Council's expenditure on schools is primarily funded by Dedicated Schools Grant (DSG) from the Department for Education (DfE). An element of the DSG is recouped by the DfE to fund academy schools in the county. DSG is ringfenced and can only be applied to meet expenditure properly included in the schools budget, including county-wide education services and Individual Schools Budget.

The overall DSG deficit is £11.3 million and will be carried forward against future DSG income. Within the central expenditure, High Needs expenditure overspent by £6.3 million in 2021/22.

	Central Expenditure	Individual Schools Budget	Total
	£m	£m	£m
Final DSG for 2021/22	104.0	371.4	475.4
Academy Recoupment 2021/22	(8.8)	(246.8)	(255.6)
Total DSG after recoupment	95.2	124.6	219.8
Brought forward from 2020/21	(8.5)	2.0	(6.5)
Agreed budgeted distribution in 2021/22	86.7	126.6	213.3
In year adjustments	0.0	0.0	0.0
Final budgeted distribution	86.7	126.6	213.3
Actual expenditure	(101.4)	(123.2)	(224.6)
Carry forward to 2022/23	(14.7)	3.4	(11.3)

7. Section 75 framework partnership agreements

The County Council has a Section 75 joint agreement relating to the commissioning of health and social care services in Worcestershire, which includes The Better Care Fund, between the County Council and NHS Herefordshire and Worcestershire Clinical Commissioning Group. The agreement is classified as a Joint Operation, as there is joint control, and the activity is primarily to provide services to the parties within their boundaries. Within the Section 75 agreement there are budgets primarily managed by the Clinical Commissioning Group, budgets primarily managed by the County Council, pooled budgets (jointly controlled) and aligned budgets. Where services are primarily managed by the County Council the income and expenditure are reflected within the Net Cost of Services in the Comprehensive Income and Expenditure Statement. This also includes the County Council's proportion of jointly controlled pooled budgets. Where services are hosted by the County Council, but primarily managed by the Clinical Commissioning Group, the income and expenditure are not reflected in the County Council's accounts.

Partnership expenditure (outturn) has been split to show what is primarily managed by the Clinical Commissioning Group and the County Council for 2021/22. Included in the County Council contribution is £34.7 million Better Care Fund.

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	Partnership income	Partnership expenditure	Net partnership expenditure	CCG managed	WCC contribution		Partnership income	Partnership expenditure	Net partnership expenditure	CCG managed	WCC contribution
	£m	£m	£m	£m	£m		£m	£m	£m	£m	£m
	2020/21						2021/22				
	(110.7)	110.0	(0.7)	55.6	54.4	Consolidated Adult Social Care Services	(121.2)	121.2	0.0	56.4	64.8
	(11.5)	11.5	0	9.2	2.3	Consolidated Children's and Education Services	(22.1)	22.1	0.0	10.1	12.0
	(122.2)	121.5	(0.7)	64.8	56.7		(143.3)	143.3	(0.0)	66.5	76.8

The County Council had outstanding balances with the Clinical Commissioning Group at 31 March 2022 of £1.2 million debtors (2020/21 £1.1 million) and £0.2 million creditors (2020/21 £0.5 million).

8. Other operating expenditure

2020/21	2021/22
£m	£m
0.3 Admin Expenses Pension	0.4
2.2 Loss on disposal of non-current assets	1.2
2.5	1.6

The loss on disposal relates to the removal of assets from the Balance Sheet where the County Council does not have control of the use of the asset.

9. Financing and investment income and expenditure

Financing and investment income and expenditure includes interest receivable and payable on the County Council's investment portfolio, the interest element of the pension fund liability and losses on the transfer of schools to other bodies at nil consideration.

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Restated*	2021/22
2020/21	
£m	£m
29.6 Interest payable and similar charges	28.7
9.7 Net interest of the net defined pension liability	9.3
25.3 Loss on transfer of schools to other bodies (e.g. academies)	25.6
(8.6) Interest receivable and similar income	(7.3)
56.0	56.3

*See Note 32 for Prior Period Adjustment

10. Taxation and non-specific grants

The Worcestershire district councils, in their role as billing authorities, act as agents for the County Council, the precepting authority, collecting council tax on our behalf, with transactions and balances allocated between the districts and the County Council. The Comprehensive Income & Expenditure Statement includes the County Council's proportion of the net surplus or deficit and the Balance Sheet includes amounts to reflect the County Council's share of council tax debtors, overpayments and council tax creditors and monies owed or paid in advance in relation to payments from the district councils.

The district councils collect business rate income on behalf of the County Council as well as amounts to be paid over to other precepting bodies and Central Government. The County Council maintains balances for National Non-Domestic Rates (NNDR) arrears, impairment allowances, prepayments and overpayments in its underlying accounting records. NNDR transactions and balances are allocated between the County Council, the District Councils and Central Government.

Government grants and third-party contributions and donations are recognised as due to the County Council when there is reasonable assurance that:

- the County Council will comply with the conditions attached to the payments, and
- the grants or contributions will be received.

Amounts recognised as due are not credited to the Comprehensive Income and Expenditure Statement until conditions attached to the grant or contributions have been satisfied. Grants and contributions for which conditions have not been satisfied are carried in the Balance Sheet as creditors or receipts in advance. When conditions are satisfied, the grant or contribution is credited to the relevant service line or to Taxation and Non-Specific Grant Income (non ring-fenced revenue grants and capital grants) in the Comprehensive Income and Expenditure Statement.

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2020/21 Taxation and non-specific grants	2021/22
£m	£m
(276.3) Council tax income	(287.2)
(54.3) Non-domestic rates	(59.7)
(38.9) Non-ring-fenced government grants	(34.4)
(97.8) Capital grants and contributions	(50.2)
0.3 Environment Agency	0.3
(467.0)	(431.2)

11. Adjustments between accounting basis and funding basis under regulation

This note consolidates the adjustments required through the County Council's reserves to convert the surplus or deficit on the CIES to the movement on the General Fund Balance.

2021/22	Usable Reserves				
	General Fund (Non-earmarked balances)	General Fund (Earmarked reserves)	Capital Receipts Reserve	Capital Grants Unapplied	Movement in Unusable Reserves
	£m	£m	£m	£m	£m
Depreciation of non-current assets	50.2	0.0	0.0	0.0	(50.2)
Amortisation of intangible assets	1.5	0.0	0.0	0.0	(1.5)
Capital grants and contributions applied	(50.2)	0.0	0.0	0.0	50.2
Revenue expenditure funded from capital under statute	13.0	0.0	0.0	0.0	(13.0)
Net loss on disposal of non-current assets	28.4	0.0	0.0	0.0	(28.4)
Statutory provision for the financing of capital investment	(16.9)	0.0	0.0	0.0	16.9
Capital expenditure charged against the General Fund	(0.6)	0.1	0.0	0.0	0.5
Revaluation to Capital Adjustment Account	(2.1)	0.0	0.0	0.0	2.1
Capital Grants and Contributions unapplied credited to the CI&ES	0.0	0.0	0.0	50.2	(50.2)
Application of grants to capital financing transferred to Capital Adjustment Account	0.0	0.0	0.0	(57.9)	57.9
Transfer of cash sale proceeds credited as part of the gain/loss on disposal to the CI&E Statement	(1.5)	0.0	6.2	0.0	(4.7)
Use of Capital Receipts Reserve to finance new capital expenditure	0.0	0.0	(6.2)	0.0	6.2
Reversal of items relating to retirement benefits debited or credited to the CI&E Statement	46.6	0.0	0.0	0.0	(46.6)

	Usable Reserves				
	General Fund (Non-earmarked balances)	General Fund (Earmarked reserves)	Capital Receipts Reserve	Capital Grants Unapplied	Movement in Unusable Reserves
Employer's pension contributions and direct payments to pensioners payable in the year	(28.0)	0.0	0.0	0.0	28.0
Amount by which council tax income credited to the CI&E Statement is different from council tax income calculated for the year in accordance with statutory requirements	(3.6)	0.0	0.0	0.0	3.6
Amount by which National Non-Domestic Rates income credited to the CI&E Statement is different from Non-Domestic Rates income calculated for the year in accordance with statutory requirements	11.0	0.0	0.0	0.0	(11.0)
Amount by which officer remuneration charged to the CI&E Statement on an accruals basis is different from remuneration chargeable in the year in accordance with statutory requirements	(2.9)	0.0	0.0	0.0	2.9
Transfer of in-year Schools balance deficit to Unusable Reserve	0.0	4.8	0.0	0.0	(4.8)
Total Adjustments	44.9	4.9	0.0	(7.7)	(42.1)

Restated*
2020/21

Usable Reserves

	General Fund (Non-earmarked balances)	General Fund (Earmarked reserves)	Capital Receipts Reserve	Capital Grants Unapplied	Movement in Unusable Reserves
	£m	£m	£m	£m	£m
Depreciation of non-current assets	48.4	0.0	0.0	0.0	(48.4)
Amortisation of intangible assets	1.4	0.0	0.0	0.0	(1.4)
Capital grants and contributions applied	(97.8)	0.0	0.0	0.0	97.8
Revenue expenditure funded from capital under statute	13.7	0.0	0.0	0.0	(13.7)
Net loss on disposal of non-current assets	33.5	0.0	0.0	0.0	(33.5)
Statutory provision for the financing of capital investment	(13.7)	0.0	0.0	0.0	13.7
Capital expenditure charged against the General Fund	(1.1)	0.2	0.0	0.0	0.9
Revaluation to Capital Adjustment Account	16.8	0.0	0.0	0.0	(16.8)
Capital Grants and Contributions unapplied to the CI&ES	0.0	0.0	0.0	97.8	(97.8)
Application of grants to capital financing transferred to Capital Adjustment Account	0.0	0.0	0.0	(82.4)	82.4
Transfer of cash sale proceeds credited as part of the gain/loss on disposal to the CI&E Statement	(6.1)	0.0	9.6	0.0	(3.5)
Use of Capital Receipts Reserve to finance new capital expenditure	0.0	0.0	(6.9)	0.0	6.9
Reversal of items relating to retirement benefits debited or credited to the CI&E Statement	40.6	0.0	0.0	0.0	(40.6)
Employer's pension contributions and direct payments to pensioners payable in the year	(27.5)	0.0	0.0	0.0	27.5

Restated* 2020/21	Usable Reserves				
Amount by which council tax income credited to the CI&E Statement is different from council tax income calculated for the year in accordance with statutory requirements	5.6	0.0	0.0	0.0	(5.6)
Amount by which National Non-Domestic Rates income credited to the CI&E Statement is different from Non-Domestic Rates income calculated for the year in accordance with statutory requirements	4.9	0.0	0.0	0.0	(4.9)
Amount by which officer remuneration charged to the CI&E Statement on an accruals basis is different from remuneration chargeable in the year in accordance with statutory requirements	1.6	0.0	0.0	0.0	(1.6)
Transfer to in year Schools balance deficit to unusable reserve	0.0	0.3	0.0	0.0	(0.3)
Total Adjustments	20.3	0.5	2.7	15.4	(38.9)

*See Note 32 for Prior Period Adjustment

12. Usable Reserves

The County Council sets aside specific amounts that can be used to provide services, subject to the need to maintain a prudent level of reserves and any statutory limitations on their use (for example the Capital Receipts Reserve may only be used to fund capital expenditure or repay debt). Where expenditure is to be financed from a reserve, the expenditure is charged to the relevant service in the Comprehensive Income and Expenditure Statement and an amount is then transferred from the reserve to the General Fund Balance via an entry in the Movement in Reserves Statement.

	Opening Balance 01/04/21	Contributions To	From	Closing Balance 31/03/22
	£m	£m	£m	£m
General fund	13.0	1.3	0.0	14.3
Earmarked specific reserves	114.7	77.8	(34.8)	157.7
Capital grants unapplied	71.3	50.2	(57.9)	63.6
Capital receipts reserve	2.7	6.2	(6.2)	2.7
Total Usable Reserves	201.7	135.5	(98.9)	238.3

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12.1 Transfers to/from Earmarked Reserves

The County Council sets aside amounts from the General Fund in earmarked reserves to provide financing for future expenditure plans to support specific areas of our corporate plan priorities. These amounts are then drawn down as required. Our earmarked reserves position and plans are reviewed annually and plans for future use are approved by Cabinet and Council as part of the annual budget setting process.

	Balance at 31 March 2021	Transfers out	Transfers in	Balance at 31 March 2022	Purpose of the reserve
	£m	£m	£m	£m	
Open for Business					
Revolving Investment Fund	9.7	(3.6)	1.5	7.6	Investment in the local economy which delivers income to support future investment
Open for Business	3.5	(1.5)	3.2	5.2	Supporting measures to grow our local economy
Local Authority Business Growth Initiative	0.6	(0.1)	0.0	0.5	Residual Local Authority Business Growth Initiative funding
Sub regional mineral plan	0.6	(0.2)	0.0	0.4	Funds held to support the delivery of the sub regional mineral plan
Growing Places reserve	2.1	(0.6)	0.4	1.9	Supporting growth in the local economy
Broadband Programme	0.0	(0.2)	4.1	3.9	Reserves to support digital connectivity
Other	1.2	(0.2)	1.5	2.5	Lower value reserves covering, for example, apprenticeships
Children & Families					
Safeguarding	1.9	0.0	0.0	1.9	Risk reserve maintained to support unexpected safeguarding costs that could arise through the contract with Worcestershire Children First.

	Balance at 31 March 2021	Transfers out	Transfers in	Balance at 31 March 2022	Purpose of the reserve
SEND Transport Risk Reserve	0.9	(0.5)	0.0	0.4	Risk reserve to support SEND student travel provision
Education and High Needs	2.4	0.0	0.0	2.4	Reserve maintained to cover general education and high needs block expenditure
Children's Revenue Grants	5.8	(0.7)	3.4	8.5	Grants held by the service for draw down as required
The Environment					
Regeneration and Infrastructure	0.5	0.0	0.0	0.5	Supporting measures to grow our local economy
Revenue grants unapplied	0.4	0.0	1.4	1.8	Grants held by the service for draw down as required
Waste Transformation Reserve	1.0	0.0	0.0	1.0	Reserve set aside to support waste contract and transformation services
Infrastructure Project Support	2.0	0.0	0.0	2.0	Supporting new infrastructure projects
Other	0.0	0.0	0.2	0.2	Lower value reserves

	Balance at 31 March 2021	Transfers out	Transfers in	Balance at 31 March 2022	Purpose of the reserve
Health and Wellbeing					
Public Health	6.4	0.0	3.3	9.7	Balances from the Ring-fenced Public Health Grant held to support the service against future changes in funding
Revenue grants unapplied	4.7	(2.2)	5.8	8.3	Grants held by the service for draw down as required
Unused grants carried forward	0.0	0.0	17.6	17.6	Grants held by the service for draw down as required
Efficient Council					
Transformation / Change Reserve	3.9	(0.8)	0.2	3.3	Financing invest to save schemes to change the shape and design of the County Council
Digital Reserve	3.0	(0.2)	0.5	3.3	Supporting the development of digitally enabled operations as part of the organisational review
Elections	0.4	(0.3)	0.0	0.1	Annual amounts set aside to provide County Council elections, which happen every 4 years
Property Management	0.6	(0.1)	0.5	1.0	Funding for property-related expenditure
Insurance	9.3	(1.2)	1.0	9.1	Covering claims below the County Council's insurance policy excess

	Balance at 31 March 2021	Transfers out	Transfers in	Balance at 31 March 2022	Purpose of the reserve
Business Rates Pool	14.1	(1.0)	13.1	26.2	To enable smoothing of the impact of changes to the Business Rates retention across the Pool and changes in national funding levels, including rate appeal losses and any fall in rates collected
Coroners Major Inquests	0.4	0.0	0.1	0.5	Amounts set aside to cover significant inquest costs
Councillors Divisional Fund	1.7	(0.5)	0.0	1.2	Funds to support Councillors' local discretionary spend
Fleet Surplus Reserve	0.1	0.0	0.0	0.1	Fleet support
Future Capital Investment	7.9	0.0	0.1	8.0	Monies set aside to fund future planned capital expenditure
Financial Services Reserve	1.6	0.0	0.0	1.6	Funding to support the employers' pension contributions
Smarter Ways of Working	2.0	0.0	0.0	2.0	Monies set aside to enable new ways of working
Financial Risk Reserve	8.2	(4.9)	8.5	11.8	Amount set aside to support financial risk
Other reserves (not available for core spend)					
Schools balances held under delegation	4.0	(4.0)	5.4	5.4	Balances held for individual maintained schools

	Balance at 31 March 2021	Transfers out	Transfers in	Balance at 31 March 2022	Purpose of the reserve
Schools ICT PFI Reserve	0.2	(0.1)	0.0	0.1	PFI grant funding supporting the ongoing delivery of the programme
Bromsgrove High School PFI Advance	1.7	(0.3)	0.0	1.4	PFI grant funding supporting the ongoing delivery of the programme
Waste Contract PFI Grant	11.9	(11.6)	6.0	6.3	To fund pressures relating to the increase on household waste disposal costs as the number of households in the County increases
Total	114.7	(34.8)	77.8	157.7	

13. Unusable Reserves

These reserves are set aside but cannot be used to provide services, including those that hold unrealised gains and losses (for example the Revaluation Reserve), where amounts would only become available to provide services if the assets were sold; and those that hold timing differences shown in the Movement in Reserves Statement line 'Adjustments between accounting basis and funding basis under regulations'.

	Opening Balance 01/04/21 Restated*	Contributions		Closing Balance 31/03/22	Purpose of the reserve
		To	From		
	£m	£m	£m	£m	
Pensions reserve	(498.4)	(50.9)	85.0	(464.3)	Movement in remeasurement of the net defined liability
Accumulated absences adjustment account	(8.5)	8.5	(5.7)	(5.7)	Balances relating to the accumulated holiday due but not taken in year
Financial instruments adjustment account	(1.1)	0.0	0.1	(1.0)	Valuation gains and losses on financial instruments carried at fair value
Capital adjustment account	213.8	64.6	(61.4)	217.0	An accounting mechanism used to reconcile the different rates at which assets are depreciated
Revaluation reserve	203.4	47.6	(22.3)	228.7	Unrealised gains and losses arising from revaluations of long-term assets
Collection fund adjustment accounts	0.5	3.7	(11.0)	(6.8)	Surplus or deficit arising from agency arrangements
DSG Adjustment Account	(6.5)	0.0	(4.8)	(11.3)	Accumulated DSG deficit
Total Unusable Reserves	(96.8)	73.5	(20.1)	(43.4)	

*See Note 32 for Prior Period Adjustment

14. Property, Plant and Equipment

Physical assets that support the delivery of our services and have a life of more than one financial year, are classified as Property, Plant and Equipment (PPE).

Expenditure on PPE is capitalised on an accrual basis in the accounts, unless it is maintenance only in which case it is charged to the Comprehensive Income and Expenditure Statement when it is incurred. Purchased assets are initially measured at cost. Non-purchased assets are measured at fair value, or at the carrying amount where there is no commercial substance (e.g. via exchange). The detailed bases for measuring assets are given below:

- Land and buildings – Current value based on existing use for operational assets where there is an active market or depreciated replacement cost for assets of a more specialist nature
- Vehicles, plant and equipment - Current value based on existing use for operational assets where there is an active market or depreciated replacement cost for assets of a more specialist nature
- Infrastructure – Depreciated historical cost
- Community assets – Depreciated historical cost
- Assets under construction – Historical cost

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Capital expenditure that does not result in the creation of a long-term asset (Revenue Expenditure Funded from Capital under Statute, known as REFCUS) is charged as expenditure to the relevant service in the Comprehensive Income and Expenditure Statement. Where the cost of this expenditure is met from existing capital resources or by borrowing, a transfer in the Movement in Reserves Statement from the General Fund Balance to the Capital Adjustment Account so that there is no impact on the level of council tax.

Depreciation is provided for on PPE assets over their useful lives, with major components depreciated separately. Assets without a determinable finite useful life (e.g. freehold land and certain Community Assets) or that are not yet available for use (e.g. assets under construction) are not depreciated. The calculation is on a straight-line basis over the remaining useful life of the assets as estimated by the valuer. Newly acquired assets are depreciated from the mid-point of the year. Vehicles are depreciated over the life of the asset. Equipment is generally depreciated over a 5-year life, with IT equipment depreciated over 3 years.

At the date of the publication of the draft accounts, Note 14.1 has been prepared to reflect the temporary solution for an amendment to the Code proposed by CIPFA LASAAC. The gross historical cost and accumulated depreciation for Infrastructure Assets has not been separately reported; instead, the net book value and movement in the year has been disclosed with total Property, Plant & Equipment balances reconciled to the Balance Sheet total.

14.1 Movements

2021/22

	Land and Buildings	Vehicles, plant, furniture & equipment	Community Assets	Surplus Assets	Assets under Construction	Total Property, Plant & Equipment [^]	PFI Assets included in PPE
	£m	£m	£m	£m	£m	£m	£m
Cost or valuation							
At 1 April 2021	496.8	173.8	0.3	3.9	87.8	762.6	193.8
Additions	2.5	1.2	0.0	0.2	42.8	46.7	
Revaluation increases / (decreases) recognised in Revaluation Reserve	27.1	6.0	0.0	(0.7)	0.0	32.4	10.2
Revaluation increases / (decreases) recognised in the Surplus on the Provision of Services	(0.4)	3.1	0.0	0.8	0.0	3.5	3.0
Derecognition - disposals	(26.3)	(0.5)	0.0	(0.2)	0.0	(27.0)	(6.9)
Derecognition - other	(1.2)	0.0	0.0	0.0	0.0	(1.2)	0.0
Assets reclassified (to)/from Held for Sale	0.0	0.0	0.0	(1.3)	0.0	(1.3)	0.0
Assets reclassified to other categories	(1.3)	0.0	0.0	1.3	0.0	0.0	0.0
Other movements in cost or valuation	3.6	0.2	0.0	0.0	(22.7)	(18.9)	0.1
At 31 March 2022	500.8	183.8	0.3	4.0	107.9	796.8	200.2

[^]Total Property, Plant & Equipment excluding Infrastructure Assets

2021/22

	Land and Buildings	Vehicles, plant, furniture & equipment	Community Assets	Surplus Assets	Assets under Construction	Total Property, Plant & Equipment [^]	PFI Assets included in PPE
	£m	£m	£m	£m	£m	£m	£m
Accumulated depreciation and impairment							
At 1 April 2021	(25.9)	(71.2)	0.0	(0.3)	0.0	(97.4)	(12.9)
Depreciation written out to the Revaluation Reserve	(3.4)	0.0	0.0	0.0	0.0	(3.4)	(0.2)
Depreciation charge	(4.3)	(10.1)	0.0	0.0	0.0	(14.4)	(5.4)
Derecognition - disposals	0.6	0.6	0.0	0.3	0.0	1.5	0.1
Derecognition - other	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Assets reclassified to other categories	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Other movements in depreciation and impairment	4.4	4.5	0.0	0.0	0.0	8.9	5.2
At 31 March 2022	(28.6)	(76.2)	0.0	0.0	0.0	(104.8)	(13.3)
Net book value							
At 31 March 2022	472.2	107.6	0.3	4.0	107.9	692.0	186.9
At 31 March 2021	470.9	102.6	0.3	3.6	87.8	665.2	180.9

[^]Total Property, Plant & Equipment excluding Infrastructure Assets

Infrastructure Assets	£m
Opening Net book value at 1 April 2021	418.7
Additions	48.9
Other movements in cost or valuation	18.9
Depreciation charge	(32.4)
Closing Net book value at 31 March 2022	454.1

Reconciliation to Balance Sheet	£m
Net book value of PPE excluding Infrastructure Assets	692.0
Net book value of Infrastructure Asset	454.1
Total Net book value of PPE at 31 March 2022	1,146.1

Restated*
2020/21

	Land and Buildings	Vehicles, plant, furniture & equipment	Community Assets	Surplus Assets	Assets under Construction	Total Property, Plant & Equipment^	PFI Assets included in PPE
	£m	£m	£m	£m	£m	£m	£m
Cost or valuation							
At 1 April 2021	536.5	189.3	0.3	4.6	48.6	779.3	228.7
Additions	11.8	3.6	0.0	0.0	48.7	64.1	0.0
Revaluation increases / (decreases) recognised in Revaluation Reserve	(8.0)	(17.6)	0.0	0.0	0.0	(25.6)	(23.3)
Revaluation increases / (decreases) recognised in the Surplus on the Provision of Services	(15.1)	(1.8)	0.0	0.0	0.0	(16.9)	(11.6)
Derecognition - disposals	(30.2)	0.0	0.0	0.0	0.0	(30.2)	0.0
Derecognition - other	(0.2)	0.0	0.0	0.0	0.0	(0.2)	0.0
Assets reclassified (to)/from Held for Sale	0.0	0.0	0.0	(1.8)	0.0	(1.8)	0.0
Assets reclassified to other categories	(1.2)	0.0	0.0	1.2	0.0	0.0	0.0
Other movements in cost or valuation	3.2	0.3	0.0	(0.1)	(9.5)	(6.1)	0.0
At 31 March 2021	496.8	173.8	0.3	3.9	87.8	762.6	193.8

*See Note 32 for Prior Period Adjustment

^Total Property, Plant & Equipment excluding Infrastructure Assets

Restated*
2020/21

	Land and Buildings	Vehicles, plant, furniture & equipment	Community Assets	Surplus Assets	Assets under Construction	Total Property, Plant & Equipment^	PFI Assets included in PPE
	£m	£m	£m	£m	£m	£m	£m
Accumulated depreciation and impairment							
At 1 April 2020	(26.2)	(79.6)	0.0	(0.3)	0.0	(106.1)	(27.9)
Depreciation written out to the Revaluation Reserve	(3.6)	0.0	0.0	0.0	0.0	(3.6)	0.0
Depreciation charge	(4.2)	(10.3)	0.0	0.0	0.0	(14.5)	(5.6)
Derecognition - disposals	0.5	0.0	0.0	0.0	0.0	0.5	0.0
Derecognition - other	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Assets reclassified to other categories	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Other movements in depreciation and impairment	7.6	18.7	0.0	0.0	0.0	26.3	20.6
At 31 March 2021	(25.9)	(71.2)	0.0	(0.3)	0.0	(97.4)	(12.9)
Net book value							
At 31 March 2021	470.9	102.6	0.3	3.6	87.8	665.2	180.9
At 31 March 2020	510.3	109.7	0.3	4.3	48.6	673.2	200.8

*See Note 32 for Prior Period Adjustment

^Total Property, Plant & Equipment excluding Infrastructure Assets

Infrastructure Assets	£m
Opening Net book value at 1 April 2020	397.5
Additions	45.4
Other movements in cost or valuation	6.1
Depreciation charge	(30.3)
Closing Net book value at 31 March 2021	418.7

Reconciliation to Balance Sheet	£m
Net book value of PPE excluding Infrastructure Assets	665.2
Net book value of Infrastructure Asset	418.7
Total Net book value of PPE at 31 March 2021	1,083.9

14.2 Revaluations

Asset categories are revalued at least every five years on a rolling basis in accordance with the Royal Institution of Chartered Surveyors (RICS) Valuation - Global Standards 2021 and UK National Supplement. Further revaluations are carried out where there have been material changes. Assets are revalued where completed capital expenditure represents more than 15% of the asset's opening net book value or is greater than £100,000. Non-property assets with short useful lives and/or low values are valued at depreciated historical cost and where there is no market-based evidence of current value because of the specialist nature of the asset, depreciated replacement cost (DRC) is used. The County Council's valuations as at 31 March 2022 have been completed by:

Mark Aldis (Hons) MRICS RICS Registered Valuer IRRV
Wilks Head & Eve LLP
3rd Floor 55 New Oxford Street
London
WC1A 1BS

Where increases in value are identified, the carrying amount of the asset is increased with a corresponding entry for the gain in the Revaluation Reserve.

Page 79 Where decreases in value are identified, they are accounted for by:

- the carrying amount of the asset writing down the balance of revaluation gains for the asset in the Revaluation Reserve; or
- the carrying amount of the asset is written down against the relevant service line(s) in the Comprehensive Income and Expenditure Statement where there is no, or insufficient, balance in the Revaluation Reserve.

Upon revaluation (upwards or downwards) previously accumulated depreciation is eliminated and the asset shown at the newly revalued figure.

Assets are assessed at each year-end as to whether there is any indication that an asset may be impaired. Where indications exist and any possible differences are estimated to be material, the recoverable amount of the asset is estimated and, where this is less than the carrying amount of the asset, an impairment loss is recognised for the shortfall.

Where impairment losses are identified, they are accounted for by:

- where there is a balance of revaluation gains for the asset in the Revaluation Reserve, the carrying amount of the asset is written down against that balance (up to the amount of the accumulated gains).
- where there is no balance in the Revaluation Reserve or an insufficient balance, the carrying amount of the asset is written down against the relevant service line(s) in the Comprehensive Income and Expenditure Statement.

Where an impairment loss is subsequently reversed, the reversal is credited to the relevant service line(s) in the Comprehensive Income and Expenditure Statement, up to the amount of the original loss, adjusted for depreciation that would have been charged if the loss had not been recognised.

Revaluations

	Land and Buildings	Vehicles, plant, furniture & equipment	Infrastructure assets	Community Assets	Surplus Assets	Assets under Construction	Total Property, Plant & Equipment	PFI Assets included in PPE
	£m	£m	£m	£m	£m	£m	£m	£m
Net book value as at:								
31 March 2022	244.7	100.0	0.0	0.0	0.4	0.0	345.1	169.4
31 March 2021	75.9	0.0	0.0	0.0	0.5	0.0	76.4	11.1
31 March 2020	57.8	0.1	0.0	0.0	1.3	0.0	59.2	3.3
31 March 2019	18.4	0.0	0.0	0.0	1.6	0.0	20.0	3.0
31 March 2018	74.9	0.0	0.0	0.0	0.1	0.0	75.0	0.1
Held at cost	0.5	7.4	454.1	0.3	0.1	108.0	570.4	0.0
Total cost or valuation	472.2	107.5	454.1	0.3	4.0	108.0	1,146.1	186.9

14.3 Revaluation reserve

The revaluation reserve contains revaluation gains arising from increases in the value of PPE assets. The balance is reduced when assets with accumulated gains are:

- revalued downwards or impaired and the gains are lost
- used in the provision of services and the gains are consumed through depreciation, or
- disposed of and the gains are realised.

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Restated*	
2020/21	2021/22
£m	£m
218.5 Opening Balance at 1 April	203.4
23.0 Revaluations upwards during the year	47.6
(3.6) Depreciation of revaluations	(3.4)
(22.3) Revaluations downwards during the year	(4.9)
(12.2) Disposal of revaluations	(14.0)
203.4 Closing Balance at 31 March	228.7

*See Note 32 for Prior Period Adjustment

14.4 Downward revaluations and disposal losses

Disposal proceeds more than £10,000 are categorised as capital receipts and used for new capital investment or set aside to reduce the County Council's underlying need to borrow (the Capital Financing Requirement). Gains or losses arising from the derecognition of an asset recognises the difference between the disposal proceeds and carrying value of the asset and is included in the Surplus or Deficit on the Provision of Services. There is then a credit to the Capital Receipts Reserve equal to the disposal proceeds and a debit to the Capital Adjustment Account for the carrying amount of the fixed asset disposal.

Schools converting to academy status are transferred for nil consideration.

Restated*	
2020/21	2021/22
£m	£m
38.1 Downward revaluations - other land and buildings	8.2
0.8 Downward revaluations – vehicles, plant, furniture & equipment	0.0
0.0 Downward revaluations - non-operational	0.0
27.5 Disposal losses – other land & buildings	26.9
66.4	35.1

*See Note 32 for Prior Period Adjustment

14.5 Capital Adjustment Account

The Capital Adjustment Account absorbs the timing differences arising from the different arrangements for accounting for the consumption of non-current assets and for financing the acquisition, construction or additions to those assets under statutory provisions.

Restated*	2021/22
2020/21	
£m	£m
211.7 Balance at 1 April	213.8
Capital Financing:	
6.9 Capital receipts	6.2
82.4 Capital grants and contributions	57.9
0.9 Revenue contributions to capital expenditure	0.5
0.0 Capital reserve	0.0
90.2	64.6
(16.9) Downward revaluations charged to Comprehensive Income and Expenditure Statement	2.1
(46.2) Depreciation charged to Comprehensive Income and Expenditure Statement	(48.3)
10.4 Minimum revenue provision adjustment	12.3
3.2 Minimum revenue provision PFI adjustment	4.6
(13.7) REFCUS adjustment	(13.0)
(21.3) Disposal of non-current assets	(14.4)
(3.6) Other adjustments	(4.7)
213.8 Closing Balance at 31 March	217.0

*See Note 32 for Prior Period Adjustment

14.6 Contractual commitments for property, plant and equipment

As at 31 March 2022 the County Council has a capital programme comprising capital projects amounting to £146.1 million (2020/21 £85.1 million). The following contracts have been entered into for the construction or enhancement of PPE.

Major schemes where contracts have been let:	£m
Worcestershire A4440 Southern Link Road Dualling	5.6
A38 Upton Crossroads	4.3
Pershore Northern Access Improvements	3.4
Sub-total	13.3
Committed schemes less than £2 million	26.6
Major schemes where contracts have been let:	39.9

14.7 School assets

The land and buildings utilised in the provision of education services across the County are recognised in accordance with the asset recognition tests as they are judged to apply to the different type of arrangements. The accounting treatment of the schools' land and buildings is as follows:

- Community schools – land and buildings are legally held by the County Council and are shown in full on the Balance Sheet. Valuation of these assets is at depreciated replacement cost to reflect the specialist nature of the assets;
- Voluntary Controlled schools and Voluntary Aided schools - land and buildings comprising the main body of the school are legally held by the other entities. In Worcestershire this is either the Church of England or Catholic Diocese who retain the control of the asset. The review determined that, for these assets, legal ownership in conjunction with the substantive rights to the asset and future economic benefits sit with the relevant church body. Accordingly, the County Council has not shown these assets on the Balance Sheet;
- Foundation schools/ Trust schools – land and buildings comprising the body of the school are legally held by other entities. The review determined that, for these assets, legal ownership in conjunction with the substantive rights to the asset and future economic benefits sit with the relevant church body. The County Council has use of the assets but is not able to exert substantive control over them or to receive any future economic benefits. Accordingly, the County Council has not shown these assets on the Balance Sheet;
- Assets provided by the County Council as part of its responsibility for running the schools are shown on the Balance Sheet (for example the funding of mobile classrooms);

- Academy schools (previously community schools) – are not maintained by the County Council. The land and buildings comprising the body of the schools are leased to the academy on a 125-year lease and are therefore not shown on the Balance Sheet; local authority schools which are due to convert to academy status post balance sheet date are treated as non-adjusting post balance sheet date events. Where a school transfers after 31 March 2022, details are given in the Events after the Balance Sheet date note at the end of the accounts.

	Number of schools at 31 March 2022	Value held on Balance Sheet at 31 March 2022	Status
		£m	
Community	50	237.3	On Balance Sheet
PFI	7	57.6	On Balance Sheet
Voluntary controlled	39	1.2	Off Balance Sheet
Voluntary aided	22	0.2	Off Balance Sheet
Academy	120	1.6	Off Balance Sheet
Foundation	1	0.0	Off Balance Sheet
Free School	4	0.0	Off Balance Sheet
	243	297.9	

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14.8 Non-operational assets

Assets held for sale are actively marketed and, as such, are not depreciated.

2020/21		2021/22
£m		£m
5.7	Assets Held for Sale	5.4

14.9 Capital expenditure and capital financing

2020/21	2021/22
£m	£m
767.6 Opening capital financing requirement	787.0
Capital investment:	
109.5 Property, plant and equipment	97.6
13.7 Revenue expenditure funded from capital under statute	13.0
123.2 Total Capital Investment	110.6
Sources of finance:	
(6.9) Capital receipts	(6.2)
(82.4) Government grants & other contributions	(57.9)
Sums set aside from revenue:	
(0.9) Direct revenue contributions	(0.5)
(10.4) MRP/loans fund principal (excluding PFI)	(12.3)
(3.2) MRP/loans fund principal (PFI)	(4.6)
787.0 Closing Capital Financing Requirement	816.1
(163.0) Long-term liabilities (PFI liabilities)	(155.0)
624.0 Underlying need to borrow	661.1

Explanation of movements in year	
19.4 Increase in underlying need to borrow	29.1
19.4 Increase / (decrease) in Capital Financing Requirement	29.1

Minimum Revenue Provision (MRP) is a charge to the General Fund and is shown in the Financing and Investment Income and Expenditure on the Comprehensive Income and Expenditure Statement, with a matching entry in the Capital Adjustment Account. It represents an annual contribution from revenue towards the provision for the reduction in our overall borrowing requirement. MRP is charged over a period that is broadly commensurate with the period over which the County Council receives benefit from the asset. The charge is calculated using the asset life method on an annuity basis for either:

- The average life of all assets at 31 March 2008 for pre-2008 debts, and
- The average asset class life for post-2008 debts, using schools, highways and other assets as our key categories.
- For PFI assets, the MRP charge is based on the useful economic life relevant to each asset.

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The total MRP charge in 2021/22 is £16.9m represented by £12.3m charged in respect of non-PFI assets and £4.6m in respect of PFI assets. For PFI assets, the MRP charge of £9.9m has been adjusted by £5.3m to reflect the Council's accounting policy to match the MRP charge to the useful life of each asset rather than the term of the PFI arrangement.

15. Private finance initiatives (PFI)

Private Finance Initiative (PFI) contracts are agreements to receive services where the responsibility for making available the property, plant and equipment needed to provide the services passes to the PFI contractor. As the County Council is deemed to control the services that are provided under its PFI schemes and as ownership of the property, plant and equipment will pass to the County Council at the end of the contracts at no additional charge, the County Council carries the property, plant and equipment used under the contracts on its Balance Sheet. The original recognition of these property, plant and equipment at their fair value is balanced by the recognition of a liability for amounts due to the PFI provider. Property, plant and equipment recognised on the Balance Sheet are revalued and depreciated in the same way as property, plant and equipment owned by the County Council.

The amounts payable to the PFI contractors each year are analysed into five elements:

- a) Fair value of the services received during the year – debited to the relevant service in the Comprehensive Income and Expenditure Statement.
- b) Finance cost – a percentage interest charge on the outstanding Balance Sheet liability, debited to interest payable and similar charges in the Comprehensive Income and Expenditure Statement under Financing, investment income & expenditure.
- c) Contingent rent – differences in the amount to be paid for the property arising during the contract, debited or credited to interest payable and similar charges in the Comprehensive Income and Expenditure Statement.
- d) Payment towards liability – applied to write down the Balance Sheet liability, current and long term, towards the PFI operator.
- e) Lifecycle replacement costs – the annual payment implicit in the contract is funded and treated as a prepayment on the Balance Sheet and recognised as property, plant and equipment when the contractor incurs the expenditure.

The County Council has 4 PFI contracts providing waste services (including energy from waste), schools and library services. These contracts have been assessed as meeting the requirements of IFRIC 12 and the non-current assets relating to the service provision have been brought on to the County Council's Balance Sheet with a corresponding finance liability.

The original recognition of these assets at fair value (based on the cost to purchase the property, plant and equipment) is balanced by the recognition of a liability for amounts due to the scheme operator to pay for the capital investment. Non-current assets recognised on the Balance Sheet are revalued and depreciated in the same way as property, plant and equipment owned by the County Council. The significant PFI contracts are as follows:

15.1 Waste Disposal PFI

In December 1998 the County Council, in partnership with Herefordshire Council, entered into a 25-year contract with Mercia Waste Management Limited for the provision of an integrated waste management system using the Private Finance Initiative.

Under the contract the Councils are required to ensure that all waste for disposal is delivered to the Contractor who will take responsibility for recycling or recovering energy from the waste stream. In total the estimated cost over the life of the contract is approximately £500 million of which approximately 75% relates to the County Council. The contractor is at risk if waste tonnage fluctuates although the Authorities will be liable for a minimum payment of about £6 million per year in future years.

A variation to the contract was signed in May 2014 to design, build, finance and operate an Energy from Waste Plant. Actual takeover by Mercia Waste Management Limited was achieved in March 2017. Completion of the takeover tests by Mercia Waste Management Limited was achieved as planned in August 2017.

Both Councils will be providing circa 82% of the Project Finance requirement from their own planned borrowing from the Public Works and Loans Board with the remaining 18% being provided by the equity shareholders of Mercia Waste Management Limited. The loan is shown under long term Debtors on the Balance Sheet and the effective interest rate is shown under financial investments on the Comprehensive Income and Expenditure Statement.

15.2 Bromsgrove Schools PFI

In December 2005 the County Council entered into a 30-year contract with BAM PPP UK Limited (previously known as HBG PFI Projects Ltd) for the replacement of seven schools in the Bromsgrove area. The estimated cost over the life of the contract is approximately £300 million. During 2007/08 the seven new schools were completed and opened to provide educational services for the children of Bromsgrove and the surrounding area. In 2014/15 one school became an Academy. This has no impact to the main PFI contract. The Academy has entered into an agreement with the County Council to continue the obligations of the school in respect of the PFI contract.

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15.3 Worcester Library and History Centre (The Hive) PFI

In January 2010 the County Council entered into a PFI contract with Galliford Try Investments Ltd (now DiF Infra 3 UK Limited) for the construction and provision of a new Worcester Library and History Centre (The Hive). The Hive became operational in January 2012 and opened to the public in the summer of 2012. The Hive is a partnership initiative between the County Council and the University of Worcester ('the University') for the provision of a fully-integrated public and University library, plus the Worcestershire Record Office, Worcestershire Historic Environment and Archaeology Service and Worcestershire Hub Customer Service Centre.

The service term for the contract is 25 years from the handover of the facility and the annual unitary payment during the life of the contract is £4.6 million, at April 2007 prices. The contract allows for indexation by the retail prices index of the service element of the contract (30% of the unitary payment) annually. At the end of the contract term the assets transfer to the County Council and the University on a 70/30 basis. The contract also allows for an extension to the provision of services by Galliford Try Investments Ltd.

15.4 Value of assets and liabilities under PFI contracts

	PPE - land & buildings			Total	PPE -	Total
	Waste disposal	Bromsgrove schools	The Hive		vehicle, plant & equipment	
					Waste disposal	
	£m	£m	£m	£m	£m	£m
Balance at 31 March 2021	5.6	61.7	22.5	89.8	91.0	180.8
Additions						
Revaluations	0.0	3.1	1.0	4.1	9.1	13.2
Disposals	0.0	(6.9)	0.0	(6.9)	0.0	(6.9)
Other Movements	0.0	(0.8)	0.9	0.1	0.0	0.1
Depreciation	(0.2)	(0.1)	0.0	(0.3)	0.0	(0.3)
Balance at 31 March 2022	5.4	57.0	24.4	86.8	100.1	186.9

Finance lease liability

	Waste disposal	Bromsgrove schools	The Hive	Total
	£m	£m	£m	£m
Balance at 31 March 2021	(97.3)	(48.8)	(16.9)	(163.0)
Additions	0.0	0.0	0.0	0.0
Payments	6.0	1.4	0.5	7.9
Balance at 31 March 2022	(91.3)	(47.4)	(16.4)	(155.1)

15.5 Details of payments due to be made under PFI contracts

	Repayment of liability	Service Charge	Interest	Total
	£m	£m	£m	£m
Payments due within one year	9.6	30.5	10.9	51.0
Payments due within 2 to 5 years	94.0	21.3	25.8	141.1
Payments due within 6 to 10 years	18.4	23.2	20.4	62.0
Payments due within 11 to 15 years	28.0	23.0	10.3	61.3
Payments due within 16 to 20 years	5.0	3.7	0.4	9.1
Total	155.0	101.7	67.8	324.5

The payments due are based on prices at the Balance Sheet date.

16. Financial instruments

Financial instruments are contracts that give rise to a financial asset for one party and a financial liability to another party. Non-exchange transactions such as those relating to taxes and government grants do not give rise to financial instruments. The term includes financial assets such as bank deposits, investments and loans and accounts receivable and financial liabilities including borrowings and amounts payable. They are recognised on the Balance Sheet when the County Council becomes party to the contractual provisions of the Financial Instrument and are carried in-line with the requirements of IFRS 9.

Full disclosure notes in respect of Financial Instruments are included in the Technical Annex to the accounts. These disclosures include:

- Gains and losses on financial instruments;
- Fair value of assets and liabilities;
- The nature and extent of risks arising from financial instruments.

The fair value calculations have been provided by the County Council's Treasury Management advisors for PWLB loans, LOBO loans, PFI Liabilities and shares in unlisted companies.

Debtors and Creditors are recognised on the Balance Sheet when the County Council becomes a party to the contractual provisions of a financial instrument and are initially measured at fair value and subsequently measured at their amortised cost.

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16.1 Financial assets

Financial assets are classified as either:

- Amortised Cost – where the County Council holds the asset to collect payments of principal and interest and the cashflows arising not subject to variations in capital value. These are recognised on the Balance Sheet when we become party to the contractual provisions of the instrument and are initially valued at fair value, with subsequent measurement at amortised cost.
- Fair Value through profit and loss – in all other cases. These are recognised on the Balance Sheet when we become party to the contractual provisions of the instrument and are initially valued at fair value, with subsequent measurement at market price for instruments with quoted prices or discounted cash flow for instruments with fixed and determinable payments.

The financial assets disclosed in the balance sheet are analysed across the following categories:

31 March 2021			Category	31 March 2022		
Long-term	Current	Total		Long-term	Current	Total
£m	£m	£m		£m	£m	£m
0.0	35.0	35.0	Amortised cost		8.0	8.0
3.0	0.2	3.2	Financial assets at fair value through profit & loss	3.0	(0.1)	2.9
3.0	35.2	38.2	Total Investments	3.0	7.9	10.9
0.0	24.3	24.3	Cash	0.0	4.3	4.3
0.0	5.0	5.0	Cash equivalents at amortised cost	0.0	0.0	0.0
0.0	38.0	38.0	Fair value through profit & loss	0.0	38.5	38.5
0.0	67.3	67.3	Total Cash	0.0	42.8	42.8
108.6	59.6	168.2	Debtors*	104.2	55.2	159.4
111.6	162.1	273.7	Total financial assets	107.2	105.9	213.1
<i>*The debtors figure stated is lower than the debtors shown on the Balance Sheet as it excludes the following amounts which do not meet the definition of a financial asset: payments in advance and non-exchange transactions</i>						
0.0	44.2	44.2	<i>Debtors which do not meet the definition of a financial instrument</i>	0.0	30.7	30.7
108.6	103.8	212.4	Balance Sheet Debtors Total	104.2	85.9	190.1

16.2 Financial liabilities

Financial liabilities are recognised on the Balance Sheet once there is a contractual obligation and are initially measured at fair value and carried at amortised cost. Fair value is the amount for which an asset could be exchanged or a liability settled between knowledgeable, willing parties in an arm's length transaction. The fair value of loans has been assessed at current market conditions by calculating the present value of the cash flows that take place over the remaining life of the loans.

31 March 2021			Category	31 March 2022		
Long-term	Current	Total		Long-term	Current	Total
£m	£m	£m		£m	£m	£m
(456.5)	(71.3)	(527.8)	Financial liabilities at amortised cost	(409.9)	(78.2)	(488.1)
(0.0)	(45.6)	(45.6)	Creditors*	(0.0)	(42.1)	(42.1)
(163.0)	(0.0)	(163.0)	Other financial liabilities (PFI) at amortised cost	(155.1)	(0.0)	(155.1)
(619.5)	(116.9)	(736.4)	Total financial liabilities	(565.0)	(120.3)	(685.3)
*The creditors figure stated is lower than the debtors shown on the Balance Sheet as it excludes the following amounts which do not meet the definition of a financial asset: (include type of asset here)						
(0.0)	(99.6)	(99.6)	Creditors which do not meet the definition of a financial instrument	(0.0)	(57.2)	(57.2)
(0.0)	(145.2)	(145.2)	Balance Sheet Creditors Total	(0.0)	(99.3)	(99.3)

17. Long term investments

31 March 2021	31 March 2022
£m	£m
3.0 Malvern Hills Science Park	3.0
3.0 Total	3.0

17.1 Malvern Hills Science Park

Malvern Hills Science Park is a limited company established by the County Council with its partners Malvern Hills District Council and the Hereford and Worcester Chamber of Commerce and Enterprise. The County Council holds 9 voting shares out of a total issue of 100; this has been judged not to give the County Council a controlling influence. In addition, the County Council holds Preference shares of 957,103 shares (957,103 in 2020/21) and 6,190 P2 shares (6,190 2020/21). The preference shares carry no voting rights. These are the only Level 3 investments held by the County Council. The County Council's investment, measured at fair value in 2021/22, is £3.0 million (2020/21 £3.0m). This is shown on the Balance Sheet as a Long-Term investment, and the asset is held at Fair Value Through Profit and Loss (included in note 16.2). These shares are not publicly traded therefore their value is not expected to change materially. There is one Cabinet member on the Board.

18. Debtors

Debtors are recognised on the Balance Sheet when the County Council becomes party to the contractual provisions of a financial instrument and are initially measured at fair value and subsequently at amortised cost.

31 March 2021	31 March 2022
Restated	
£m	£m
Long term debtors:	
0.6 Trade receivables	0.9
108.0 Capital loans and advances	103.3
108.6	104.2
Short term debtors:	
49.8 Trade receivables	50.2
26.2 Prepayments	8.6
10.4 VAT	14.0
10.8 Council Tax	12.5
6.2 NNDR	0.5
0.4 Other receivables	0.1
103.8	85.9
212.4 Total debtors	190.1

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The County Council does not generally allow credit for trade receivables debtors, however £16.7 million of balances are past due date for payment and can be analysed as follows. The current impairment allowance for trade debtors in the Balance Sheet is £3.4 million, an increase of £0.4 million.

	£m
One to three months	4.9

Three to six months	2.5
Six months to one year	3.0
More than one year	6.3
Total	16.7

19. Cash and cash equivalents

Cash is represented by cash in hand and deposits with financial institutions repayable without penalty on notice of not more than 24 hours. Cash equivalents are investments that mature in three months or less from the date of acquisition and that are readily convertible to known amounts of cash with insignificant risk of change in value.

	Opening Balance 01/04/2021	Movement During the Year	Closing Balance 31/03/2022
	£m	£m	£m
Bank current accounts	24.3	(20.0)	4.3
Short Term investments held as cash	43.0	(4.5)	38.5
Total cash and cash equivalents	67.3	(24.5)	42.8

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20. Creditors

Creditors are recognised on the Balance Sheet when the County Council becomes party to the contractual provisions of a financial instrument and are initially measured at fair value and subsequently at amortised cost.

31 March 2021	31 March 2022
£m	£m
Short-term creditors	
(80.1) Trade payables	(49.9)

(65.1) Other payables	(49.4)
(145.2) Total creditors	(99.3)

21. Other long-term liabilities

2020/21	2021/22
£m	£m
(163.0) PFI liabilities	(155.1)
(443.9) Re-measurement of the net defined benefit	(435.7)
(2.4) Teachers' Pension scheme Added year	(2.2)
(609.3) Other Long-term Liabilities	(593.0)

22. Grants and contributions receipts in advance

31 March 2021	31 March 2022
23.2 Section 106 Town and Country Planning Act 1990	24.1
1.6 Section 278 Highways Act 1980	2.1
24.8	26.2

23. Cash activities

23.1 Operating activities

Restated*	2021/22
2020/21	
£m	£m
0.8 Interest received	0.3
(29.4) Interest paid	(29.4)
2020/21	2021/22
£m	£m
The surplus/deficit on the provision of services has been adjusted for the following non-cash movements	
48.4 Depreciation	50.3
16.8 Downward revaluations	(2.2)
1.4 Amortisation	1.4
1.2 (Increase) / decrease in impairment for bad debts	(1.7)
30.7 (Decrease) / Increase in creditors	(49.4)
(9.8) (Increase) / decrease in debtors	21.3
(39.0) Movement in pension liability	44.4
(0.1) (Increase)/ decrease in Inventories	0.0
33.6 Carrying amount of non-current assets and non-current assets held for sale, sold or derecognised	28.5
(12.8) Other non –cash items	(8.4)
70.4	84.2

The surplus/deficit on the provision of services has been adjusted for the following items that are investing or financing activities

(6.1) Proceeds from the sale of property plant and equipment, investment property and intangible assets	(6.2)
(97.7) Any other items for which the cash effects investing of financing cash flows	(50.2)
(103.8)	(56.4)

*See Note 32 for Prior Period Adjustment

23.2 Investing activities

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2020/21	2021/22
£m	£m
(109.5) Purchase of property, plant & equipment and intangible assets	(97.5)
(775.6) Purchase of short-term & long-term investments	(41.0)
6.9 Other payments for investing activities	6.7
6.1 Proceeds from the sale of property, plant & equipment and intangible assets	6.2
745.6 Proceeds from short-term & long-term investments	68.1
102.0 Other receipts from investing activities	55.6
(24.5) Net cash flows from investing activities	(1.9)

Other receipts from investing activities (£55.6 million) are represented by Capital Grants of £50.2 million and other Capital Receipts of £5.4 million.

23.3 Financing activities

2020/21	2021/22
£m	£m
73.1 Cash receipts of short-term & long-term borrowing	0.0
(2.0) Other receipts from financing activities	2.6
(8.4) Cash payments for the reduction of the outstanding liabilities relating to finance leases & on-Balance Sheet PFI contracts	(7.9)
(21.3) Repayments of short and long-term borrowing	(39.6)
41.4 Net cash flows from financing activities	(44.9)

24. Officers' remuneration

Short-term employee benefits, including wages and salaries, paid annual and sick leave for current employees, are recognised as an expense in the year in which the service is provided to the County Council.

24.1 Remuneration over £50,000 per annum

All amounts paid to or receivable by County Council employees, including salary, expenses allowances and compensation for loss of employment, where this total is more than £50,000 are given in the table below.

2020/21		Total Remuneration to Employees			2021/22		
Teachers	Non-Teachers	Total		Teachers	Non-Teachers	Total	
67	35	102	£50,000 to £54,999	62	37	99	
38	15	53	£55,000 to £59,999	40	24	64	
27	12	39	£60,000 to £64,999	30	22	52	
26	5	31	£65,000 to £69,999	26	5	31	
13	7	20	£70,000 to £74,999	18	3	21	
15	3	18	£75,000 to £79,999	10	4	14	
4	4	8	£80,000 to £84,999	6	0	6	
3	1	4	£85,000 to £89,999	3	4	7	
0	2	2	£90,000 to £94,999	2	3	5	
4	1	5	£95,000 to £99,999	2	1	3	
1	3	4	£100,000 to £104,999	2	2	4	
1	2	3	£105,000 to £109,999	0	2	2	
0	0	0	£110,000 to £114,999	1	1	2	
0	1	1	£115,000 to £119,999	0	0	0	
0	0	0	£120,000 to £124,999	0	0	0	
0	1	1	£125,000 to £129,999	0	1	1	

0	0	0	£130,000 to £134,999	0	1	1
0	1	1	£135,000 to £139,999	0	1	1
0	1	1	£140,000 to £144,999	0	0	0
0	0	0	£145,000 to £169,999	0	0	0
0	0	0	£170,000 to £174,999	0	0	0
0	0	0	£175,000 to £179,999	0	0	0
0	1	1	£180,000 to £184,999	0	0	0
0	0	0	£185,000 to £189,999	0	1	1
199	95	294		202	112	314

24.2 Senior employees' remuneration

Senior employees are defined as those whose salary is more than £150,000 per annum, and those employed in statutory chief officer posts or who report directly to the Chief Executive.

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Post Title		Salary	National Insurance	Expense allowances	Pension Contributions	Total	Position start date	Position end date
		£	£	£	£	£		
Chief Executive, Paul Robinson	2021/22	186,719	24,547		34,998	246,264		
	2020/21	183,960	24,174		34,481	242,615		
Director of Children's Services^	2021/22	126,557	16,244	834	23,722	167,357	01/07/2021	
	2020/21	120,127	15,466		22,585	158,178		21/02/2021
Interim Director of Children's Services	2020/21	9,639	1,299		1,807	12,745	22/02/2021	30/06/2021

Director of Economy & Infrastructure	2021/22	136,525	17,593		25,590	179,708	
	2020/21	134,507	17,323	1,923	25,212	178,965	
Director of Commercial & Change	2021/22	128,390	16,497		24,205	169,092	
	2020/21	127,230	16,345		23,848	167,423	
Director of Public Health	2021/22	112,492	14,303		16,301	143,096	31/03/2022
	2020/21	106,108	13,452		15,398	134,958	*
Chief Financial Officer	2021/22	105,186	13,773		20,365	139,324	
	2020/21	104,561	12,739		19,169	136,469	
Assistant Director Legal & Governance	2021/22	105,908	13,395	97	19,851	139,251	
	2020/21	81,358	10,215	652	15,246	107,074	
Director of People	2021/22	139,844	18,228		25,468	183,540	
	2020/21	117,766	14,990		21,870	154,626	18/05/2020
Total	2021/22	1,041,621	134,580	931	190,500	1,367,632	
	2020/21	975,617	124,704	2,575	177,809	1,280,308	

^ Director of Children's Services transferred to Worcestershire Children First on 01/10/19 but retains the statutory role of Director of Children's Services for Worcestershire County Council.

25. Termination benefits and exit packages

This discloses both exit packages for employees who have left the County Council in 2021/22 and any provisions for packages which have been agreed where the employee will leave at a future date. The cost includes redundancy costs, costs of pension added years and any other departure costs. Termination Benefits are charged in the year in which they are paid or on an accrual basis if appropriate.

Where enhancement of retirement benefits is made the amount charged is the amount payable by the County Council to the Pension Fund or pensioner in the year.

2020/21			2021/22	
Total number of exit packages	Total cost of exit packages	Exit package cost band (including redundancy, pension strain, and settlement payments)	Total number of exit packages	Total cost of exit packages
	£m			£m
23	0.2	£0 - £20,000	23	0.1
9	0.3	£20,001 - £40,000	3	0.1
1	0.0	£40,001 - £60,000	1	0.1
1	0.1	£60,001 - £80,000	0	0.0
0	0.0	£80,001 - £100,000	0	0.0
1	0.1	£100,001 - £150,000	0	0.0
5	0.8	£150,001 - £200,000	0	0.0
2	0.5	£200,001 - £250,000	0	0.0
0	0.0	£250,001 - £300,000	0	0.0
1	0.3	£300,001 - £350,000	0	0.0
1	0.4	£350,001 - £400,000	0	0.0
44	2.7	Total Termination Packages	27	0.3

26. Related parties

The Council is required to disclose material transactions with bodies or individuals that have the potential to control or influence the Council, or to be controlled or influenced by the Council.

26.1 UK Central Government

The UK Central Government has significant influence over the general operations of the County Council. It is responsible for providing the statutory framework within which the County Council works, provides funding in the form of grants (note 6 refers), and sets the terms of many of the relationships that the County Council has with other organisations.

26.2 Elected Members

Elected members of the County Council have direct control over the County Council's financial and operating policies. A total of £1.0 million allowances and expenses were paid to members in 2021/22 (2020/21 £1.1 million). Elected members of the County Council may be involved with other local organisations that provide services for or receive services from the County Council. Transactions for these organisations have been reviewed and there are no related party disclosures to be made for elected members.

26.3 Officers

Officers of the County Council may be involved with other local organisations that provide services for or receive services from the County Council. Transactions for these organisations have been reviewed and there are no related party disclosures to be made for officers.

26.4 Section 75 Framework Partnership Agreements

The County Council has an integrated commissioning unit with Health through a Section 75 arrangement including the Better Care Fund (details given in note 7). Monitoring is through the Integrated Commissioning Executive Officers Group (ICEOG) and agreed and controlled through the Clinical Commissioning Group Board and the Health and Wellbeing Board.

26.5 Worcestershire County Council Pension Fund

At the year-end the County Council charged the Pension Fund £1.4 million (2020/21 £1.5 million) for expenses incurred in administering the Pension Fund. Further details are given in the Defined Benefit Pension Scheme notes in the Technical Annex.

26.6 West Mercia Energy Joint Committee

The County Council is represented by its elected members on the West Mercia Energy Joint Committee (WME). WME offers energy procurement and management on behalf of its four owning authorities and a number of outside bodies. WME is constituted as a Joint Committee and the County Council is one of four constituent authorities, alongside Shropshire Council, Herefordshire Council and Telford and Wrekin Council. The parties have rights to the net assets of the arrangement and, as such, this is judged to be a joint venture. This joint venture is not consolidated into the Group Accounts because it is not considered to be material. The County Council spent £4.1 million with WME in 2021/22 (2020/21 £4.8 million) and this is reflected in the Comprehensive Income and Expenditure Statement. There is a creditor of £0.6 million outstanding at 31 March 2022 and this balance is included in the single entity Balance Sheet.

26.7 Place Partnership Limited

Place Partnership Limited was a single asset management company co-owned by the County Council, Hereford & Worcester Fire Authority, Warwickshire Police and West Mercia Police and each party had equal shares and equal voting rights.

Place Partnership Limited ceased to trade on 31 March 2021 and services relating to the County Council were transferred in house. A notice of appointment of liquidator was filed with Companies House on 14 April 2022. No further costs are expected to be incurred by the partners.

26.8 Severn Arts

Severn Arts is a Private Company Limited by Guarantee that provides education in music and the Arts within Worcestershire. The County Council appoints one out of the ten trustees. This is a Related Party because the trustee appointed is a key management personnel of the County Council.

The company commenced trading on 1st June 2018, after a transfer of service provision and assets from the County Council. As part of the transfer, the County Council loaned Severn Arts £0.4 million, which is to be paid back in monthly instalments over 7 years with 4.78% interest per annum. There is a loan balance of £0.3 million outstanding at 31 March 2022 (2020/21 £0.3 million).

26.9 Worcestershire Children First

Worcestershire Children First is a Private Limited Company by Guarantee without share capital and is 100% owned and controlled by Worcestershire County Council. The company was incorporated on 4th July 2018 and commenced trading on 1st October 2019. The company is principally engaged in the provision of social care and educational services for children and families across Worcestershire. The company has been identified as a subsidiary as it is 100% owned by the Council, and therefore the Council is deemed to have single control. Group Accounts have been prepared because the subsidiary is assessed to be material.

In 2021/22, the Council spent £128.1 million (2020/21 £118.7 million) on services from the company and received £7.7 million (2020/21 £7.6 million) in income from the provision of support services. This is reflected in the single entity Comprehensive Income and Expenditure Statement. There is a debtor of £3.9 million (2020/21 £27.4 million) and a creditor of £1.5 million (2020/21 £26.7 million) outstanding at 31 March 2022 and these balances are included in the single entity Balance Sheet.

The company's Board includes 1 Director who is employed by the Council and 2 Elected members of the Council; these individuals did not receive any remuneration from the company during the year.

27. Leases

27.1 The County Council as lessee – operating leases

Rentals paid under operating leases are charged to the Comprehensive Income and Expenditure Statement as an expense. Charges are made on a straight-line basis over the life of the lease.

Operating lease payments of £1.1 million were made in 2021/22 (2020/21 £1.3 million). The County Council's outstanding obligations under lease agreements as at 31 March 2022 totalled £13.4 million (31 March 2021 £11.5 million).

	£m
Leases expiring in less than 1 year	0.0
Leases expiring between 1 and 5 years	0.3
Leases expiring in 5 years+	13.1
	13.4

27.2 The County Council as lessor – operating leases

Where an asset is leased by the County Council to a third party as an operating lease the asset is retained in the Balance Sheet. Rental income is credited to the Comprehensive Income and Expenditure Statement on a straight-line basis over the life of the lease.

Operating lease receipts of £3.0 million were received in 2021/22 (2020/21 £2.2 million). The County Council's outstanding obligations under lease arrangements as at 31 March 2022 totalled £11.2 million (31 March 2021 £6.3 million).

	£m
Leases expiring in less than 1 year	0.0
Leases expiring between 1 and 5 years	3.6
Leases expiring in 5 years+	7.6
	11.2

28. External audit costs

2020/21	2021/22
£m	£m
0.1 Fees payable regarding external audit services	0.2

A fee of £155k was paid to Grant Thornton in 2021/22. This fee comprises £138k statutory audit fees: £127k accrued audit fee for 2021/22 (£74k agreed fee plus proposed £53k additional fee) and £11k agreed by the Public Sector Audit Appointments body to cover additional work required in certifying the 2020/21 accounts). Non audit fees of £17k were paid to Grant Thornton comprising £4k grant certification fee and £13k licence fee to use the CFO Insights tool provided by Grant Thornton.

29. Short term investments

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31 March 2021	31 March 2022
£m	£m
35.2 Short term investments	7.9
35.2 Total	7.9

30. Events after the reporting period

Events after the reporting period are those events, both favourable and unfavourable, that occur between the end of the reporting period and the date when the Statement of Accounts is approved. Two types of events can be identified:

- those that provide evidence of conditions that existed at the end of the reporting period – the Statement of Accounts is adjusted to reflect such events
- those that are indicative of conditions that arose after the reporting period - the Statement of Accounts is not adjusted to reflect such events, but, where a category of events would have a material effect, disclosure is made of the nature of the events and their estimated financial effect.

The financial statements have not been adjusted for the following events which took place after 31 March 2022; they provide information relevant to the Council's financial position but do not relate to conditions existing at that date.

Non-adjusting events

At the date of publication of the draft accounts, there are no non-adjusting events to disclose.

Academy Conversions

At the date of publication of the draft accounts, no schools have converted to academy status since 31 March 2022. Schools which convert after the reporting period will be non-adjusting events and will be reported below for information.

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Name of School	Date of Conversion	Asset value at 31 March 2022
		£m

31. Accounting standards issued but not yet adopted

The County Council is required to disclose the impact on an accounting change required by a new accounting standard that has been issued on or before 1 January but not yet adopted by the Code of Practice on Local Authority Accounting in the United Kingdom (the Code). The 2022/23 Code will introduce the following amendments:

IFRS 16: Leases

IFRS 16 will require local authorities that are lessees to recognise a lease on their balance sheet as a right-of-use asset with a corresponding lease liability (there are exemptions for low-value and short-term leases). CIPFA/LASAAC have deferred implementation of IFRS 16 for local government to 1 April 2024. The County Council will continue to review its lease arrangements to assess the impact of the change.

Annual Improvements to IFRS Standards 2018-2020

The annual IFRS improvement programme notes 4 changed standards

- IFRS 1 (First-time adoption) – amendment relates to foreign operations of acquired subsidiaries transitioning to IFRS
- IAS 37 (Onerous contracts) – clarifies the intention of the standard
- IFRS 16 (Leases) – amendment removes a misleading example that is not referenced in the Code material
- IAS 41 (Agriculture) – one of a small number of IFRSs that are only expected to apply to local authorities in limited circumstances.

These accounting standards are not expected to have any significant impact for the Council.

32. Prior Period Adjustment

Prior period adjustments may arise from a change in accounting policies or to correct a material error. Change in estimates are accounted for prospectively, whereas changes in accounting policies are applied retrospectively. Material errors in prior period figures are corrected retrospectively by amending opening balances and comparative amounts for the prior period.

The following 2020/21 notes have been restated to correct opening balances at 1 April 2021 to account for the disposal of a school (land & building) asset following academisation, which had not been accounted for in the year ended 31 March 2021. Comparative balances have been corrected to account for the disposal of the asset (gross cost of £17.0m and accumulated depreciation of £0.3m) and the corresponding balance in the Revaluation Reserve of £6.2m. Academies are transferred at nil consideration and therefore comparative balances have been corrected to include an additional £16.7m loss on disposal in 2020/21.

Detail	Note Ref.	Detail	Note Ref.
Comprehensive Income & Expenditure Statement		PPE Movements	Note 14.1
Balance Sheet		Revaluation Reserve	Note 14.3
Movement in Reserves Statement		Downward Revaluations and disposal losses	Note 14.4
Cashflow Statement		Capital adjustment account	Note 14.5
Expenditure & Funding Analysis	Note 2	Cashflow from Operating activities	Note 23.1
Adjustments between funding & accounting basis	Note 3	Group Comprehensive Income & Expenditure Statement	
Expenditure & income analysed by nature	Note 5	Group Balance Sheet	
Financing & investment income & expenditure	Note 9	Group Movement in Reserves Statement	
Adjustments between accounting basis & funding basis under regulation	Note 11	Group Cashflow Statement	
Unusable Reserves	Note 13		

33. Assumptions made about the future and other major sources of estimation uncertainty

The Statement of Accounts contains estimated figures that are based on assumptions made by the Council about the future or events that are otherwise uncertain. Estimates are made based on historical experience, current trends and other relevant factors. However, as balances cannot be determined with certainty, actual results could be materially different from the assumptions and estimates.

The items in the Balance Sheet at 31 March 2022 for which there is significant risk of material adjustment in the forthcoming financial year are as follows:

Item	Uncertainties	Effect if actual results differ from assumptions
Property plant & equipment valuations	The Council's external valuers provide valuations at 31 March based on a 5-year rolling programme of valuations. The valuations are undertaken by qualified valuers in accordance with the Royal Institute of Chartered Surveyors (RICS) professional standards using recognised measurement techniques.	<p>Valuations are compiled by an expert using recognised measurement techniques and based on professional guidance. The underlying data is considered to be reliable and the scope to use judgement and change assumptions is limited.</p> <p>The balance of assets not revalued in year are reviewed by applying local movement in prices and appropriate cost indices to ensure the value of the Council's assets are not materially misstated.</p> <p>A variation of 5% in the value of the Council's Land & Building assets (Net Book Value at 31 March 2022 of £472.2 million) would be approximately £24 million.</p> <p>A reduction in the estimated valuations would result in a reduction to the revaluation reserve and/or a loss charged to the Comprehensive Income and Expenditure Statement.</p> <p>An increase in estimated valuations would result in the reversal of any negative revaluations previously charged to the Comprehensive Income and Expenditure Statement and/or increase to the Revaluation Reserve and/or gains charged to the Comprehensive Income and Expenditure Statement.</p>
Pension Liability	The net liability to pay pensions is calculated every three years with annual updates in the intervening years. A firm of actuaries (Mercer)	The effect on the net pension liability (£435.7 million at 31 March 2022) of changes in individual assumptions can be measured. For instance:

	<p>is engaged to provide the Council with expert advice about the assumptions to be applied. Changes to these underlying assumptions can result in significant variances in the calculated liability. The assumptions and complex judgements applied include the discount rate used, the rate at which salaries are projected to increase, changes in retirement ages, mortality rates and expected returns on pension fund assets.</p>	<ul style="list-style-type: none"> • An increase of 0.1% in the discount rate assumption would reduce the value of the net pension liability by approximately £26 million. • An increase of 0.1% in the inflation assumption would increase the value of the net pension liability by approximately £27 million. • An increase of 0.1% in the assumed pay assumption would increase the value of the net pension liability by approximately £2 million. • An increase of one year assumed in life expectancy would increase the value of the net pension liability by approximately £47 million. <p>Further information is included in the Defined Benefit Pension Scheme notes in the Technical Annex to the accounts.</p>
<p>Fair Value Measurement</p>	<p>When the fair value of financial instruments cannot be measured based on quoted prices in active markets (i.e. Level 1 inputs) their fair value is measured using the following valuation techniques:</p> <ul style="list-style-type: none"> • For Level 2 inputs, quoted prices for similar assets or liabilities in active markets at the Balance Sheet date; • For Level 3 inputs, valuations based on most recent valuations adjusted using indexation and impairment review as appropriate. 	<p>Where the fair value of financial instruments is measured using Level 2 inputs, namely using quoted prices for similar assets or liabilities in active markets at the Balance Sheet date. All valuations are undertaken by expert valuers in accordance with methodologies and bases for estimation set out in the professional standards.</p> <p>As most estimates are based on current market information, material changes to the carrying values are not expected.</p> <p>Significant changes in any of the unobservable inputs could result in a significantly lower or higher fair value measurement for these assets.</p>



Independent Auditor's Report to the Members of Worcestershire County Council

To be included post audit.

Worcestershire County Council Group Accounts 2021/22

Group Accounts and Supporting Notes

Group Accounts

Introduction

In order to provide a fuller picture of the Council's economic activities and financial position, the accounting statements of the Council and Worcestershire Children First have been consolidated.

The Group Accounts are presented in addition to the Council's 'single entity' financial statements and comprise:

- Group Comprehensive Income and Expenditure Statement;
- Group Movement in Reserves Statement;
- Group Balance Sheet; and
- Group Cash Flow Statement.

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These statements are set out on the following pages, together with accompanying disclosure notes. Disclosure notes have only been included in the group accounts where they are materially different from those of the Council's single entity accounts.

Results of Subsidiary

Worcestershire Children First

The County Council's wholly owned subsidiary Worcestershire Children First (WCF) was successfully launched on 1st October 2019 and operational responsibility for the delivery of all of Children's services on behalf of Worcestershire County Council was transferred on that date.

For 2021/22, the company's results showed a profit for the year of £0.1 million and net assets of £1.1 million.

A full copy of the company's accounts can be obtained from the Directors, Worcestershire Children First, County Hall, Spetchley Road, Worcester WR5 2NP. The accounts are audited by Grant Thornton (UK) LLP.

Group Comprehensive Income and Expenditure Statement

2020/21	Restated*			2021/22	2021/22	2021/22
	2020/21	2020/21				
Expenditure	Income	Net		Expenditure	Income	Net
£m	£m	£m		£m	£m	£m
0.0	(1.0)	(1.0)	Turnover	0.0	(1.2)	(1.2)
Service Expenditure Analysis						
321.2	(187.7)	133.5	People	332.9	(197.7)	135.2
378.3	(266.5)	111.8	Children's Services	371.5	(263.4)	108.1
100.9	(29.0)	71.9	Economy & Infrastructure	114.7	(30.3)	84.4
39.0	(9.8)	29.2	Commercial & Change	36.3	(8.7)	27.6
55.9	(10.2)	45.7	Finance, HR & Chief Executive	36.2	(16.6)	19.6
895.3	(504.2)	391.1	Net Cost of Services	891.6	(517.9)	373.7
3.5	(1.4)	2.1	Other operating expenditure	1.9	(0.4)	1.5
86.3	(30.3)	56.0	Financing, investment income & expenditure	86.5	(30.2)	56.3
0.3	(467.3)	(467.0)	Taxation & non-specific grant income and expenditure	0.3	(431.5)	(431.2)
985.4	(1,003.2)	(17.8)	(Surplus) / deficit on the provision of services	980.3	(980.0)	0.3
		(0.1)	Tax expenses of subsidiary			0.0
		(17.9)	Group (surplus)/deficit			0.3
Other comprehensive income and expenditure						
		(23.0)	(Surplus) on revaluation of property, plant & equipment			(47.6)
		22.3	Downward revaluations on non-current assets charged to Revaluation Reserve			4.9
		1.7	Remeasurement of the net defined benefit liability/(asset)			(52.8)
		1.0	Total other comprehensive income and expenditure			(95.5)
		(16.9)	Total comprehensive income and expenditure (surplus) / deficit			(95.2)

*See Note 32 for Prior Period Adjustment

Group Movement in Reserves Statement 2021/22

	General Fund (Non- Earmarked) Balance	General Fund (Earmarked) Reserves	General Fund Total	Capital Receipts Reserve	Capital Grants Unapplied Account	Total Usable Reserves	Unusable Reserves	Total Council Reserves	Council's Share of Reserves of subsidiary	Total Reserves attributable to Council
	£m	£m	£m	£m	£m	£m	£m	£m	£m	£m
Balance at 31 March 2021	13.0	114.7	127.7	2.7	71.3	201.7	(96.8)	104.9	6.1	111.0
Movement in reserves during 2021/22:										
Total Comprehensive Income and Expenditure	114.9	0.0	114.9	0.0	0.0	114.9	95.5	210.4	(115.2)	95.2
Adjustments between group accounts and authority accounts	(120.4)	0.0	(120.4)	0.0	0.0	(120.4)	0.0	(120.4)	120.4	0.0
Net increase/ (decrease) before transfers	(5.5)	0.0	(5.5)	0.0	0.0	(5.5)	95.5	90.0	5.2	95.2
Adjustments between accounting basis and funding basis under regulations	44.9	4.9	49.8	0.0	(7.7)	42.1	(42.1)	0.0	0.0	0.0
Transfer to/from earmarked reserves	(38.1)	38.1	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Increase / (decrease) in 2021/22	1.3	43.0	44.3	0.0	(7.7)	36.6	53.4	90.0	5.2	95.2
Balance at 31 March 2022 carried forward	14.3	157.7	172.0	2.7	63.6	238.3	(43.4)	194.9	11.3	206.2

Adjustments between Group Accounts and Authority Accounts in the Group Movement in Reserves Statement

2020/21		2021/22
£m		£m
(111.1)	Elimination of intra-group transactions	(120.4)
(111.1)	Total adjustments between Group Accounts and Authority Accounts	(120.4)

Reconciliation between Retained Earnings in Worcestershire Children First's Statements and Closing Balance on Council's share of Reserves of subsidiary

2020/21		2021/22
£m		£m
1.1	Retained Earnings at 31 March	1.1
0.0	Accumulated consolidation adjustments at the start of the year	5.0
5.0	Consolidation adjustments during the year	5.2
6.1	Council's share of reserves of subsidiary	11.3

Group Movement in Reserves Statement 2020/21

	General Fund (Non- Earmarked) Balance	General Fund (Earmarked) Reserves	General Fund Total	Capital Receipts Reserve	Capital Grants Unapplied Account	Total Usable Reserves	Unusable Reserves	Total Council Reserves	Council's Share of Reserves of subsidiary	Total Reserves attributable to Council
Restated*	£m	£m	£m	£m	£m	£m	£m	£m	£m	£m
Balance at 31 March 2020	12.2	76.3	88.5	0.0	55.9	144.4	(50.7)	93.7	0.5	94.2
Reporting change to Schools Budget Deficit at 1 April 2020	0.0	6.2	6.2	0.0	0.0	6.2	(6.2)	0.0	0.0	0.0
Balance at 31 March 2020	12.2	82.5	94.7	0.0	55.9	150.6	(56.9)	93.7	0.5	94.2
Movement in reserves during 2020/21:										
Total Comprehensive Income and Expenditure	123.3	0.0	123.3	0.0	0.0	123.3	(1.0)	122.3	(105.5)	16.8
Adjustments between group accounts and authority accounts	(111.1)	0	(111.1)	0.0	0.0	(111.1)	0.0	(111.1)	111.1	0.0
Net increase/ (decrease) before transfers	12.2	0.0	12.2	0.0	0.0	12.2	(1.0)	11.2	5.6	16.8
Adjustments between accounting basis and funding basis under regulations	20.3	0.5	20.8	2.7	15.4	38.9	(38.9)	0.0	0.0	0.0
Transfer to/from earmarked reserves	(31.7)	31.7	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Increase / (decrease) in 2020/21	0.8	32.2	33.0	2.7	15.4	51.1	(39.9)	11.2	5.6	16.8
Balance at 31 March 2021 carried forward	13.0	114.7	127.7	2.7	71.3	201.7	(96.8)	104.9	6.1	111.0

*See Note 32 for Prior Period Adjustment

Group Balance Sheet

Restated* 31 March 2021		31 March 2022	Note	31 March 2021		31 March 2022
£m		£m		£m		£m
1,083.9	Property, plant and equipment	1,146.1		(2.6)	Long-term provisions	(1.4)
1.7	Heritage assets	1.7		(456.5)	Long-term borrowing	(409.9)
4.0	Intangible assets	4.5		(604.3)	Other long-term liabilities	(582.8)
3.0	Long-term investments	3.0		(24.8)	Grants receipts in advance	(26.2)
108.6	Long-term debtors	104.2		(1,088.2)	Long-term liabilities	(1,020.3)
1,201.2	Long term assets	1,259.5		111.0	Net assets	206.2
5.7	Non-Operational Assets	5.4			Financed by:	
35.2	Short-term investments	7.9		207.8	Usable reserves	249.6
1.4	Inventories	1.4		(96.8)	Unusable reserves	(43.4)
78.1	Short-term debtors	84.0	3	111.0	Total reserves	206.2
81.2	Cash and cash equivalents	56.5	4			
201.6	Current assets	155.2				
(71.3)	Short-term borrowing	(78.2)				
(132.3)	Short-term creditors	(110.0)				
(203.6)	Current liabilities	(188.2)				

*See Note 32 for Prior Period Adjustment

Group Cash Flow Statement

2020/21		2021/22
Restated		
		£m
17.7	Net surplus/(deficit) on the provision of services	(0.3)
72.3	Adjust net (surplus)/deficit for non-cash movements	78.8
(103.8)	Adjust for items included in the net (surplus)/deficit on the provision of services that are investing and financing activities	(56.4)
(13.8)	Net cash flows from operating activities	22.1
(24.6)	Net cash flows from investing activities	(1.9)
41.4	Net cash flows from financing activities	(44.9)
3.0	Net increase/(decrease) in cash or cash equivalents	(24.7)
	Cash and cash equivalents	
78.2	Balance at 1 April	81.2
81.2	Balance at 31 March	56.5
3.0	Movement in cash and cash equivalents increase / (decrease)	(24.7)

Notes to the Group Accounts

1. Group boundary

Worcestershire Children First (WCF) is private limited company by guarantee and a 100% wholly owned subsidiary of Worcestershire County Council.

The company is a subsidiary of the Council for accounting purposes and its results have been consolidated into the Group Accounts on a line by line basis using the acquisition basis of consolidation.

2. Accounting policies

The financial statements of WCF have been prepared in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'. Differences between these standards and the Code would have no material impact on the Group Statements.

The Group Accounts have been prepared in accordance with the Code of Practice on Local Authority Accounting in the United Kingdom 2020/21 issued by the Chartered Institute of Public Finance (CIPFA). In preparing the Group Accounts, the Council has:

- Aligned the accounting policies of the company with those of the Council and made consolidation adjustments as necessary;
- Consolidated the financial statements of the company with those of the Council on a line by line basis; and
- Eliminated in full: balances, transactions, income and expenditure between the Council and its subsidiary.

The group accounting policies are not significantly different from those used to prepare the Council's single entity statements with the exception of the policy noted below:

- Pensions – the Group Accounts have been prepared incorporating the requirements of IAS19: Retirement Benefits for the treatment of pension costs. IAS19 requires that pension costs are recorded in the year in which the benefit entitlements are earned by the employee rather than the year in which the pension and employer's contributions are actually paid. The Pension Reserve represents the net liability for future pension costs. The financial statements of WCF have been prepared in accordance with Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'. The financial position under FRS102 is not significantly different under IAS19.

- Debtors in the single entity financial statements are initially measured at fair value and then measured at amortised cost. Debtors in the financial statements of the subsidiary are initially measured at transaction price less attributable transaction costs and then subsequently at amortised cost.

3. Group short term debtors

31 March 2021	31 March 2022
Restated	
£m	£m
Short term debtors:	
46.7 Trade receivables	48.3
3.8 Prepayments	8.0
10.4 VAT	14.6
10.8 Council Tax	12.5
6.2 NNDR	0.5
0.2 Other receivables	0.1
78.1 Total short term debtors	84.0

4. Cash and cash equivalents

Cash is represented by cash in hand and deposits with financial institutions repayable without penalty on notice of not more than 24 hours. Cash equivalents are investments that mature in three months or less from the date of acquisition and that are readily convertible to known amounts of cash with insignificant risk of change in value.

	Opening Balance 01/04/2021	Movement During the Year	Closing Balance 31/03/2022
	£m	£m	£m
Bank current accounts	38.2	(20.2)	18.0
Short Term investments held as cash	43.0	(4.5)	38.5
Total cash and cash equivalents	81.2	(24.7)	56.5



Worcestershire County Council Technical Annex 2021/22

Technical Annex: Financial Instruments

Income, expense, gains and losses on Financial Instruments 2021/22

The gains and losses on financial instruments recognised in the Comprehensive Income and Expenditure Statements are shown in the following table:

Financial Liabilities	Financial Assets		Total		Financial Liabilities	Financial Assets		Total
Amortised Cost	Amortised Cost	Fair value through profit and loss			Amortised Cost	Amortised Cost	Fair value through profit and loss	
£m	£m	£m	£m		£m	£m	£m	£m
(29.5)	0.7	0.0	(28.8)	Interest expense	(28.7)	0.4	0.0	(28.3)
0.0	7.7	0.1	7.8	Interest income	0.0	7.4	(0.2)	7.2
0.0	0.0	0.0	0.0	Increase/(decrease) in fair value	0.0	0.0	(0.1)	(0.1)
0.1	0.0	0.0	0.1	Fee expense	0.0	0.0	0.0	0.0
(29.4)	8.4	0.1	(20.9)	Net gain / (loss) for the year	(28.7)	7.8	(0.3)	(21.2)

Fair value of financial assets and liabilities

Financial instruments, except those classified at amortised cost, are carried in the Balance Sheet at fair value. Fair value is the price that would be received to sell an asset, or paid to transfer a liability, between market participants in an orderly transaction at the measurement date under current market conditions.

Financial liabilities and financial assets classified as loans and receivables are carried in the Balance Sheet at amortised cost. Their fair values have been estimated by calculating the net present value of remaining cash flows at 31 March 2022 using fair value techniques appropriate to the characteristics of each instrument, using the following methods and assumptions:

- Loans taken out by the Council have been valued by discounting contractual cash flows over the life of the instrument at the appropriate market rate for local authority loans.
- The carrying value of long-term instruments, represented by long-term debtors, is deemed to be a reasonable proxy for fair value as this debtor will be repaid by 31 March 2024 and therefore the discounting of future cashflows over this two year period is not a material difference.
- The fair values of finance lease and PFI scheme liabilities have been calculated by discounting the contractual cashflows (excluding service charge elements) at the appropriate AA-rated corporate bond yield.
- The fair value of short-term instruments, including trade payables and receivables, is deemed to be not materially different to the carrying amount.

Fair values are shown in the table below, split by their level in the fair value hierarchy.

Level 1	Fair value is derived from quoted prices in active markets for identical assets or liabilities
Level 2	Fair value is calculated from inputs other than quoted prices that are observable for the asset or liability
Level 3	Fair value is determined using unobservable inputs

Fair value of financial assets

31 March 2021				31 March 2022		
Balance Sheet value	Fair value	Fair value level		Fair value level	Balance Sheet value	Fair value
£m	£m				£m	£m
			Financial asset held at fair value through profit & loss			
0.2	0.2	1	Short-term investments	1	(0.1)	(0.1)
38.0	38.0	1	Cash and cash equivalents	1	38.5	38.5
3.0	3.0	3	Long-term investments (Malvern Hills Science Park)	3	3.0	3.0
41.2	41.2		Subtotal		41.4	41.4
			Financial asset held at amortised cost			
108.6	108.6	1	Long-term debtors^	1	104.2	104.2
35.0	35.0	1	Investments	1	8.0	8.0
143.6	143.6		Sub total		112.2	112.2
184.8	184.8		Total		153.6	153.6
88.9			Assets for which fair value is not disclosed*		59.5	
273.7	184.8		Total Financial Assets		213.1	153.6
			Recorded on Balance Sheet as:			
108.6			Long term loans and advances		104.2	

3.0			Long term investments		3.0	
35.2			Short-term investments		7.9	
59.6			Short-term Debtors		55.2	
67.3			Cash and cash equivalents		42.8	
273.7			Total Financial Assets		213.1	

^ The carrying value of long-term debtors is deemed to be a reasonable proxy for fair value as this debtor will be repaid by 31 March 2024 and therefore the discounted cashflows over the remaining 2 year period are not materially different.

*The fair value of short term financial assets including trade receivables is assumed to approximate to the carrying amount.

Fair value of financial liabilities

31 March 2021				31 March 2022		
Balance Sheet value	Fair value	Fair value level		Fair value level	Balance Sheet value	Fair value
£m	£m				£m	£m
			Financial liabilities held at amortised cost			
418.1	560.8	2	Long term PWLB Loans	2	406.5	439.9
109.7	157.9	2	Other Long Term Loans	2	81.6	103.7
163.0	211.7	1	PFI liabilities	1	155.1	196.0
690.8	930.4		Total financial liabilities held at amortised cost		643.2	739.6
45.6			Liabilities for which fair value is not disclosed*		42.1	
736.4	930.4		Total financial liabilities		685.3	739.6
			Recorded on Balance Sheet as:			
45.6			Short term Creditors		42.1	
71.3			Short term Borrowings		78.2	
456.5			Long term Borrowings		409.9	
163.0			Other long term liabilities		155.1	
736.4			Total Financial Liabilities		685.3	

*The fair value of short term financial liabilities including trade payables is assumed to approximate to the carrying amount.

The fair value of financial liabilities held at amortised cost is higher than their Balance Sheet carrying amount as these balances comprise a number of loans where the interest rate payable is higher than the current rates available for similar loans at the Balance Sheet date. This shows a notional future loss (based on economic conditions at the end of the financial year) arising from a commitment to pay interest to lenders at above current market rates.

Nature and extent of risks arising from financial instruments

The County Council's overall risk management procedures focus on the unpredictability of financial markets and seek to minimise potential adverse effects on the resources available to fund services. Risk management is carried out by a central treasury team under policies approved by the County Council in the Treasury Management Strategy.

The Strategy imposes a maximum sum and duration that the County Council can invest in an institution, depending upon the quality of credit rating. The Strategy for 2021/22 was approved by Council on 18 February 2021.

The County Council's activities expose it to a variety of financial risks. The key risks are:

Credit risk

Credit risk is the possibility that other parties might fail to pay amounts due to the County Council. The credit risk in respect of Trade Debtors is considered at Note 18. For our other Financial Assets Held at Amortised Cost, we have considered the credit risk, including any additional impact arising as a result of the COVID-19 pandemic:

- Cash and Cash Equivalents - No material risk on the basis that these are liquid assets.
- Short-term investments – No material risk. The Short-term investments balance at 31 March 2021 comprises a single deposit at another local authority with a short-term maturity date; the expected credit loss was assessed by our Independent Treasury Advisors as a trivial sum.
- Capital Advances treated as a Loan – No material risk. In respect of the loan arrangement to Mercia Waste, we assess the 12 month potential credit loss; as this has been quantified as not material, we see no reason to revise our assessment in light of the Covid-19 impact given that:
 - The nature of the Counterparty's activity (waste management), which has continued to operate during the pandemic and will continue to operate as the economy reopens; and

- The nature of the underlying asset (clean power generation), notwithstanding short-term energy price fluctuations, we do not anticipate any risk of obsolescence, loss of amenity or other factors that would suggest an impairment in the value of the asset.

Credit risk: Treasury Investments

The table below summarises the credit risk exposures of the County Council's treasury investment portfolio by credit rating:

31 March 2021		Credit rating	31 March 2022	
Long term	Short term		Long term	Short term
£m	£m		£m	£m
3.0	38.2	AAA/AA (f/m)	3.0	38.5
0.0	40.0	AA-	0.0	7.9
3.0	78.2	Total	3.0	46.4
0.0	0.0	Credit rating not available	0.0	0.0
3.0	78.2	Total investments	3.0	46.4
0.0	(0.2)	Accrued interest excluded	0.0	0.1
3.0	78.0	Total investments	3.0	46.5

Credit risk: Trade Receivables

The impairment allowance for trade debtors at 31 March 2022 is £3.4 million; an increase of £0.4 million.

	Trade Debtors
	£m
Balance at 1 April 2021	3.0
Impairment allowance for trade debtors	0.4
Balance at 31 March 2022	3.4

Liquidity risk

Liquidity risk is the possibility that the County Council might not have funds available to meet its commitments to make payments. This is managed by our Treasury Management Strategy, referenced below. Additional risks to the Council's liquidity as a result of the Covid-19 pandemic are monitored as part of routine financial monitoring and planning activity.

The maturity analysis of financial liabilities (loans) is as follows:

31 March 2021	31 March 2022
£m	£m
71.3 Maturing within one year	78.2
67.0 Maturing in 1-2 years	28.8
28.0 Maturing in 2-5 years	33.9
54.5 Maturing in 5-10 years	49.6
307.0 Maturing in more than 10 years	297.6
527.8 Total	488.1

Market risk

Market risk is the possibility that financial loss might arise for the County Council because of changes in such measures as interest rates movements. This is not applicable to our loans as they are fixed-rate. There are no additional market risks arising from Covid-19; to date, there has been no impact upon the interest rates of our existing or anticipated borrowing.

Technical Annex: Pension Schemes

Post-employment benefits include pensions and retirement lump sums. Employees of the County Council may be members of:

- The Local Government Pensions Scheme (a defined benefit scheme), administered by the County Council under national regulations;
- The Teachers' Pension Scheme (a defined benefit scheme), administered by the Teachers' Pensions Agency on behalf of the Department for Education; or
- The NHS Pension Scheme (a defined benefit scheme), administered by the Department of Health.

Defined benefit pension schemes

Teachers' Pension Scheme

The Teachers' Pension Scheme is a defined benefit scheme administered by the Teachers' Pensions Agency. Although the scheme is unfunded, a notional fund is used as a basis for calculating the employers' contribution rate.

In 2021/22 the County Council paid £15.3 million (2020/21 £16.3m) to the Department for Education and Skills in respect of teachers' pension costs, which represents 23.7% (2020/21 23.7%) of teachers' pensionable pay. In addition, the County Council is responsible for all pension payments relating to teachers' added years it has awarded, together with the related increases. In 2021/22 these amounted to £0.3 million (2020/21 £0.3m), representing 0.4% (2020/21 0.4%) of pensionable pay. The County Council's Actuary has calculated a long-term liability of £2.2 million in respect of these payments that will decline over time and this is included in the balance sheet under other long-term liabilities.

NHS Pension Scheme

The NHS pension scheme is a defined benefit scheme administered by the NHS Superannuation Scheme.

In 2021/22 the County Council paid £0.1 million (2020/21 £0.1m) to the NHS Superannuation Scheme, which represents 14.4% (2020/21 14.4%) of NHS pensionable pay.

Defined benefit pension schemes

The Local Government Pension Scheme is accounted for as a defined benefits scheme:

- The liabilities of the Pension Fund attributable to the Council are included in the Balance Sheet on an actuarial basis.
- The assets of the Pension Fund attributable to the County Council are included in the Balance Sheet at their fair value.

In relation to retirement benefits the General Fund is charged with the amount payable by the County Council to the Pension Fund or directly to pensioners in the year, not the amount calculated by the relevant accounting standards. In the Movement in Reserves Statement there are appropriations to and from the Pensions Reserve to remove the notional debits and credits for retirement benefits and replace them with debits for the cash paid to the Pension Fund and pensioners and any amounts payable to the fund but unpaid at the year-end. The negative balance on the Pensions Reserve measures the beneficial impact to the General Fund of being required to account for retirement benefits based on cash flows and not as benefits are earned by employees.

The County Council administers and participates in the Worcestershire County Council Pension Fund. Retirement benefits are determined independently of the investments of the Pension Fund, and the County Council has an obligation to make contributions where assets are insufficient to meet employee benefits. The County Council and participating employees pay contributions into the fund which are calculated at a level intended to balance pension's liabilities with investment assets.

The pension scheme is operated under the regulatory framework for the Local Government Pension Scheme and the governance of the scheme. As the statutory Administering Authority and Scheme Manager for the Fund, the County Council is responsible for ensuring effective stewardship of the Pension Fund's affairs. The County Council has established a Pension Committee to discharge its responsibility for the management of the administration of the Pension Fund. Policy is determined in accordance with the Pensions Fund Regulations. The management of the Pension Fund's assets is operated through thirteen specialist external managers.

The three principal risks to the scheme are:

- Market risk (volatility in stock prices, increase in interest rates and fluctuations in currency exchange rates);
- Credit risk where a borrower does not make payments as promised; and
- Liquidity risk, in that a given security or asset cannot be traded quickly enough in the market.

Discretionary post-retirement benefits on early retirement are an unfunded defined benefit arrangement, under which liabilities are recognised when awards are made. There are no plan assets built up to meet these pension liabilities.

The Court of Appeal decision on the 28 June 2019 in the Sargeant/McCloud cases (generally referred to for the LGPS as "McCloud") ruled that the transitional protection afforded to older members when the Public Service Pension Schemes were amended constituted unlawful age discrimination. The County Council's actuary has included a calculation for the anticipated impact of the judgement on the pensions' liability. The additional costs are sensitive to the assumptions made. Relevant entries are included below as McCloud judgement liability.

Transactions relating to post-employment benefits

The County Council recognises the cost of retirement benefits in the reported cost of services when they are earned by employees, rather than when the benefits are eventually paid as pensions. The charge against the council tax is based on the cash payable in the year, so the real cost of post-employment / retirement benefits is reversed out of the General Fund via the Movement in Reserves Statement. The following transactions have been made in the Comprehensive Income and Expenditure Statement and the General Fund Balance via the Movement in Reserves Statement during the year:

	2020/21		2021/22
£m			£m
		Comprehensive Income & Expenditure Statement	
		Cost of services:	
27.6		Current service cost	36.9
0.0		Past service cost – McCloud judgement	0.0
3.0		Settlements and curtailments	0.0
		Other Operating Expenses	
0.3		Administration expenses	0.4
		Financing & investment income & expenditure	
31.4		Interest on Pensions Liabilities	32.1
(21.7)		Interest on Pensions Assets	(22.8)

40.6	Total post-employment benefit charged to the surplus or deficit on the Provision of Services	46.6
2020/21		2021/22
£m		£m
Re-measurement of the net defined liability charged to the Comprehensive Income & Expenditure Statement		
(186.5)	Return on Plan assets (excluding the amount included in net interest expense)	(44.2)
(29.3)	Actuarial (gain) / loss arising on changes in experience	4.2
217.6	Actuarial (gain) / loss arising on changes in financial assumptions	(0.7)
0.0	Actuarial (gain) / loss arising on changes in demographic assumptions	(11.9)
42.4	Total post-employment benefit charged to the Comprehensive Income & Expenditure Statement	(6.0)
Movement in Reserves Statement		
(40.6)	Reversal of net charges made to the surplus or deficit for the Provision of Services for post-employment benefits in accordance with the Code of Practice	(46.6)
Actual amount charged against the General Fund Balance for pensions in the year:		
27.5	Employer's contributions payable to the scheme	28.0

The County Council made an up-front payment of Employer's contributions payable to the scheme of £77.1 million in April 2020 for the three years 2020/21 to 2022/23. The effect of the payment is a reduction in the net defined pension liability in the year of payment. As a result of the early payment, there is a difference between the value of the Pensions Reserve and the Pension liability held on the Balance Sheet as per the table below:-

	2021/22
	£m
Balance on Pension Reserve (excluding Teachers Pension)	464.3
22/23 Upfront Payment	(26.4)
Balance on Pension Liability	437.9

Pension gains and losses charged to the Comprehensive Income and Expenditure Statement

2020/21	2021/22
£m	£m
186.5	Return on Plan Assets (excluding the amount included in net interest expense) 44.2
29.3	Actuarial gain / (loss) arising on changes in experience (4.2)
(217.6)	Actuarial gain / (loss) arising from changes in financial assumptions 0.7
0.0	Actuarial gain / (loss) arising on changes in demographic assumptions 11.9
0.1	(Increase)/decrease in Teachers Pension Liability 0.2
(1.7)	Total gain / (loss) 52.8

Pension assets and liabilities recognised in the Balance Sheet

2020/21	2021/22
£m	£m
(1,541.6) Present value of liabilities	(1,572.9)
1,097.7 Fair value of assets	1,137.2
(443.9) Deficit in the scheme	(435.7)

Statutory arrangements for funding the deficit mean that the financial position of the County Council is consistent with previous financial years. The deficit on the local government pension scheme will be made good by increased contributions over the remaining working life of the employees (i.e. before payments fall due), as assessed by the scheme actuary. Finance is only required to be raised to cover discretionary benefits when the pensions are paid.

Liabilities and assets in relation to post-employment benefits (Local Government Pension Scheme)

This table gives detail of the assets and liabilities as calculated by the County Council's actuary. The financial assumptions included are based on yield assumptions on corporate bonds and are impacted by the duration of our employee liabilities. Increases in benefits and pensions included in these assumptions are based on CPI. Salary growth assumptions are based on long-term "real" salary inflation assumptions. Further information is given in note 25.2.6 which breaks down the fund investment assets, note 25.2.7 which provides the underlying assumptions for calculations included and note 25.2.8 which estimates the impact of any sensitivities in these assumptions.

Reconciliation of present value of the scheme liabilities:

2020/21	2021/22
£m	£m
(1,322.4) Opening balance at 1 April	(1,541.6)

(27.6) Current service cost	(36.9)
(31.4) Interest cost	(32.1)
(5.6) Contributions by scheme participants	(5.7)
Remeasurement (gains) and losses:	
29.3 Actuarial gain / (loss) arising on changes in experience	(4.2)
(217.6) Actuarial gain / (loss) arising on changes in financial assumptions	0.7
0.0 Actuarial gain / (loss) arising on changes in demographic assumptions	11.9
36.7 Benefits paid	35.1
0.0 Business combinations	0.0
0.0 Past service cost – McCloud Judgement	0.0
(3.0) Curtailments	0.0
(1,541.6) Closing balance at 31 March	(1,572.8)

Reconciliation of fair value of the scheme assets:

2020/21	2021/22
£m	£m
841.3 Opening balance at 1 April	1,097.7
21.7 Interest Income	22.8
186.5 Return on plan assets, excluding the amount included in the net interest expense	44.2
(0.3) Administration expenses	(0.4)
79.6 Employer contributions	2.3

0.0 Business combinations	0.0
5.6 Contributions by scheme participants	5.7
(36.7) Benefits paid	(35.1)
1,097.7 Closing balance 31 March	1,137.2

Pensions Reserve

2020/21	2021/22
£m	£m
(483.6) Balance at 1 April	(498.4)
186.5 Return on Plan assets (excluding the amount included in net interest expense)	44.2
29.3 Actuarial gain / (loss) arising on changes in experience	(4.2)
(217.6) Actuarial gain / (loss) arising on changes in financial assumptions	0.7
0.0 Actuarial gain / (loss) arising on changes in demographic assumptions	11.9
0.0 Business combinations	0.0
(40.6) Reversal of items relating to retirement benefits debited or credited to the Surplus or Deficit on the Provision of Services in the Comprehensive Income & Expenditure Statement	(46.6)
79.6 Employer's pensions contributions & direct payments to pensioners payable in the year	2.3
(52.1) Employer's pension contributions – prepayment adjustment	25.6
0.1 Decrease in Teachers Pension Liability	0.2
(498.4) Balance at 31 March	(464.3)

Local Government Pension Scheme assets

2020/21	Quoted	2021/22
£m	(Y/N)	£m
Equities:		
1.3 UK Quoted	Y	1.3
343.7 Overseas quoted	Y	278.4
152.5 Pooled Investment Vehicle – UK Managed Funds	N	156.7
433.3 Pooled Investment Vehicle – UK Managed Funds – (overseas equities)	N	454.6
1.3 Pooled Investment Vehicle – Overseas Managed Funds	N	9.1
Bonds:		
0.0 UK Corporate	Y	0.0
0.0 Overseas Corporate	Y	0.0
1.0 Other Bonds	Y	0.0
0.0 UK Government Fixed	Y	18.4
0.0 LGPS Central Global Pooled Funds	-	16.0
0.0 Overseas Government	Y	0.0
Property:		
21.0 European Property Fund	N	0.0
4.2 UK Property Debt	N	7.9

3.1 Overseas Property Debt	N	5.3
22.0 UK Property Fund	N	50.1
1.1 Overseas REITS	N	0.0
Alternatives:		
42.8 UK Infrastructure	N	53.6
30.4 European Infrastructure	N	35.7
22.8 US Infrastructure	N	29.8
3.8 US Stock Options	N	4.8
1.0 Overseas Stock Options	N	(2.4)
12.4 Corporate Private Debt	N	17.9
Cash:		
0.0 Cash Instruments	Y	0.0
0.0 Cash Accounts	Y	0.0
0.0 Net Current Assets	N	0.0
1,097.7 Total		1,137.2

Basis for estimating assets and liabilities

Liabilities have been assessed on an actuarial basis using the projected unit credit method, an estimate of the pensions that will be payable in future years dependent on assumptions about mortality rates, salary levels, etc. The Local Government Pension Scheme has been assessed by Mercer Ltd, an independent firm of actuaries, and estimates for the County Council fund are based on the latest full valuation of the scheme as at 31 March 2020, with an effective date of 1 April 2021. The principal assumptions used by the actuary are:

2020/21	2021/22
Mortality assumptions	
Longevity at 65 for current pensioners (years):	
22.7 Men	22.6
25.1 Women	25.0
Longevity at 65 for future pensioners (years):	
24.4 Men	24.1
27.1 Women	27.0
Financial assumptions	
2.7% Rate of CPI inflation	3.4%
4.2% Rate of increase in salaries	4.9%
2.8% Rate of increase in pensions	3.5%
2.1% Rate for discounting scheme liabilities	2.8%

The estimation of the defined benefit obligations is sensitive to the actuarial assumptions set out in the table above. The sensitivity analyses below have been determined based on reasonably possible changes of the assumptions occurring at the end of the reporting period and assumes for each change that the assumption analysed changes while all the other assumptions remain constant. The assumptions in longevity, for example, assume that life expectancy increases or decreases for men and women. In practice, this is unlikely to occur, and changes in some of the assumptions may be interrelated. The estimations in the sensitivity analysis have followed the accounting policies for the scheme, i.e. on an actuarial basis using the projected unit credit method. The methods and types of assumptions used in preparing the sensitivity analysis below did not change from those used in the previous period.

Assumptions made about the future and estimate uncertainties

Item	Uncertainties	Effect if actual results differ from assumptions
Property and infrastructure valuations (Level 3 investments)	The Fund's directly held investment properties are valued at fair value by independent valuers in accordance with RICS valuation professional standards, whilst infrastructure investments are valued at fair value by independent experts. There is continuing uncertainty regarding the property and infrastructure valuations due to the time that it will take to fully realise the impact of COVID-19 upon these illiquid assets as well as the growing concerns as to inflation rises. The valuations have been updated based on the information available as at 31 March 2022 and may be subject to variations as further market information becomes available.	<p>The total value of indirect property investments in the financial statements is £221.9m (£160.7m in 2020/21). There is a risk that this investment may be under or overstated in the accounts.</p> <p>The total value of direct infrastructure investments in the financial statements is £426.7m (£332.6m in 2020/21). There is a risk that this investment may be under or overstated in the accounts.</p>

Investments are valued each month as per the latest quarterly statements available to our custodian, which are usually received between 45 and 60 days after quarter end, +/- any activity post statement date.

Impact on the Defined Benefit Obligation in the Scheme (Liabilities)

	Increase in rate of	Increase/(decrease) in Assumption
		£m
Discount Rate	0.1%	(26.0)
Inflation	0.1%	26.5
Pay	0.1%	2.1
Life Expectancy	1 YEAR	47.1

Impact on the County Council's cash flows

The weighted average duration of the defined benefit obligation for scheme members is 17 years (2020/21 17 years). The County Council anticipates payments of £2.5 million expected contributions to the scheme in 2022/23.

Glossary of Terms

Accounting policies	The principles, rules and procedures used in the preparation of the accounts
Accruals	The recognition of income and expenditure as goods and services are provided, not when cash is received or paid
Actuary	An independent company which advises on the assets and liabilities of the pension fund with the aim of ensuring that the payment of pensions and future benefits are met.
Admitted bodies	Voluntary and charitable bodies whose staff can become members of the Local Government Pension Scheme, subject to certain terms and conditions, and other organisations to which Local Government employees have been transferred under the outsourcing of local government services
Agent	The County Council or other authority acting as an intermediary
Amortisation	The drop-in value of intangible assets as they become out of date
Asset	<p>A resource controlled by the County Council because of past events and from which economic benefits or service potential is expected. Assets can be:</p> <ul style="list-style-type: none">• Intangible – assets of non-physical form, e.g. patents, goodwill, trademarks and copyrights• Property, plant and equipment – assets which give the Council benefits for more than one year• Community – assets held in perpetuity which may have restrictions on their disposal• Infrastructure – assets such as highways and footways• Non-operational – assets not directly used for service provision• Heritage – assets held solely for historical, artistic, or environmental qualities
Assets under construction	Capital expenditure on assets where the work is incomplete
Augmentation	Additional employer contributions relating to the cost of employees who are allowed to retire before their normal retirement age

Billing authority	The local authority which collects Council Tax. In Worcestershire this is the district or borough council
Capital charge	A charge to services to reflect the cost of Property, Plant and Equipment used in the provision of services
Capital expenditure	Expenditure on acquisition or construction of assets which have a value to the authority for more than one year e.g. land and buildings
Capital financing costs	The costs of financing assets, being the interest costs of external loans and monies used to repay debt
Capital receipts	Income from the sale of capital assets
Commutation / commuting	Where a member of the pension scheme gives up part or all of their pension in return for an immediate lump sum. It is also called a cash option
Council tax precept	A property based tax which is set by the County Council and administered by district and borough councils
Creditors	Amounts owed by the County Council for work done, goods received or services provided but for which payment has not been made by the end of the accounting period
Current service cost	Officers employed during the year will have earned one or more years of pensionable service. The current service cost is the increase in the value of the pension scheme's liabilities arising from the employee service during the period
Custodian	The organisation that holds and safeguards the Pension Fund assets
Debtors	Amounts due to the County Council for work done, goods received or services provided but which remain unpaid by the end of the accounting period
Dedicated Schools Grant (DSG)	A central government grant paid to the County Council for use for expenditure on schools.
Deferred pension benefit	A pension benefit which a member of the fund has accrued but is not yet entitled to receive payment
Depreciation	The fall in value of an asset, as recorded in the financial records, due to wear and tear, age or obsolescence

Derivative	A financial instrument whose characteristics and value depend upon the characteristics and value of an underlier, typically a commodity bond, equity or currency. Examples of derivatives include futures and options
Effective Interest rate (EIR)	The rate that exactly discounts estimated future cash payments or receipts through the expected life of a financial instrument. When calculating the EIR, the County Council shall estimate cash flows considering all contractual terms of the financial instrument
Equities	Shares representing the capital of a company issued to shareholders, usually with voting rights on the way the company runs the business
Fair value	The amount for which an asset could be exchanged or a liability settled
Financial instruments	Any contract giving rise to a financial asset or liability. For the County Council this is likely to be a loan or investment
Fixed interest	A corporate bond in the form of a certificate of debt issues by a company or institution in return for a fixed rate of interest with a promise of redemption to repay the original sum
Gilt	Similar to corporate bonds by way of interest and redemption, but these are issued by Government and are a loan to the Government
Forward foreign exchange	An agreement to purchase or sell an amount of foreign currency at a future date and predetermined price
Imprest accounts	Petty cash accounts used for small items of expenditure
Index linked	Stock whose value is related directly to an index, usually the Retail Price Index and therefore provides a hedge against inflation
Joint Venture	A joint arrangement whereby the parties that have joint control of the arrangement have rights to the net assets of the arrangement
Joint Operation	A joint arrangement whereby the parties that have joint control of the arrangement have rights to the assets, and obligation for the liabilities, relating to the arrangement

Liability	A present obligation of the County Council arising from past events, the settlement of which is expected to result in an outflow of resources
Minimum revenue provision (MRP)	The statutory amount set aside from the revenue budget which can be used to repay external loans
National Non-Domestic Rates (NNDR)	A tax collected locally by borough and district councils and paid to Central Government. It is then redistributed to county, unitary, borough and district councils on the basis of the resident population
Operating leases	A method of obtaining the use of an asset where the rewards and risks of ownership of the asset remain with the leasing company and the annual rental is charged directly to the revenue account
Pooled investment vehicles	A fund in which multiple investors contribute assets and hold them as a group, for example a unit trust
PPE (Property, Plant & Equipment)	For the purposes of the Statement of Accounts, the Council's property, plant & equipment is abbreviated to PPE.
Precept	The amount the County Council (the precepting authority) ask district and borough councils to collect as council tax.
Private Finance Initiative (PFI)	A long-term contractual public private partnership under which the private sector takes on the risks associated with the delivery of public services in exchange for payments tied to standards of performance
Provisions	Monies set aside to meet any liabilities or losses which are likely or will be incurred, but the amounts or the dates on which they will arise are uncertain e.g. provision for bad debts
Public Works Loan Board (PWLB)	A government agency which provides long-term loans to local authorities at favourable interest rates
Reserves	Money set aside to meet the cost of specific future expenditure. These can be either: <ul style="list-style-type: none"> • Usable – those which can be used to provide services • Unusable – those which cannot be used to provide services

Revenue contributions to capital expenditure	The amount of capital expenditure to be financed directly from the annual revenue budget
Revenue Support Grant (RSG)	A general central government grant paid to the County Council in support of annual revenue expenditure
Scheduled bodies	Local authorities and similar bodies whose staff are entitled automatically to become members of the Local Authority Pension Fund
Settlement costs	Settlement costs arise when a lump-sum payment is made to a scheme member in exchange for their rights to receive certain pension benefits
Stock lending	The temporary transfer of stock (shares / securities) to a third party for a fixed or open period of time. In return the owner of the stock receives an agreed consideration secured by collateral of equal or greater value than the loaned securities
Transfer values	Sums which are either paid to or received from other pension schemes and relate to new and former members' periods of pensionable employment with employers participating in the scheme

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P12 Outturn Forecast - 2021/22 SLT Revenue Budget Monitoring Forecast by Service						One Off / Adjustments									
Service	2021/22 Gross Budget	2021/22 Net Budget	2021/22 Actuals	Manual Adj	21/22 Draft Variance Before Adj's	Transfer to (+) and from (-) Capital	Additional Use of reserves	Trf to Reserves	Additional use of general Covid grant (09027)	Use of other COVID grants	Use of Grants in advance	Allocation of (-) to (+) bad debt provision	Proposed C/Fwds	Variance After Adj's	Variance After Adj's
	£000	£000	£000	£000	£000	£000	£000		£000		£000	£000	£000	£000	%
DSG - School Formula Budgets	124,528	124,528	123,178		(1,350)	0	0		0				1,350	0	0.0%
DSG - High Needs Pupils	59,275	59,275	65,649		6,374	0	0		0				(6,374)	0	0.0%
DSG - Early Years	36,476	36,476	31,794		(4,682)	0	0		0				4,682	0	0.0%
DSG - Statutory Duties / Historic Commitments	3,377	3,377	3,203		(174)	0	0		0				174	0	0.0%
DSG - Other School Grants	15,177	0	(263)		(263)	0	0		0				263	0	0.0%
DSG - Dedicated Schools Grant	7,320	(223,656)	(218,751)		4,905	0	0		0				(4,905)	0	0.0%
Total Dedicated Schools Grant (DSG)	246,153	0	4,810	0	4,810	0	0	0	0	0	0	0	(4,810)	0	0.0%
WCF Contract	124,949	106,791	108,934	1,194	2,143	0	(1,351)		(589)	(203)			0	0	0.0%
Total WCF (Excl DSG)	124,949	106,791	108,934	1,194	2,143	0	(1,351)	0	(589)	(203)	0	0	0	0	0.0%
Business Management	1,079	221	(68)		(289)	0	0	0	0				0	(289)	-130.8%
Economy & Sustainability	5,092	818	1,024	68	206	24	(150)	0	(49)				0	31	3.8%
Waste management	48,769	28,261	32,816	5,256	4,555	0	(5,256)	0	0				0	(701)	-2.5%
Infrastructure Asset Management	0	0	0		0	0	0		0				0	0	0.0%
Development Management	888	166	123		(43)	0	0	0	0				0	(43)	-25.9%
Major Projects	9,723	7,183	8,899		1,716	(1,172)	0	84	0				0	628	8.7%
Sustainable Schemes	0	0	0		0	0	0		0				0	0	0.0%
Highways Operations and PROW	6,839	6,741	9,032	25	2,291	(1,809)	(188)	0	0				0	294	4.4%
Passenger Transport Operations	16,866	10,636	10,242	13	(394)	0	0	0	0				0	(394)	-3.7%
Planning & Regulation	1,314	640	2,212	(13)	1,572	(106)	(228)	0	(306)				0	932	145.6%
Network Management	3,496	683	157		(526)	(177)	0	0	0				0	(703)	-102.9%
Economy & Infrastructure	94,066	55,349	64,437	5,349	9,088	(3,240)	(5,822)	84	(355)	0	0	0	0	(245)	-0.4%
COACH - Management	580	222	216		(6)	0	(12)	0	0				0	(18)	-8.1%
Legal and Democratic Services	8,154	5,168	5,736	(5)	568	(17)	(37)	0	(283)				0	231	4.5%
Commercial Team	3,441	979	809		(170)	0	(35)	0	0				0	(205)	-20.9%
Property Services	8,744	359	(353)		(712)	(57)	(24)	0	0				0	(793)	-220.9%
Technology	9,429	737	582		(155)	257	(110)	0	0				0	(8)	-1.1%
Transformation & Change	311	0	1,273		1,273	(1,264)	(9)	0	0				0	0	0.0%
Total Commercial and Change	30,659	7,465	8,263	(5)	798	(1,081)	(227)	0	(283)	0	0	0	0	(793)	-10.6%
Engagement & Communications	1,006	365	264		(101)	0	(10)	0	0				0	(111)	-30.4%
Health & Safety	357	24	39		15	0	(2)	0	(12)				0	1	4.2%
HR - Core	4,375	332	178		(154)	0	(38)	66	0				0	(126)	-38.0%
HR - Old	0	0	0		0	0	0	0	0				0	0	0.0%
Chief Executive	382	377	369		(8)	0	(4)	0	0				0	(12)	-3.2%

P12 Outturn Forecast - 2021/22 SLT Revenue Budget Monitoring Forecast by Service						One Off / Adjustments									
Service	2021/22 Gross Budget	2021/22 Net Budget	2021/22 Actuals	Manual Adj	21/22 Draft Variance Before Adj's	Transfer to (+) and from (-) Capital	Additional Use of reserves	Trf to Reserves	Additional use of general Covid grant (09027)	Use of other COVID grants	Use of Grants in advance	Allocation of (-) to (+) bad debt provision	Proposed C/Fwds	Variance After Adj's	Variance After Adj's
	£000	£000	£000	£000	£000	£000	£000		£000		£000	£000	£000	£000	%
Total Chief Executive	6,120	1,098	850	0	(248)	0	(54)	66	(12)	0	0	0	0	(248)	-22.6%
Adults Commissioning Unit	14,260	2,304	4,262	1,545	1,958	0	(2,220)	0	0				0	(262)	-11.4%
Learning Disabilities	72,508	60,331	63,434	(25)	3,103	0	0	0	0				0	3,103	5.1%
Mental Health	28,149	18,297	18,532		235	0	0	0	0				0	235	1.3%
Older People	102,333	66,207	65,369	791	(838)	(465)	0	0	0			367	0	(936)	-1.4%
Physical Disabilities	19,586	15,430	15,341		(89)	0	0	0	0				0	(89)	-0.6%
Support Services	538	(18,025)	(19,936)	(1,826)	(1,911)	0	0	0	0	(596)			558	(1,949)	10.8%
Future Fit	1,144	(10,853)	(10,944)		(91)	0	0	0	0				0	(91)	0.8%
Total People - Adult Services	238,518	133,691	136,058	485	2,367	(465)	(2,220)	0	0	(596)	0	367	558	11	0.0%
Adult Provider Services	16,267	9,209	10,194		985	0	0	0	0	(985)			0	0	0.0%
Strategic Libraries	12,453	4,268	4,585		316	0	0	0	(397)				0	(81)	-1.9%
Museum Services	776	658	676		18	0	0	0	(18)				0	0	0.0%
Archives and Archaeology	3,649	1,514	1,541		27	0	0	0	(60)				30	(3)	-0.2%
Reenspace & Gypsy Services	1,841	196	359		163	0	0		(71)				0	92	46.9%
Community Services Leadership Team	207	207	217		10	0	0	0	0				0	10	4.8%
Skills & Inv incAdult learning	5,285	430	471		41	0	0	0	0				0	41	9.5%
Severn Arts Music	0	0	0		0	0	0	0	0				0	0	0.0%
SENDIASS	191	52	81		29	0	0	0	0				0	29	55.8%
Chs Comm & Ptnership	354	354	0		(354)	0	0	0	0				0	(354)	-100.0%
Buildings and Pensions (CHS)	11,679	408	63		(345)	0	0	0	0				0	(345)	-84.6%
Childrens S75	2,361	1,954	2,082		128	0	0	0	0				0	128	6.6%
Education Statutory	43	0	(2)		(2)	0	0	0	0				0	(2)	0.0%
Registration & Coroner	2,212	881	644		(237)	0	0	0	0				0	(237)	-26.9%
Total People - Communities	57,318	20,131	20,911	0	779	0	0	0	(546)	(985)	0	0	30	(722)	-3.6%
Public Analyst	69	2	16		14	0	0	0	0				0	14	700.0%
Trading Standards	871	122	122		0	0	0	0	0				0	0	0.0%
Non PHRFG activities	1,093	(2,513)	(4,266)	557	(1,753)	0	0	0	(2,513)				4,266	0	0.0%
Public Health Grant Funded Services	31,720	0	(3,314)	(2)	(3,314)	0	0	3,314	0				0	0	0.0%
People - Public Health	33,753	(2,389)	(7,442)	555	(5,053)	0	0	3,314	(2,513)	0	0	0	4,266	14	-0.6%
Total : Services (Excl DSG)	585,383	322,136	332,011	7,578	9,874	(4,786)	(9,674)	3,464	(4,298)	(1,784)	0	367	4,854	(1,983)	-0.6%
Financial Services	5,575	1,789	1,859	(19)	70	0	(71)		0				0	(1)	-0.1%
Financing Transactions (Borrowing and Investments)	18,075	17,678	13,588		(4,090)	0	0	4,090	0				0	0	0.0%

P12 Outturn Forecast - 2021/22 SLT Revenue Budget Monitoring Forecast by Service						One Off / Adjustments									
Service	2021/22 Gross Budget	2021/22 Net Budget	2021/22 Actuals	Manual Adj	21/22 Draft Variance Before Adj's	Transfer to (+) and from (-) Capital	Additional Use of reserves	Trf to Reserves	Additional use of general Covid grant (09027)	Use of other COVID grants	Use of Grants in advance	Allocation of (-) to (+) bad debt provision	Proposed C/Fwds	Variance After Adj's	Variance After Adj's
	£000	£000	£000	£000	£000	£000	£000		£000		£000	£000	£000	£000	%
MRP	11,098	11,098	9,013	(3,274)	(2,085)	0	0	2,085	0				0	0	0.0%
Contributions and Precepts	267	267	267		0	0	0		0				0	0	0.0%
Pension Fund Backfunding Liabilities	4,464	4,464	4,464		0	0	0		0				0	0	0.0%
Miscellaneous Whole Organisation Services	924	668	260	(188)	(408)	0	0		0				0	(408)	-61.1%
New Homes Bonus Grant Income	0	(1,513)	(1,513)		0	0	0		0				0	0	0.0%
COVID-19	0	0	(19,730)	(400)	(19,730)	0	0		0		19,730		0	0	0.0%
Whole Organisation - Contingency	444	444	0		(444)	0	0		0				0	(444)	-100.0%
Finance / Corporate Items	40,847	34,895	8,208	(3,881)	(26,687)	0	(71)	6,175	0	0	19,730	0	0	(853)	-2.4%
Organisation Review	(1,500)	(1,500)	0		1,500	0	0		0				0	1,500	-100.0%
Other General Covid-19 Pressures	0	0	0		0	0	0						0	0	0.0%
Commercial Savings	0	0	0		0	0	0						0	0	0.0%
Financial Risk Reserve	0	0	0		0	0	0						0	0	0.0%
Not Assigned Items	0	(1,500)	0	0	1,500	0	0	0	0	0	0	0	0	1,500	-100.0%
Funding - Transfer To/(From) Reserves	(3,000)	(3,000)	0	(3,000)	0	0	0						0	0	0.0%
Total (Excl DSG)	623,230	352,531	340,219	697	(15,313)	(4,786)	(9,745)	9,639	(4,298)	(1,784)	19,730	367	4,854	(1,336)	-0.4%
Council Tax	(285,197)	(285,197)	(285,197)		0	0	0						0	0	0.0%
Collection Fund (Surplus) / Deficit	(1,129)	(1,129)	(1,629)	(500)	(500)	0	0	500					0	0	0.0%
Business Rates Reserve	0	0	0		0	0	0						0	0	0.0%
Business Rates Retention Scheme	(66,207)	(66,207)	(66,207)		0	0	0						0	0	0.0%
Total - Funding	(352,533)	(352,533)	(353,033)	(500)	(500)	0	0	500	0	0	0	0	0	0	0.0%
Grand Total - Services and Funding (Excl DSG)	270,697	0	(12,814)	197	(15,813)	(4,786)	(9,745)	10,139	(4,298)		19,730	367	4,854	(1,336)	
Total Dedicated Schools Grant (DSG)	246,153	0	4,810	0	4,810	0	0	0	0		0	0	(4,810)	0	
Total	516,850	0	(8,004)	197	(11,003)	(4,786)	(9,745)	10,139	(4,298)	0	19,730	367	44	(1,336)	

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Appendix 3

P12 Outturn Forecast - 2021/22 SLT Revenue Budget Monitoring						
Directorate Variances over £250,000						
		Net Budget	Outturn	Variance	Variance	
Dir.	Service	£000	£000	£000	%	Comment
People	Adults Commissioning Unit	2,304	2,042	-262	-11.4%	Underspend due to vacant posts
People	Learning Disabilities	60,331	63,434	3,103	5.1%	Overspend on external placements, increase in client growth above budgeted expectations partially reduced by one off income from CHC reclaims
People	Older People	66,207	65,271	-936	-1.4%	Overspend on external placements offset by underspend on staffing, one off income relating to hospital discharge and covid funding and non-utilisation of growth allocated for Liberty Protection Safeguards
People	Support Services and Grants	-18,025	-19,974	-1,949	10.8%	Additional on-off income from review and reclaim of direct payments income, underspend on staffing and use of one-off COVID grants to support Adult Services position
People	Children's Commissioning and Partnerships	354	0	-354	-100.0%	Budget for staffing not utilised in year as staff seconded to work on the impact of the pandemic, thereby funded by one-off covid grant
People	Children's Services Buildings and Pensions	408	63	-345	-84.6%	Underspend on the cost of delivering building maintenance and savings relating to under-occupancy
FIN	Whole Organisation including Contingency	1,112	260	-852	-76.6%	Release of corporate contingency to support whole organisation position
E&I	Business Management and Directorate Support	221	-68	-289	-130.8%	Additional income generation and reduction in spend on ICT, staffing and subscriptions, plus use of one-off COVID grant to support directorate position
E&I	Waste Management	28,261	27,560	-701	-2.5%	Additional income relating to Trade waste, saving on long haul budgets, street sweeping, pollution overheads and use of private contractors
E&I	Major Projects	7,183	7,811	628	8.7%	Additional contractor costs, rates bills and increase in energy costs
E&I	Highways Operations and PROW	6,839	7,133	294	4.3%	Additional costs relating to storm damage works including drainage activity and tree removal, along with increased fly tipping and increased contractor costs.
E&I	Passenger Transport Operations	16,866	16,472	-394	-2.3%	Additional driver training income and concessionary fare income offset by additional spend on technology.
E&I	Planning & Regulation	1,314	2,246	932	70.9%	Additional costs relating to consultants fees for planning applications which are not able to be capitalised along with professional fees on Development control planning advice
E&I	Network Management	683	-20	-703	-102.9%	Additional fees & charges income and New Roads and Street Works Act (NRSWA) income
COACH	Property Services	359	-434	-793	-220.9%	One off savings relating to cleaning, reactive and planned maintenance and utility savings which have been delivered by reduced usage of properties through the pandemic

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**P12 Outturn Forecast - 2021/22 SLT Revenue Budget Monitoring Forecast by Service
Transfers to Capital**

Dir.	Service	Capitalisation - Detail	£000
E&I	E&I	Staff Capitalisation funded by specific capital projects	-3,240
COACH	Legal and Democratic Services	Staffing capitalisations funded by capital receipts	-17
COACH	Property Services	Staffing capitalisations funded by capital receipts	-57
COACH	Programme Office	Staffing capitalisations funded by capital receipts	-1,264
COACH	ICT	Revenue Funding Capital Spend on digital schemes	257
People	Older People	Capital funding of spend on community equipment	-465
Total			-4,786

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Appendix 5

P12 Outturn Forecast - 2021/22 SLT Revenue Budget Monitoring Forecast Additional Use of Reserves

Dir.	Service	Detail	£000
WCF	Transport	Funding additional costs associated with SEND transport in 21/22 due to increase in	-504
WCF	Transformation	Costs associated with implementation of restructures and transformation activity	-121
All	All	Funding the additional cost of the 2021/22 pay award	-1,012
E&I	Major Projects	Funding the loss of income from tenants in Shrub Hill Site	-150
E&I	Waste	Additional use of Waste Reserve	-5,256
E&I	Flooding	Additional cost relating to flooding	-188
E&I	Planning	Draw down from specific reserve to fund development of the Mineral Plan	-228
People	Adults	Allocation to the CCG for their share of the BCF carry forward from 2020/21	-2,220
Finance	Operational	Funding the additional cost of staff implementing corporate projects	-41
COACH	Complaints	Corporate funding of the additional costs relating to corporate complaints	-25
		Total	-9,745

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Appendix 6

P12 Outturn Forecast - 2021/22 SLT Revenue Budget Monitoring Forecast by Service Planned Carry Forwards

Dir.	Service	Detail	£000
WCC	DSG	Carry forward of overspend on Dedicated Schools Grant	-4810
People	Support Services	Carry forward of unspent Infection Control Grant	558
People	Archives and Archaeology	Archives and Archaeology income received in advance to be utilised in 2022/23	30
Public	COMF Grant	Carry forward of Containment Outbreak Management Grant for use in 2022/23	4266
		TOTAL	44

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	01/04/2021	Out	In	31/03/2022	Movement
	£	£	£	£	£
Open for Business					
Revolving Door	9,664,057.95	-3,569,212.21	1,477,981.46	7,572,827.20	-2,091,230.75
Open for Business	3,535,520.17	-1,479,926.19	3,180,369.93	5,235,963.91	1,700,443.74
LABGI	568,422.26	-71,223.00	0.00	497,199.26	-71,223.00
Mineral/Waste local plan proj	629,108.99	-227,842.00	0.00	401,266.99	-227,842.00
Growing Places	2,067,973.37	-636,466.31	405,034.00	1,836,541.06	-231,432.31
Broadband Programme	0.00	-187,781.00	4,113,180.41	3,925,399.41	3,925,399.41
Economic Dev Strategic Project	0.00	0.00	996,828.86	996,828.86	996,828.86
Apprenticeship	75,883.42	0.00	0.00	75,883.42	0.00
Loans Fund Legacy	430,852.42	0.00	0.00	430,852.42	0.00
LEP Reserve	394,906.59	-14,587.50	529,173.35	909,492.44	514,585.85
Shrub Hill	250,000.00	-150,742.38	0.00	99,257.62	-150,742.38
	17,616,725.17	-6,337,780.59	10,702,568.01	21,981,512.59	4,364,787.42
Children & Families					
New Worc Library	32,626.05	0.00	0.00	32,626.05	0.00
Safeguarding	1,900,000.00	0.00	0.00	1,900,000.00	0.00
Chs Rev Grants	5,811,154.48	-762,821.40	3,400,398.49	8,448,731.57	2,637,577.09
HTST Risk Reserve	949,730.00	-504,374.93	0.00	445,355.07	-504,374.93
Education and High Needs	2,400,000.00	0.00	0.00	2,400,000.00	0.00
	11,093,510.53	-1,267,196.33	3,400,398.49	13,226,712.69	2,133,202.16
The Environment					
Whittington Footbridge Reserve	500,000.00	0.00	0.00	500,000.00	0.00
Network Management	0.00	-16,726.49	205,844.59	189,118.10	189,118.10
Wildmr Landfill Dep	35,356.35	0.00	0.00	35,356.35	0.00
Waste Transformation Reserve	979,000.00	0.00	0.00	979,000.00	0.00
Infrastructure Project Support	2,000,000.00	0.00	0.00	2,000,000.00	0.00
E&I Rev Grants	380,060.22	0.00	0.00	380,060.22	0.00
Concessionary Fares	60,507.00	0.00	0.00	60,507.00	0.00
E&I General	-7,894.00	0.00	1,390,183.31	1,382,289.31	1,390,183.31
CC Rev Grants Unapp	33,896.68	0.00	0.00	33,896.68	0.00
	3,980,926.08	-16,726.49	1,596,027.90	5,560,227.49	1,579,301.41
Health and Wellbeing					
Public Health	6,424,381.07	0.00	3,314,143.00	9,738,524.07	3,314,143.00
Health & Wellbeing	0.00	0.00	17,558,436.71	17,558,436.71	17,558,436.71
Revenue Grants Unapplied	4,688,659.16	-2,220,386.00	5,762,744.10	8,231,017.26	3,542,358.10
	11,113,040.23	-2,220,386.00	26,635,323.81	35,527,978.04	24,414,937.81
Efficient Council					
Fin Servs 2%					
Corp Earmarked	262,500.00	0.00	0.00	262,500.00	0.00
LAA General	167,465.28	-3,625.00	0.00	163,840.28	-3,625.00
Future Fit Transform	2,530,133.61	-565,801.55	47,855.00	2,012,187.06	-517,946.55
HR Restructuring Specific Reserve	0.00	0.00	66,041.00	66,041.00	66,041.00
ComServ Termination	-245.56	0.00	0.00	-245.56	0.00
Schools Library Services	3,377.15	0.00	0.00	3,377.15	0.00
CHS Specific EarmarkedReserves	8,349.46	0.00	0.00	8,349.46	0.00
ChS Placements	735,340.07	-121,000.00	0.00	614,340.07	-121,000.00
Digital Reserve	3,000,000.00	-166,809.95	448,979.63	3,282,169.68	282,169.68
Council Elections	474,000.00	-298,468.23	0.00	175,531.77	-298,468.23
Wildwood Sinking Fnd	601,606.00	-93,063.34	540,000.00	1,048,542.66	446,936.66
Coroners Major Inqs	371,644.00	0.00	156,008.00	527,652.00	156,008.00
Cllrs Divisional Fund	1,744,297.36	-522,658.33	0.00	1,221,639.03	-522,658.33
Fleet Surplus	71,495.43	0.00	11,205.88	82,701.31	11,205.88
Financial Services	1,551,160.74	0.00	0.00	1,551,160.74	0.00
Smarter Ways of Working	2,000,000.00	0.00	0.00	2,000,000.00	0.00
	13,521,123.54	-1,771,426.40	1,270,089.51	13,019,786.65	-501,336.89
Reserves Maintained for Risk					
WCC Fire Insurance Fund	1,450,670.31	-141,103.88	122,079.63	1,431,646.06	-19,024.25
WCC Liability Insurance	5,831,422.65	-1,099,118.38	802,738.61	5,535,042.88	-296,379.77
Schools Self Insurance	2,018,147.52	0.00	123,252.19	2,141,399.71	123,252.19
Business Rate Pool Risk	14,269,950.89	-1,026,389.91	13,051,720.00	26,295,280.98	12,025,330.09
Financial Risk Reserve	8,176,284.38	-5,001,771.85	8,591,869.33	11,766,381.86	3,590,097.48
	31,746,475.75	-7,268,384.02	22,691,659.76	47,169,751.49	15,423,275.74
Reserve Committed for Capital					
Capital Funding	7,893,724.71	0.00	132,293.64	8,026,018.35	132,293.64
	7,893,724.71	0.00	132,293.64	8,026,018.35	132,293.64
Other - Unusable					
Schools balances	3,951,990.29	-3,951,990.29	5,409,480.48	5,409,480.48	1,457,490.19
Schools ICT PFI Reserve	197,094.33	-107,000.00	0.00	90,094.33	-107,000.00
Bromsgrove High School PFI Advance	1,724,382.38	-298,899.59	0.00	1,425,482.79	-298,899.59
Waste Contract PFI Grant	11,893,537.62	-11,607,508.30	5,957,521.50	6,243,550.82	-5,649,986.80
	17,767,004.62	-15,965,398.18	11,367,001.98	13,168,608.42	-4,598,396.20
Total	114,732,530.63	-34,847,298.01	77,795,363.10	157,680,595.72	42,948,065.09

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TOTAL EXPENDITURE	LATEST FORECAST	YEAR-END	VARIANCE	LATEST FORECAST	LATEST FORECAST	LATEST FORECAST	REVISED
	2021/22	OUTTURN	2021/22	2022/23	2023/24	2024/25	TOTAL FORECAST
	£000	£000	£000	£000	£000	and Beyond	(incl. outturn
						£000	21-22)
							£000
CHILDREN AND FAMILIES	30,125	11,885	-18,240	23,970	11,000	11,000	76,095
OPEN FOR BUSINESS	72,274	39,479	-32,795	4,600	9,200		86,074
THE ENVIRONMENT	77,378	55,725	-21,653	37,153	22,750	18,750	156,031
HEALTH & WELL-BEING	3,689	386	-3,303	300			4,454
EFFICIENCY & TRANSFORMATION	16,051	3,105	-12,946	7,341			22,927
TOTAL	199,517	110,580	-88,937	73,364	42,950	29,750	345,581

Children and Families	LATEST FORECAST	YEAR-END	VARIANCE	LATEST FORECAST	LATEST FORECAST	LATEST FORECAST	REVISED
	2021/22	OUTTURN	2021/22	2022/23	2023/24	2024/25	TOTAL FORECAST
	£000	£000	£000	£000	£000	and Beyond	(incl. outturn
						£000	21-22)
							£000
- The Chantry High School Expansion							1,402
- Nunnery Wood High School Expansion	1,402	28	-1,374				
- Christopher Whitehead High School Expansion							
- Rushwick Primary School Expansion	68		-68				68
- Bengeworth 1st	111		-111				111
- Social Care Projects	37		-37				37
- Social Care Projects 17/18	3,323		-3,323				3,323
- Evesham St Andrews	122		-122				122
- Leigh and Bransford	165		-165				165
- Holyoaks Field 1st School	1,662	2,154	492				1,662
- Specific School Expansion Activity				3,000			3,000
- Other School Expansion Activity				1,000			1,000
- New Secondary School				11,000	11,000	11,000	33,000
- Flexible use of Capital Receipts	133		-133				133
- Major Schemes - Residual	54		-54				54
- Capital Maintenance	13,360	5,912	-7,448	1,400			14,760
- Basic Need	6,295	3,726	-2,569	7,570			13,865
- EFA Extension of Provision (Early Years)	259		-259				259
- Higher Level Need Grant 21-22	1,539		-1,539				1,539
- Special Provision	1,452	65	-1,387				1,452
- Composite Sums - Residual	142		-142				142
TOTAL	30,125	11,885	-18,240	23,970	11,000	11,000	76,095

Open for Business	LATEST FORECAST	YEAR-END	VARIANCE	LATEST FORECAST	LATEST FORECAST	LATEST FORECAST	REVISED
	2021/22	2021/22	2021/22	2022/23	2023/24	2024/25 and Beyond	TOTAL FORECAST (incl. outturn 21-22)
	£000	£000	£000	£000	£000	£000	£000
- Open for Business (including Economic Game Changer Sites).	6,509		-6,509	450			6,959
- QinetiQ Land Purchase	1,899		-1,899				1,899
- Worcester Technology Park	18		-18				18
- Malvern Hills Science Park Scheme	0	12	12				0
- Local Broadband Plan Phase 1	3,809	573	-3,236				3,809
- Local Broadband Plan Phase 3	1,598	638	-960				1,598
- A4440 WSLR Phase 4	20,631	13,818	-6,813				20,631
- A38 Bromsgrove	6,188	5,487	-701				6,188
- Kidderminster Churchfields	55	256	201				55
- Pershore Northern Infrastructure (including up to £6.4m from HILF)	5,991	6,684	693	2,000			7,991
- Capital Skills Programme	0		-0				0
- Southern Link Dualling Phase 3	1,968	594	-1,374				1,968
- Southern Link Dualling Phase 3 - Broomhall Way Footbridge	486	563	77				486
- Getting Building Fund - Vale Business Park							
- Getting Building Fund - Low Carbon Housing	610	610					610
- Getting Building Fund - Construction & Automotive Skills (Kidderminster College)	550	127	-423				550
- Getting Building Fund - Health, Wellbeing & Inclusive Sport (University of Worcester)	2,008	2,008	1				2,008
- Getting Building Fund - Flood Resilience Tenbury - (Environment Agency)	356	356	-0				356
- Getting Building Fund - Malvern Technology Park	1,405	1,211	-194				1,405
- Getting Building Fund - Redditch Transport Interchange	769	431	-338				769
- Worcestershire Parkway Regional Interchange	1,387	599	-788				1,387
- Kidderminster Rail Station Enhancement	0	352	352				0
- Railway Stations Upgrades / Extra Parking	3,917	553	-3,364	2,000	9,200		15,117
- Worcester Shrub Hill Industrial Estate	7,163	834	-6,329				7,163
- Next Generation Economic Game Changer Sites	553	630	77	150			703
- Town Centre Improvements:							
- Evesham	605	573	-32				605
- Redditch	234	262	28				234
- Stourport	69	12	-57				69
- Worcester	763	694	-69				763
- Kidderminster Town Centre Phase 2	0	7	7				0
- Redditch Town Centre	0	2	2				0
- Worcester City Centre	-0	10	10				-0
- Malvern Public Realm	39		-39				39
- ERDF Capital Projects	2,691	1,583	-1,108				2,691
TOTAL	72,274	39,479	-32,795	4,600	9,200		86,074

The Environment	LATEST FORECAST	YEAR-END	VARIANCE	LATEST FORECAST	LATEST FORECAST	LATEST FORECAST	REVISED
	2021/22	2021/22	2021/22	2022/23	2023/24	2024/25 and Beyond	TOTAL FORECAST (incl. outturn 21-22)
	£000	£000	£000	£000	£000	£000	£000

Local Transport Plan:

- Structural Carriageway/Bridgeworks	30,691	34,785	4,094	12,000	12,000	12,000	66,691
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- Integrated Transport	3,914	149	-3,765				3,914
- Potential pressures within existing capital programme				5,000			5,000
- Further small infrastructure developments				500	500	500	1,500
Major Schemes: Infrastructure							
- Cutting Congestion:							
- A38 / A4104 Staggered Junction Upton	5,696	4,194	-1,502				5,696
- Evesham Town Centre	126	35	-91				126
- Bromsgrove Town Centre	731	13	-718				731
- Hoobrook Roundabout, Kidderminster	2,190	2,630	440				2,190
- Walking and Cycling Bridges:							
- River Severn - Keepax to Gheluvelt Park	3,802	1,178	-2,624				3,802
- River Severn - Sabrina Bridge refurbishment	56		-56				56
- Local Members Highways Fund	1,895		-1,895	1,250	1,250	1,250	5,645
- Road Safety Improvements	553	415	-138				553
- Traffic Signals Grant	500	7	-493				500
- Public Sector Decarbonisation	879	325	-554				879
- South Littleton to Blackminster Cycleway	101	1	-100				101
- Hampton Bridge	1,000	673	-327	3,260			4,260
- Walk Cycle Route to Worc Parkway	13	20	7				13
- Green Deal Communities	3		-3				3
- Investment Initiatives to Support Business and /or Green Technology	1,323		-1,323				1,323
- Energy Efficiency - Spend to Save	462		-462				462
- Warm Homes Fund	379	6	-373	23			402
- Eastham Bridge	18		-18				18
- Pavement Improvement Programme	5,815	5,541	-274	4,000	4,000	4,000	17,815
- Cutting Congestion Programme	3,567	466	-3,101				3,567
- Highway Flood Mitigation Measures	2,994	433	-2,561	1,000	1,000	1,000	5,994
- Bewdley Flood Mitigation Measures	500	520	20				500
- Worcester Transport Strategy	437		-437				437
- Hoobrook Link Road - Pinch Points	25	78	53				25
- Public Rights of Way	1,167	550	-617				1,167
- Worcester Woods Paths Project							
- Zebra Crossings Package	183	13	-170				183
- Covid 19 Emergency Active Travel Fund	552	324	-228				552
- Highways Capital Maintenance Costs	2,000		-2,000	3,500	1,000		6,500
- Highways Strategic Investment Fund	334	874	540	2,620			2,954
- Completion of Residual Schemes	224	20	-204				224
- Vehicle Replacement Programme	313	204	-109	1,000			1,313
- Street Lightig LED and Concrete Replacement Programme	4,935	2,271	-2,664	3,000	3,000		10,935
TOTAL	77,378	55,725	-21,653	37,153	22,750	18,750	156,031

	LATEST FORECAST 2021/22	YEAR-END OUTTURN 2021/22	VARIANCE 2021/22
	£000	£000	£000
Health and Well-Being			
Major Schemes:			
- Capital Investment in Community Capacity/ Specialised Housing	2,283	-251	-2,534
- IT Personalisation		465	465
- A&CS Minor Works	266	140	-125
- Social Care Performance IT Enhancement	593		-593
- Worcester Library and History Centre (Non - PFI capital costs)	122		-122
- Redditch Library	119		-119
- Libraries Minor Works	228	0	-228
- Kidderminster Library	78		-78
TOTAL	3,689	386	-3,303

LATEST FORECAST 2022/23	LATEST FORECAST 2023/24	LATEST FORECAST 2024/25 and Beyond	REVISED TOTAL FORECAST (incl. outturn 21-22)
£000	£000	£000	£000
			2,283
			465
			266
			593
			122
			119
300			528
			78
300			4,454

	LATEST FORECAST 2021/22	YEAR-END OUTTURN 2021/22	VARIANCE 2021/22
	£000	£000	£000
Efficiency and Transformation			
Major Schemes:			
- Digital Strategy	5,513	282	-5,231
- Brownfield Land Release Grant - Kidderminster	400		-400
- Property Repair and Maintenance	2,168	951	-1,217
- Stourport Library/ Coroners Relocation to Civic Centre	18		-18
- Capitalised Transformation Costs	7,953	1,872	-6,081
TOTAL	16,051	3,105	-12,946

LATEST FORECAST 2022/23	LATEST FORECAST 2023/24	LATEST FORECAST 2024/25 and Beyond	REVISED TOTAL FORECAST (incl. outturn 21-22)
£000	£000	£000	£000
			6,868
1,821			400
1,970			4,138
			18
3,550			11,503
7,341			22,927

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Project Screening

Impact Assessment Id: #360

1. Your Details

Name of person completing screening assessment

Lisa Bedford

Job Title

Service Development Manager

Directorate

People

Service Area

Communities

Email Address

LBedford@worcestershire.gov.uk

Connection to project (e.g. project manager)

Project Lead

2. Project Summary

For the purposes of the impact assessment screening, we will refer to the activity or area being assessed as a project.

Project Name

Household Support Fund - Pensioner Support

Name of Project Sponsor

Hannah Perrott

Name of Project Manager

Louise West

Name of Project Lead

Lisa Bedford

Project Reference (if known)**Please give a brief description of the project**

To deliver a cash voucher scheme via the post office to pension credit recipients with data provided by the Department of Work and Pensions as part of the governments Household Support Fund. This has been deemed the most appropriate route to try and achieve a third of the funding allocated to directly support pensioners across the county with the increased cost of living.

3. Data Protection

We need to establish if the proposal involves processing personal data. Personal data is information that relates to an identified or identifiable individual.

Name of Information Asset Owner

Senior officer responsible for the project's information assets

Hannah Perrott

Does the project, any project work stream or project outcome involve any personal data? Some examples of personal data are given below. **Yes**

Appearance:

photograph, physical description

Basic Identifiers:

name, date of birth, age, biometric data, ethnic origin, gender, genetic data, race, sex

Contact Details:

address, email address, home phone number, mobile phone number, postcode

ID Number:

National Insurance Number, driving licence number, NHS number, online identifier, other general identifier

Employment:

work related training/awards

Financial:

income/financial/tax situation

Lifestyle:

health or social care, living habits, marital status, philosophical beliefs, political opinions, religion, sex life, trade union membership

Technology:

login/username, device MAC address (wireless network interface), device IMEI number, IP Address, location data (travel/GDPS/GSM data), website cookies

Does the project, any project work stream or project outcome involve:

Evaluating or scoring individuals (including profiling and predicting)? No

e.g. building behavioural or marketing profiles of individuals based on their web activity

Profiling, automated decision-making or special category data to help make decisions on access to a service, opportunity or benefit, or otherwise have a significant effect on an individual? No

e.g. asking an individual to submit personal data that is then analysed by a computer system, with the result that the individual's request to use a service is either accepted or refused.

Systematic monitoring? No

e.g. installing a CCTV or ANPR system on council premises, or any covert surveillance including anything under RIPA.

Processing of 'special category' personal data (or 'sensitive personal data')? No

e.g. processing health or social care data.

Processing personal data on a large scale? Yes

e.g. implementing a new social care record system.

Datasets that involve combining, comparing, or matching data from multiple sources? No

e.g. matching or merging service users' personal data against or with personal data held by a third party (e.g. the NHS).

The personal data of vulnerable people? No

e.g. processing children's personal data or social service client's data.

The use or application of innovative technological or organisational solutions? No

e.g. using fingerprint recognition technology to control access to a building.

The transfer of personal data outside of the European Union? No

e.g. storing personal data in a cloud service hosted in the US or using a third party that uses technology hosted in the US.

Preventing individuals from exercising a right or using a service or contract? No

e.g. screening applicants before allowing them to use a web service.

Processing personal data that could result in a risk of physical harm in the event of a security breach? No

The use of third parties? Yes

e.g. as a service provider or hosted service

Processing children's data for profiling, automated decision-making, any marketing purposes, or to offer any online services directly to them? Yes

e.g. apps designed for use by children

4. Equality

We need to determine whether the project could affect residents and/or Council staff because they share any of the Protected Characteristics defined in the Equality Act 2010 namely Age, Disability, Gender Reassignment, Marriage/Civil Partnership, Pregnancy, Race, Religion/Belief, Sex and Sexual Orientation.

Does the project relate to an area where data/research indicates that inequalities are already known to exist? No

Could this project have any effect on, service delivery or usage, other aspects of daily life or community participation levels for people because they belong to any of the groups below?

Age Yes

e.g. a person belonging to a particular age group (for example 18 – 30-year olds).

Disability No

e.g. A person has a disability if she or he has a physical or mental impairment which has a substantial and long-term adverse effect on that person's ability to carry out normal day-to-day activities.

Gender Re-Assignment No

e.g. The process of transitioning from one gender to another.

Marriage/Civil Partnership Status No

e.g. Marriage is a union between a man and a woman or between a same-sex couple. Same-sex couples can also have their relationships legally recognised as 'civil partnerships'. Civil partners must not be treated less favourably than married couples (except where permitted by the Equality Act).

Pregnancy/Maternity No

e.g. Pregnancy is the condition of being pregnant or expecting a baby. Maternity refers to the period after the birth and is linked to maternity leave in the employment context. In the non-work context, protection against maternity discrimination is for 26 weeks after giving birth, and this includes treating a woman unfavourably because she is breastfeeding.

Race No

e.g. Refers to the protected characteristic of race. It refers to a group of people defined by their race, colour, and nationality (including citizenship) ethnic or national origins.

Religion or Belief No

e.g. Religion refers to any religion, including a lack of religion. Belief refers to any religious or philosophical belief and includes a lack of belief. Generally, a belief should affect your life choices or the way you live for it to be included in the definition.

Sex No

Sexual Orientation No

e.g. Whether a person's sexual attraction is towards their own sex, the opposite sex or to both sexes.

Health Inequalities No

e.g. Any preventable, unfair & unjust differences in health status between groups, populations or individuals that arise from the unequal distribution of social, environmental & economic conditions within societies.

5. Public Health

We also want to understand if the project will have any impacts on public health.

The social, economic, cultural and physical environment in which people live their lives has a significant effect on their health and wellbeing. Although genetics and personal behaviour play a strong part in determining an individual's health, good health starts where we live, where we work and learn, and where we play.

Improving public health requires taking a broader view of the conditions that create health and wellbeing, from how we plan and develop our urban spaces and places, to the opportunities for employment, recreation, and social connection available to all who live in them.

Health inequalities are the preventable, unfair and unjust differences in health status between groups, populations or individuals that arise from the unequal distribution of social, environmental and economic conditions within societies, which determine the risk of people getting ill, their ability to prevent sickness, or opportunities to take action and access treatment when ill health occurs.

Could the project have an impact on any of the following factors?

Social and Economic No

e.g. culture, social support (neighbourliness, social networks/isolation), spiritual participation, employment opportunities.

Physical Health Yes

e.g. physical activity is expected to increase, influenza vaccination uptake increase

Mental Health & Wellbeing Yes

e.g. benefits to children's mental health, benefits to adult carer wellbeing.

Access to Services No

e.g. access to (location/disabled access/costs) and quality of primary/community/secondary health care, child care, social services, housing/leisure/social security services; public transport, policing, other health relevant public services, non-statutory agencies and services.

5. Environmental Sustainability

We want to understand if the project activity and project outcomes will have an impact on environmental sustainability. Please be mindful that the Council has committed to reduce its emissions to net-zero by 2050 and most projects are likely to have an impact on this target. This should be a key consideration in your project delivery and should be reviewed when completing these screening documents.

Could this project have an impact on the categories listed below?

Greenhouse Gas (GHG) Emissions (including CO2) Yes

e.g. increased GHG emissions as a result of project implementation, which may also be linked with efficient use of resources in WCC buildings; transport; emissions from waste; and procurement.

Efficient Use of Resources No

e.g. consumption of energy resources, water, electricity, gas and heating fuels.

Transport Yes

e.g. number of people travelling, alternative transport modes.

Waste No

e.g. increase in waste generated or an increase in waste recycling.

Wildlife and Biodiversity No

e.g. impacts on the natural environment or enhancements to the natural environment.

N.B. This refers to any direct or indirect modifications to landholdings, including but not limited to removal of vegetation, alteration or demolition of buildings or modification of watercourses or lighting (not limited to just green space/trees).

Pollution to Land or Water No

e.g. risk of pollution to the local environment.

Pollution to Air No

e.g. risk of pollution to air, activity which may adversely affect air quality or increase emissions to air

Resilience to climate change No

e.g. risks of extreme weather and climate impacts on the project.

Historic Environment No

e.g. impacts on Historic Environment or enhancements of the Historic Environment.

Procurement No

e.g. could procurement associated with the project result in an increase of natural resources (such as long-distance shipping of goods); could use be made of local resources or work forces to support delivery of the project.

7. Results of Screening

Data Protection	Will require a full impact assessment
Equality and Public Health	Will require a full impact assessment
Environmental Sustainability	Will require a full impact assessment

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Data Protection Full Assessment
Impact Assessment Id: #360**1.0 Screening Information****Project Name**

Household Support Fund - Pensioner Support

Name of Project Sponsor

Hannah Perrott

Name of Project Manager

Louise West

Name of Project Lead

Lisa Bedford

Please give a brief description of the project

To deliver a cash voucher scheme via the post office to pension credit recipients with data provided by the Department of Work and Pensions as part of the governments Household Support Fund. This has been deemed the most appropriate route to try and achieve a third of the funding allocated to directly support pensioners across the county with the increased cost of living.

Data Protection screening result

Will require a full impact assessment

Equality and Public Health screening result

Will require a full impact assessment

Environmental Sustainability screening result

Will require a full impact assessment

1.1 Background and Purpose

Background and Purpose of Project?

To support your answer to this question, you can upload a copy of the project's Business Case or similar document.

The Household Support Fund is a government initiative to help vulnerable residents with the rising costs of living, primarily for food, fuel and other essentials. The scheme was launched in October 2021 and extended at the end of March 2022. A further extension has just been announced, the details of which are yet to be confirmed but it is anticipated it will be similar to the current scheme. An allocation of £3.95 million was confirmed in October for a period of 6 months and at the end of March 2022 a further £3.95million was announced. The criteria has changed in the two separate allocations, the first scheme had to spend at least 50% of the funding on households with children, and from April 2022, the scheme must spend at least 33% on households with children and a further 33% on households with pensioners (those of state pension age by the 31st September 2022). The scheme is operated through countywide schemes and at a more local level by working with our district councils across the county. This includes free school meal vouchers in some school holidays issued through schools, countywide fuel bill support through a programme of schemes delivered by Act on Energy for the council and many local initiatives delivered directly by the district council or through voluntary sector partners in their local areas such as; Citizen's Advice, Food Banks etc.

This specific DPIA is in relation to pensioner support, which will be via a direct approach to pension credit recipients in the county in order to post a voucher which can be cashed at an post office, to assist with the increase in the cost of living.

Upload Business Case or Support documents

No files uploaded

Project Outputs

Briefly summarise the activities needed to achieve the project outcomes.

To provide a one off (or repeat depending on the criteria of an funding extensions) cash voucher to all pension credit recipients in the county.

Project Outcomes

Briefly summarise what the project will achieve.

The project will provide £75 per household for around 11,500 pensioners that are in receipt of pension credit to support with the increase in the cost of living. Vouchers will be issued by post via the post office and can be cashed at the post office upon the submission of specific ID.

Is the project a new function/service or does it relate to an existing Council function/service?

New

Was consultation carried out on this project?

No

1.2 Responsibility

Directorate/Organisation

People

Service Area

Communities

1.4 Specifics

Project Reference (if known)

Not Recorded

Intended Project Close Date *

April 2023

1.5 Project Part of a Strategic Programme

Is this project part of a strategic programme?

No

2.0 Personal Data

Who are you processing data about?

Customers, clients or service users

Recipients of Benefits

What personal data will be collected? *

The second stage is to list all of the types of personal data that you believe the project/works/additional processing will utilise. Please select yes for as many examples of types of data that are relevant and include any others in the free text at the bottom of the page.

Basic Identifiers:

Name

Yes

Date of Birth

No

Age

Yes

Gender

No

Sex

No

Contact Details:

Address

Yes

Email Address

No

Home Phone Number

No

Mobile Phone Number

No

Postcode

Yes

ID Number:

National Insurance Number

Yes

Driving Licence/Number

No

NHS Number

No

Other General Identifier

No

Employment:

Work Related Training/Awards

No

Financial:

Income/Financial/Tax Situation

No

Appearance:

Photograph

No

Physical Description

No

Lifestyle:

Living Habits

No

Marital Status

No

Technology:

Login/Username

No

Device MAC Address (Wireless Network Interface)

No

Device Mobile Phone/Device IMEI No

No

Location Data (Travel/GDPS/GSM Data)

No

Online Identifier e.g. IP Address

No

Website Cookies

No

Other Data Types Collected

Not Recorded

2.1 Legal basis for Personal Data

What is your lawful basis for processing the personal data? *

Please choose one of the following

Data Subject's consent for the purpose

No

Necessary for a contract with the Data Subject

No

Necessary to comply with a legal obligation

No

Necessary to protect the vital interests of an individual(s)

No

Necessary for a task in the public interest or exercise of official authority of Controller

Yes

Necessary for legitimate interests of Controller unless interests are overridden by the interests or rights of the individual (only available in limited circumstances to public bodies)

No

2.2 Special Data

What special category personal data (if any) will be collected? *

This section will not apply to all projects and should only be completed if it applies to you.

It is important that you read this section carefully, as these data types require additional care and protection.

If you do pick anything from this list, you will be required to give more details in Section 4 of this form.

You can read more about Special Category Data through this link;

<https://ico.org.uk/for-organisations/guide-to-data-protection/guide-to-the-general-data-protection-regulation-gdpr/lawful-basis-for-processing/special-category-data/>

Race

No

Ethnic origin

No

Political opinions

No

Religion

No

Philosophical beliefs

No

Trade union membership

No

Genetic Data

No

Biometric Data

No

Sex life

No

Health or social care

No

2.3 Legal basis for Special Data

What is the relevant condition for processing the special category personal data? *

You must qualify under one of the below exemptions as well as having a legal basis from the previous question.

Explicit Consent

The data subject has given explicit consent to the processing of those personal data for one or more specified purposes, except where Union or Member State law provide that the prohibition referred to in paragraph 1 may not be lifted by the data subject;

Not Recorded

Employment and Social Security

Processing is necessary for the purposes of carrying out the obligations and exercising specific rights of the controller or of the data subject in the field of employment and social security and social protection law in so far as it is authorised by Union or Member State law or a collective agreement pursuant to Member State law providing for appropriate safeguards for the fundamental rights and the interests of the data subject;

Not Recorded

Vital Interests

Processing is necessary to protect the vital interests of the data subject or of another natural person where the data subject is physically or legally incapable of giving consent;

Not Recorded

Legitimate Interests of:

"a foundation, association or any other not-for-profit body with a political, philosophical, religious or trade union aim".

Processing is carried out in the course of its legitimate activities with appropriate safeguards by a foundation, association or any other not-for-profit body with a political, philosophical, religious or trade union aim and on condition that the processing relates solely to the members or to former members of the body or to persons who have regular contact with it in connection with its purposes and that the personal data are not disclosed outside that body without the consent of the data subjects;

Note – this is not often applicable to local authorities.

Not Recorded

Publicly Available Data

Processing relates to personal data which are manifestly made public by the data subject;

Not Recorded

Legal or Court Proceedings

Processing is necessary for the establishment, exercise or defence of legal claims or whenever courts are acting in their judicial capacity;

Not Recorded

Public Interest - Statutory Necessity

Processing is necessary for reasons of substantial public interest, on the basis of Union or Member State law which shall be proportionate to the aim pursued, respect the essence of the right to data protection and provide for suitable and specific measures to safeguard the fundamental rights and the interests of the data subject;

Not Recorded

Medical, Health and Social Care Provision

Processing is necessary for the purposes of preventive or occupational medicine, for the assessment of the working capacity of the employee, medical diagnosis, the provision of health or social care or treatment or the management of health or social care systems and services on the basis of Union or Member State law or pursuant to contract with a health professional and subject to the conditions and safeguards referred to in paragraph 3;

Not Recorded

Public Health

Processing is necessary for reasons of public interest in the area of public health, such as protecting against serious cross-border threats to health or ensuring high standards of quality and safety of health care and of medicinal products or medical devices, on the basis of Union or Member State law which provides for suitable and specific measures to safeguard the rights and freedoms of the data subject, in particular professional secrecy;

Not Recorded

Archiving or Scientific, Historical or Statistical Research Purposes

Processing is necessary for archiving purposes in the public interest, scientific or historical research purposes or statistical purposes in accordance with Article 89(1) based on Union or Member State law which shall be proportionate to the aim pursued, respect the essence of the right to data protection and provide for suitable and specific measures to safeguard the fundamental rights and the interests of the data subject.

Not Recorded

2.4 Information Involved

Understanding the information flows involved in a project is essential to a proper assessment of privacy risks.

How will the data be collected? *

This section should be filled in for every project, not just those collecting Special Category data.

The data will be collected via a data download from the DWP secure server. This data is available monthly to download. All permissions and ID checks have been completed and access is now available for the data to be used for Household Support Fund delivery.

What will the data be used for? *

This section should be filled in for every project, not just those collecting Special Category data.

The data will be used to transfer to the post office through a contract to produce and distribute via letter a cashable voucher for £75 to all households where there is a pension credit recipient residing (excluding care and residential home settings or other accommodation where there is no tenancy agreement)

Has data already been collected?

Yes

Are the purposes for which you are collecting the data different? *

If the data you are hoping to use was not collected specifically for this project, please explain in the box below why it was collected. This will include data that you have collected from other teams within WCC.

The data has already been collected by the Department for Work and Pensions. No further data will be collected by the county council as part of the project.

Explain why existing and/or less intrusive processes or measures would be inadequate *

In this section, you should explain why your new method/project is absolutely necessary and show that you have thought about all other options.

All other options were considered in order to try and come up with proposals to reach the more vulnerable pensioners across the county. This included; council tax rebate, online application for support etc.

It was felt that is route is the least intrusive (after council tax rebate as that wasn't feasible), as the support would be provided automatically to pension credit recipients, no personal data would need to be provided such as bank details etc. Cashing at the local post office was felt to be a more trusted route to follow in order to reach the residents of pension age.

3.0 Other organisations

Are other organisations involved in processing the data?

Yes

Please provide details of each organisation that is involved in the processing of Data. Do this by adding to the below list. *

Organisation Name	Post Office Ltd
Data Controller or Data Processor	Data Processor
Organisation's Role	Processing the data to produce personalised letter and voucher to all pension credit recipients
Data Sharing Agreement or Contract	No
Contract Reference Number/DSA Name	In process - currently with legal
Organisation involved reason	After assessing alternative options for delivering vouchers including consulting with district council revenue and benefits partners, this option was deemed the most suitable to reach pensioners across the county with the highest chance of success from the options available.
Disclosure and Security	Secure post office portal with restricted users and ability to manage individual account user access to specific sections of the operation. Council controlled sign up of staff and any third party involved in the distribution.

1 record

3.1 Storage detail

How will the information be stored? *

Please include details of whether data will be stored outside of the European Economic Area (EEA).

Please remember that cloud storage and back up servers maybe outside the EEA.

Data will be held internally via a restricted access folder on the councils server with only three staff members having access to it. The data will be transferred in a preset format to the post office via a secure web portal where all activity will be undertaken. Only two staff members will have access to that site.

For how long will the data be retained? *

The data will be retained for 6 years.

What is the deletion process? *

The file will be deleted from the server upon reaching the retention end period.

4 Consultation details

Consultation can be used at any stage of the DPIA process and is important to allow people to highlight privacy risks and solutions based on their own area of interest or expertise.

For further assistance and information please visit the [consultation toolkit section on Ourspace](#).

Explain what practical steps you are going to take to ensure that you identify and address privacy risks *

No formal consultation will be undertaken. Ensuring the contract with the post office reflects the privacy standards we require and seeking guidance from the information governance team.

Who should be consulted, internally and externally? Do you need to seek the views of members of the public? *

The proposal has been developed in consultation with internal and external partners through the district councils and the Worcestershire Advice Network. Views from members of the public are not required.

How will you carry out the consultation? *

(You should link this to the relevant stages of your project management process)

No formal consultation planned.

5 Risk register

At this stage you should identify the possible privacy risks together with their likelihood, severity and overall level, and for high risks the measures taken to reduce the risk.

Add any risk to the relevant sections below.

Fair and Lawful Processing

Data must be processed lawfully, fairly and in a transparent manner.

Please also consider

- Have you identified at least one lawful basis for the personal data processed as part of the project?
- Does at least one Controller involved have a lawful power to act?
- Do you need to create or amend a privacy notice?
- How is your processing going to be transparent?

Risk that processing is not transparent, and individuals are unaware that data is being collected or why it is processed

Unmitigated Risk

Likelihood - Unlikely

Severity - Minimal Impact

Score - Low

Mitigation/Solution

As this is a welfare support scheme, the DWP are able to make the data available to local authorities to delivery the Household

Support Fund.

A press release will be issued to let people know that a letter with a voucher will arrive for those households on pension credit

Mitigated Risk

Likelihood - Unlikely

Severity - Minimal Impact

Score - Low

Result

Reduced

Risk that information is being processed unlawfully

Unmitigated Risk

Likelihood - Unlikely

Severity - Minimal Impact

Score - Low

Mitigation/Solution

As above, as welfare data it is able to be processed for the purposes of providing welfare support, which is what the Household Support Fund is. The data will only be processed for one sole purpose, which will be to produce a spreadsheet in order to pass on to the Post Office for letter and voucher distribution.

Mitigated Risk

Likelihood - Unlikely

Severity - Minimal Impact

Score - Low

Result

Reduced

Specific, explicit and legitimate purposes

The purpose for which you process personal data must be specified, explicit and legitimate. Personal data collected must not be processed in a manner that is incompatible with the purpose for which it was originally collected.

Please also consider

- Does your project plan cover all of the purposes for processing personal data? If not your plan needs amending accordingly.
- Are all elements of the processing compatible with the original reason and justification for the processing?
- What are these specific, explicit and legitimate purposes?

Risk of 'mission creep' and information is used for different, or incompatible purposes to that identified when originally collected

No Risk

Adequate, relevant and not excessive

Personal data processed must be adequate, relevant and not excessive in relation to the purpose for which it is processed.

Please also consider

- Is the quality of the information adequate for the purposes it is used?
- If not, how is this to be addressed?
- Are measures in place to ensure that data is limited to that which is needed to fulfill the aim of the processing?
- Which personal data elements do not need to be included without compromising the needs of the project?

Risk of loss of control over the use of personal data

Unmitigated Risk

Likelihood - Unlikely

Severity - Minimal Impact

Score - Low

Mitigation/Solution

The data has very restricted access and will only be used for the purposed of welfare support for pension credit households as part of the governments Household Support Fund.

Mitigated Risk

Likelihood - Unlikely

Severity - Minimal Impact

Score - Low

Result

Reduced

Risk that inadequate data quality means the information is not fit for the identified purpose(s) potentially leading to inaccurate decision making

No Risk

Risk that any new surveillance methods may be an unjustified intrusion on individuals' privacy

No Risk

Accurate and timely

Personal data processed must be accurate and, where necessary, kept up to date, and every reasonable step must be taken to ensure that personal data that is inaccurate is erased or rectified without delay.

Please also consider

- If you are procuring new software does it allow you to amend data when necessary?
- How are you ensuring that personal data obtained from individuals or other organisations is accurate?
- Do you have processes in place to keep data up to date?
- If any data sets are to be merged, what checks are carried out to ensure that the right data records are matched/merged together?

Any data matching or linking, including whole data sets may link wrong records together

Unmitigated Risk

Likelihood - Unlikely

Severity - Minimal Impact

Score - Low

Mitigation/Solution

The monthly data set provided by the DWP will be cross referenced each month to ensure households are added or removed as required to ensure all eligible at the point of distribution receive the support they are entitled to.

Mitigated Risk

Likelihood - Unlikely

Severity - Minimal Impact

Score - Low

Result

Reduced

Storage limitation

Personal data must be kept for no longer than is necessary for the purpose for which it is processed. Appropriate time limits must be established for the periodic review of the need for the continued storage of personal data.

Please also consider

- What are the risks associated with how long data is retained and how they might be mitigated?
- Has a review, retention and disposal (RRD) policy been established?
- How does the software enable you to easily act on retention criteria – does it enable bulk review/destruction; set review periods; extract for long-term preservation/retention of the corporate memory?

Risk information is retained for the wrong length of time (both too long and too short)

Unmitigated Risk

Likelihood - Unlikely

Severity - Minimal Impact

Score - Low

Mitigation/Solution

The information will be added on to the team dataset list to ensure it is maintained for the time period required and deleted at the relevant point.

Mitigated Risk

Likelihood - Unlikely

Severity - Minimal Impact

Score - Low

Result

Reduced

Risk information is not securely destroyed when its retention period has been reached

Unmitigated Risk

Likelihood - Unlikely
 Severity - Minimal Impact
 Score - Low

Mitigation/Solution

The data will be managed in line with council policy and process and will remain on the dataset list for the team to be co-ordinated and actioned as appropriate.

Mitigated Risk

Likelihood - Unlikely
 Severity - Minimal Impact
 Score - Low

Result

Reduced

Security

Personal data must be processed in a manner that ensures appropriate security of the personal data, using appropriate technical or organisational measures (and, in this principle, “appropriate security” includes protection against unauthorised or unlawful processing and against accidental loss, destruction or damage).

Please also consider

- What technical and organisational measures are in place to ensure that the data is protected to an adequate level?
- What training on data protection and/or information sharing has been undertaken by relevant staff?
- What access controls are in place to enforce the ‘need to know’ principle?
- What assurance frameworks are utilised to assess adequacy of security measures in place e.g. NHS DSPT; Cyber Essentials Plus; PSN Certification?

Risk of loss of confidentiality**Unmitigated Risk**

Likelihood - Unlikely
 Severity - Minimal Impact
 Score - Low

Mitigation/Solution

The data is stored in a secure folder with only three staff members having permission to access it. Data is transferred to the post office via a secure online portal.

Mitigated Risk

Likelihood - Unlikely
 Severity - Minimal Impact
 Score - Low

Result

Reduced

Risk of inadequate security controls in place to protect and secure personal data, including inappropriate access**Unmitigated Risk**

Likelihood - Unlikely
 Severity - Minimal Impact
 Score - Low

Mitigation/Solution

Data stored in a secure folder with only three staff with access

Mitigated Risk

Likelihood - Unlikely
 Severity - Minimal Impact
 Score - Low

Result

Reduced

Risk that workers processing the data are not aware of their data responsibilities**Unmitigated Risk**

Likelihood - Unlikely
 Severity - Minimal Impact
 Score - Low

Mitigation/Solution

Staff accessing have all undertaken GDPR and information governance training and are used to dealing with personal data.

Mitigated Risk

Likelihood - Unlikely

Severity - Minimal Impact

Score - Low

Result

Reduced

Risk that information is distributed using inappropriate methods

No Risk

Risk of re-identification of pseudonymized or anonymised data (e.g. collecting matching and linking identifiers and information may result in information that is no longer safely anonymised)

No Risk

Risk that information is transferred to a 'third country' without adequate safeguards**Unmitigated Risk**

Likelihood - Unlikely

Severity - Minimal Impact

Score - Low

Mitigation/Solution

The contract with the post office will ensure that data is managed in an appropriate way with adequate safeguards in place.

Mitigated Risk

Likelihood - Unlikely

Severity - Minimal Impact

Score - Low

Result

Reduced

Financial and reputational**Risk of identity theft or fraud****Unmitigated Risk**

Likelihood - Unlikely

Severity - Minimal Impact

Score - Low

Mitigation/Solution

A third party will be able to cash the voucher, but they will have to provide the recipients ID and sign on the letter to confirm who they are and what their relationship is to the recipient.

Mitigated Risk

Likelihood - Reasonably Unlikely

Severity - Some Impact

Score - Medium

Result

Accepted

Risk of financial loss for individuals or other third parties**Unmitigated Risk**

Likelihood - Unlikely

Severity - Some Impact

Score - Low

Mitigation/Solution

The voucher is intended to be cashed by the individual providing ID, a third party can cash the voucher on their behalf but they must have the ID of the recipient and sign to say who they are and their relationship to the recipient.

Mitigated Risk

Likelihood - Unlikely

Severity - Some Impact

Score - Low

Result

Accepted

Risk of financial loss for the Council (including ICO fines)**Unmitigated Risk**

Likelihood - Unlikely
 Severity - Minimal Impact
 Score - Low

Mitigation/Solution

The financial risk is minimal as the total value of vouchers will be transferred to the post office before the scheme starts. The management information from the Post Office will show all vouchers issued and redeemed so there should be no issue with responding to any queries about vouchers not being issued etc.

Mitigated Risk

Likelihood - Unlikely
 Severity - Minimal Impact
 Score - Low

Result

Reduced

Risk of reputational damage to the Council, partners, and processors**Unmitigated Risk**

Likelihood - Unlikely
 Severity - Minimal Impact
 Score - Low

Mitigation/Solution

The proposed delivery route using the Post Office was chosen as it was felt to present the most trustworthy route for delivering a cash voucher scheme with older residents. The scheme is used by district councils within Worcestershire and many other local authorities for a variety of reasons including the council tax rebate scheme, therefore it was felt like the approach was tried and tested and robust for use at scale.

Mitigated Risk

Likelihood - Unlikely
 Severity - Minimal Impact
 Score - Low

Result

Reduced

Health, safety and wellbeing**Risk of physical harm to individuals**

No Risk

Risk of physical harm to staff and workers

No Risk

Risk of discrimination

No Risk

Risk of other significant economic or social disadvantage

No Risk

Individuals Rights

Data protection legislation gives data subjects' various rights (listed below). Limiting or restricting any of these rights is likely to be a significant impact so the justification for any restriction, as well as mitigations, must be fully outlined.

Inability to meet individuals' right to be informed**Unmitigated Risk**

Likelihood - Unlikely
 Severity - Minimal Impact
 Score - Low

Mitigation/Solution

The data set is owned by the DWP and managed through the welfare provision.

Mitigated Risk

Likelihood - Unlikely
 Severity - Minimal Impact
 Score - Low

Result
 Reduced

Inability to meet individuals' right of access

Unmitigated Risk

Likelihood - Unlikely
 Severity - Minimal Impact
 Score - Low

Mitigation/Solution

The data set will be available through the three members of staff with access to confirm if people wish to know what data the council holds on them as an individual.

Mitigated Risk

Likelihood - Unlikely
 Severity - Minimal Impact
 Score - Low

Result
 Reduced

Inability to meet individuals' right to rectify inaccurate data

Unmitigated Risk

Likelihood - Unlikely
 Severity - Minimal Impact
 Score - Low

Mitigation/Solution

The data set comes from the DWP so any inaccuracies would have to be addressed directly. This scheme is in relation to giving a £75 cash voucher to eligible households and therefore less likely to cause a significant impact

Mitigated Risk

Likelihood - Unlikely
 Severity - Minimal Impact
 Score - Low

Result
 Reduced

Inability to meet individuals' right to restrict processing

Unmitigated Risk

Likelihood - Unlikely
 Severity - Minimal Impact
 Score - Low

Mitigation/Solution

In the unlikely event that a resident reads the press release and does not want to receive the £75 cash voucher, their details can be deleted from the database and/or the voucher cancelled if it has already been issued.

Mitigated Risk

Likelihood - Unlikely
 Severity - Minimal Impact
 Score - Low

Result
 Reduced

Inability to meet individuals' right to object

Unmitigated Risk

Likelihood - Unlikely
 Severity - Minimal Impact
 Score - Low

Mitigation/Solution

As this data is provided by the DWP as part of our welfare support role, this would be an issue for resident to take up with the DWP and not the council directly.

Mitigated Risk

Likelihood - Unlikely
 Severity - Minimal Impact
 Score - Low

Result
 Reduced

Inability to meet individuals' rights relating to automated decision making and profiling

No Risk

Additional project specific risks

No additional risks recorded

6 Declaration

I confirm to the best of my knowledge that the information I have provided is true, complete and accurate *

Selected

I confirm that I will make sure that data protection has been and continues to be considered throughout the project life cycle and should circumstances change in the project to include any processing of personal data a further Data Protection Impact Assessment Screening will be carried out *

Selected

7 Application Details

Last Updated Date Time

01/06/2022 13:04:30

Screening Submitted Date Time

31/05/2022 13:16:18

Last Reopened Date Time

No Date Recorded

Full Impact Submitted Date Time

01/06/2022 12:04:30

Approved/Rejected Date Time

01/06/2022 14:54:48

Current User Dashboard Request Status

Complete

8.0 People with access to the original screening

[Lisa Bedford \(LBedford@worcestershire.gov.uk\)](mailto:LBedford@worcestershire.gov.uk)

8.1 People with access to this data protection assessment

[Lisa Bedford \(LBedford@worcestershire.gov.uk\)](mailto:LBedford@worcestershire.gov.uk)

9 Direct Questions

No Questions Asked

Environmental Sustainability Full Impact Assessment

Impact Assessment Id: #360

1.0 Screening Information

Project Name

Household Support Fund - Pensioner Support

Name of Project Sponsor

Hannah Perrott

Name of Project Manager

Louise West

Name of Project Lead

Lisa Bedford

Please give a brief description of the project

To deliver a cash voucher scheme via the post office to pension credit recipients with data provided by the Department of Work and Pensions as part of the governments Household Support Fund. This has been deemed the most appropriate route to try and achieve a third of the funding allocated to directly support pensioners across the county with the increased cost of living.

Data Protection screening result

Will require a full impact assessment

Equality and Public Health screening result

Will require a full impact assessment

Environmental Sustainability screening result

Will require a full impact assessment

1.1 Background and Purpose

Background and Purpose of Project?

To support your answer to this question, you can upload a copy of the project's Business Case or similar document.

The Household Support Fund is a government initiative to help vulnerable residents with the rising costs of living, primarily for food, fuel and other essentials. The scheme was launched in October 2021 and extended at the end of March 2022. A further extension has just been announced, the details of which are yet to be confirmed but it is anticipated it will be similar to the current scheme. An allocation of £3.95 million was confirmed in October for a period of 6 months and at the end of March 2022 a further £3.95million was announced.

The criteria has changed in the two separate allocations, the first scheme had to spend at least 50% of the funding on households with children, and from April 2022, the scheme must spend at least 33% on households with children and a further 33% on households with pensioners (those of state pension age by the 31st September 2022). The scheme is operated through countywide schemes and at a more local level by working with our district councils across the county. This includes free school meal vouchers in some school holidays issued through schools, countywide fuel bill support through a programme of schemes delivered by Act on Energy for the council and many local initiatives delivered directly by the district council or through voluntary sector partners in their local areas such as; Citizen's Advice, Food Banks etc.

This specific DPIA is in relation to pensioner support, which will be via a direct approach to pension credit recipients in the county in order to post a voucher which can be cashed at an post office, to assist with the increase in the cost of living.

Upload Business Case or Support documents

No files uploaded

Project Outputs

Briefly summarise the activities needed to achieve the project outcomes.

To provide a one off (or repeat depending on the criteria of an funding extensions) cash voucher to all pension credit recipients in the county.

Project Outcomes

Briefly summarise what the project will achieve.

The project will provide £75 per household for around 11,500 pensioners that are in receipt of pension credit to support with the increase in the cost of living. Vouchers will be issued by post via the post office and can be cashed at the post office upon the submission of specific ID.

Is the project a new function/service or does it relate to an existing Council function/service?

New

Was consultation carried out on this project?

No

1.2 Responsibility

Directorate/Organisation

People

Service Area

Communities

1.3 Specifics

Project Reference (if known)

Not Recorded

Intended Project Close Date *

April 2023

1.4 Project Part of a Strategic Programme

Is this project part of a strategic programme?

No

2 Greenhouse Gas Emissions

Could the project result in an increase in GHG emissions (including CO2)? Yes

Please be mindful that the Council has committed to reduce its GHG emissions to zero by 2050 and most projects are likely to have an impact on this target. This should be a key consideration in your project delivery and should be reviewed when completing the assessment.

Have you undertaken an assessment of the project to know if there will likely be an increase in GHG emissions? No

3 Resources

Will the project result in increased consumption of electricity, gas or other heating fuels? Yes

e.g. project may require use of additional buildings, lighting and heating in buildings, additional ICT equipment, etc.

Please explain your answer below:

The one off cash voucher is to be put towards food, fuel and essentials liked to food and fuel therefore residents may wish to add to their heating budget to enable more use of the heating in their homes.

Will the project reduce energy needs and result in reduced consumption? No

e.g. disposal of WCC property assets

Will the project require additional water resources leading to an increase in water consumption? No

e.g. increased use of water through construction processes

Might there be a decrease in water consumption? No

e.g. will the project involve water saving measures or initiatives

Will the project result in the use of other resources, materials or minerals? No

e.g. use of natural resources such as wood; or use of aggregate minerals?

4 Transport

Will the project result in more people needing to travel? No

e.g. will there be additional cars on the road

Have alternative transport modes been considered? No

e.g. could use be made of public transport/walking/cycling etc.

5 Waste

Is there likely to be an increase in waste as a result of the project? No

e.g. construction waste, packaging waste etc.

Have opportunities to prevent, minimise, reuse or recycle waste been identified and considered? No

e.g. will recycling facilities be available as part of the project

6 Wildlife and Biodiversity

Will there be any negative impacts on the natural environment? No

e.g. will the project involve removal of green space/trees; have wildlife surveys been considered; result in enhancements to green infrastructure; increased biodiversity opportunities etc.?

Has a preliminary ecological appraisal been undertaken? No

Has there been consideration of statutory assessments? No

e.g. Sustainability Appraisals, Strategic Environmental Assessments and Habitat Regulations Assessment Screening?

N.B. This is a matter of legal compliance - All plans and projects (including planning applications) which are not directly connected with, or necessary for, the conservation management of a habitat site, require consideration of whether the plan or project is likely to have significant effects on that site. This consideration – typically referred to as the 'Habitats Regulations Assessment screening' – should take into account the potential effects both of the plan/project itself and in combination with other plans or projects.

7 Pollution to land/air/water

Is there a risk of pollution to the local environment? No

e.g.

- will there be surface water run-off or discharge into local water source?
- will there be any impact on local water quality?
- will any waste water require treatment?
- is there the potential for spillage of chemicals?
- is there the potential for emissions to air from combustion processes resulting in poor air quality?

8 Resilience to climate risks

Could climate risks affect your project? No

N.B. some projects may be more sensitive to future changes in the climate e.g. hotter and drier summers; milder and wetter winters; increased likelihood of extreme weather events. These climate risks may affect project delivery and should be considered at the early stages of project development.

Has the impact of extreme weather events on the project been considered? No

e.g. heat waves and flooding.

Is there a business/project continuity plan in place to ensure climate risks are minimised? No

e.g. can you ensure that the project is resilient to climate risks and can continue to deliver on outcomes.

Could the project exacerbate climate risks? No

e.g. increase flood risk or worsen temperature extremes in the locality.

Will the project result in the use of other resources, materials or minerals? No

e.g. use of natural resources such as wood; or use of aggregate minerals?

9 Historic Environment

Have you checked with the WCC Historic Environment team as to whether there are any impacts on the Historic Environment (negative or positive)?

No

Check every development with the Historic Environment Team at the planning stage of each project. Further assessment may be required depending on the nature and scale of development. There may also be design options that would negate any need for further assessment (and lessen costs), or even opportunities to enhance heritage assets or their setting through the development.

Does the development have the potential to result in any impacts to the historic environment or opportunities for enhancement?

No

If yes, then further assessment will be required. This could take the form of a watching brief during groundworks if the potential is clearly understood and relatively low, or a more comprehensive desk-based and/or field investigation prior to development.

10 Procurement

Could any procurement associated with the project have a detrimental environmental impact? No

e.g. procurement of goods from overseas that have to be shipped; use of unsustainable materials or materials that cannot be recycled at the end of their use?

Is there likely to be increased Greenhouse Gas emissions from products purchased for the project? No

e.g. carbon emissions from transport and manufacturing

Will you be able to make use of sustainable products? No

e.g. recycled, local, ethical etc.

Have you considered the Public Services (Social Value) Act 2012? No

All major contracts let by the Council (those of more than £100,000 in total value) will be expected to deliver a meaningful contribution to our vision of Social Value in the county. The Act requires us to consider how the services we commission and procure might improve the economic, social and environmental well-being of the local area.

– please see: [Social Value](#)

11 Declaration

I have confirmed that to the best of my knowledge that the information I have provided is true, complete and accurate

I have confirmed that I will make sure that Environmental Sustainability has been and continues to be considered throughout the project life cycle and should circumstances change in the project a further Environmental Sustainability Assessment Screening will be carried out.

12 Application Details

Last Updated Date Time

15/06/2022 10:17:31

Screening Submitted Date Time

31/05/2022 13:16:18

Last Reopened Date Time

No Date Recorded

Full Impact Submitted Date Time

01/06/2022 13:07:46

Approved/Rejected Date Time

15/06/2022 10:17:31

Current User Dashboard Request Status

Complete

13.0 People with access to the original screening

[Lisa Bedford \(LBedford@worcestershire.gov.uk\)](mailto:LBedford@worcestershire.gov.uk)

13.1 People with access to this environmental sustainability assessment

[Lisa Bedford \(LBedford@worcestershire.gov.uk\)](mailto:LBedford@worcestershire.gov.uk)

14

Direct Questions

Question:

Many thanks for completing the Environmental Sustainability FIA.

Please note the following comments for each of the sections. Your responses are required before we can approve completion of the FIA:

3) Resources - could Act on Energy be instructed to signpost recipients of the funding to other energy efficiency schemes (e.g. LADS; ECO) and provide energy efficiency advice to recipients when they seek fuel debt advice? This will enable householders to become more aware of the energy they are using in the home, and become more energy efficient, consequently reducing their ongoing energy costs.

If the funding is to be used to purchase white goods - can the highest energy efficiency (A rated) models be stipulated?

Asked by Katie Bruton (KBruton@worcestershire.gov.uk) at 08/06/2022 13:05:36

Lisa Bedford (LBedford@worcestershire.gov.uk) has been asked this question.

Response:

The one off payment is via a one sided template letter with a bar code to residents. If there is space we can add in some wording, it is quite limited though. If this wording could be provided that would be great.

Lisa Bedford (LBedford@worcestershire.gov.uk) at 08/06/2022 13:23:54

Response:

Hi Lisa, that will be fine, please liaise with Heather Dawes in the Sustainability Team and she will support with the wording.

Kind regards,

Katie

Katie Bruton (KBruton@worcestershire.gov.uk) at 15/06/2022 10:17:02

Add Response

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Equality and Public Health Full Impact Assessment

Impact Assessment Id: #360

1.0 Screening Information

Project Name

Household Support Fund - Pensioner Support

Name of Project Sponsor

Hannah Perrott

Name of Project Manager

Louise West

Name of Project Lead

Lisa Bedford

Please give a brief description of the project

To deliver a cash voucher scheme via the post office to pension credit recipients with data provided by the Department of Work and Pensions as part of the governments Household Support Fund. This has been deemed the most appropriate route to try and achieve a third of the funding allocated to directly support pensioners across the county with the increased cost of living.

Data Protection screening result

Will require a full impact assessment

Equality and Public Health screening result

Will require a full impact assessment

Environmental Sustainability screening result

Will require a full impact assessment

1.1 Background and Purpose

Background and Purpose of Project?

To support your answer to this question, you can upload a copy of the project's Business Case or similar document.

The Household Support Fund is a government initiative to help vulnerable residents with the rising costs of living, primarily for food, fuel and other essentials. The scheme was launched in October 2021 and extended at the end of March 2022. A further extension has just been announced, the details of which are yet to be confirmed but it is anticipated it will be similar to the current scheme. An allocation of £3.95 million was confirmed in October for a period of 6 months and at the end of March 2022 a further £3.95million was announced. The criteria has changed in the two separate allocations, the first scheme had to spend at least 50% of the funding on households with children, and from April 2022, the scheme must spend at least 33% on households with children and a further 33% on households with pensioners (those of state pension age by the 31st September 2022). The scheme is operated through countywide schemes and at a more local level by working with our district councils across the county. This includes free school meal vouchers in some school holidays issued through schools, countywide fuel bill support through a programme of schemes delivered by Act on Energy for the council and many local initiatives delivered directly by the district council or through voluntary sector partners in their local areas such as; Citizen's Advice, Food Banks etc.

This specific DPIA is in relation to pensioner support, which will be via a direct approach to pension credit recipients in the county in order to post a voucher which can be cashed at an post office, to assist with the increase in the cost of living.

Upload Business Case or Support documents

No files uploaded

Project Outputs

Briefly summarise the activities needed to achieve the project outcomes.

To provide a one off (or repeat depending on the criteria of an funding extensions) cash voucher to all pension credit recipients in the county.

Project Outcomes

Briefly summarise what the project will achieve.

The project will provide £75 per household for around 11,500 pensioners that are in receipt of pension credit to support with the increase in the cost of living. Vouchers will be issued by post via the post office and can be cashed at the post office upon the submission of specific ID.

Is the project a new function/service or does it relate to an existing Council function/service?

New

Was consultation carried out on this project?

No

1.2 Responsibility

Directorate/Organisation

People

Service Area

Communities

1.3 Specifics

Project Reference (if known)

Not Recorded

Intended Project Close Date *

April 2023

1.4 Project Part of a Strategic Programme

Is this project part of a strategic programme?

No

2 Organisations Involved

Please identify the organisation(s) involved:

Worcestershire County Council

Details of contributors to this assessment:

Name	Lisa Bedford
Job title	Service Development Manager
Email address	lbedford@worcestershire.gov.uk

3.0 Who will be affected by the development and implementation

Please identify group(s) involved:

Other - Pension credit recipients

3.1 Information and evidence reviewed

What information and evidence have you reviewed to help inform this assessment? *

Pension credit data, review of council tax rebate scheme options,

3.2 Summary of engagement or consultation undertaken

Who and how have you engaged, or why do you believe engagement is not required? *

As this is a form of welfare support, we believe that consultation with the public is not required. Internal and external partners have been engaged in developing the proposals in order to provide a solution to the grant requirement to spend at least a third of the funding on pensioners in the county.

3.3 Summary of relevant findings

Please summarise your relevant findings. *

The Post Office voucher route was agreed following consideration of a number of other options including; online application process, council tax rebate, direct award to the voluntary sector to deliver, use alternative voucher schemes

4 Protected characteristics - Equality

Please consider the potential impact of this activity (during development & implementation) on each of the equality groups outlined below. **Please select one or more impact box(es) below for each equality group and explain your rationale.** Please note

it is possible for the potential impact to be both positive and negative for the same equality group and this should be recorded.
Remember to consider the impact on e.g. staff, public, patients, carers etc. who are part of these equality groups.

Age

Potential positive impact selected.

Explanation of your reasoning:

This cash voucher scheme is solely for those residents on pension credit and of state pension age by the end of September 2022

Disability

Potential neutral impact selected.

Explanation of your reasoning:

The scheme will be supporting pensioners on pension credit but this may also include those people within that cohort that have a disability.

Gender reassignment

Potential neutral impact selected

Explanation of your reasoning:

This would not impact on the status of support requests through the household support fund

Marriage and civil partnerships

Potential negative impact selected.

Explanation of your reasoning:

The scheme will pay £75 to households irrespective of the number of pensioners within the property.

Pregnancy and maternity

Potential neutral impact selected.

Explanation of your reasoning:

There would not be eligible for this scheme

Race including travelling communities

Potential neutral impact selected.

Explanation of your reasoning:

This would not impact on the status of support requests through the household support fund if there is a fixed address and they are assessed and receiving pension credit.

Religion and belief

Potential neutral impact selected.

Explanation of your reasoning:

This would not impact on the status of support requests through the household support fund

Sex

Potential neutral impact selected.

Explanation of your reasoning:

This would not impact on the status of support requests through the household support fund

Sexual orientation

Potential neutral impact selected.

Explanation of your reasoning:

This would not impact on the status of support requests through the household support fund

5 Characteristics - Public health

Other vulnerable and disadvantaged groups

Potential neutral impact selected.

Explanation of your reasoning:

The scheme is delivering support to pensioners on pension credit which is already identified as a vulnerable group. This will also include people who are carers and suffering from economic deprivation.

Health inequalities

Potential positive impact selected. Potential negative impact selected.

Explanation of your reasoning:

The household support fund is for those vulnerable residents that may be struggling with the cost of living rises, there is a specific need to provide support for those that can not generate additional income (i.e. the third ringfenced funding for pensioners) therefore this scheme is providing one off support to provide a small cash payment.

Social and economic

Potential neutral impact selected.

Explanation of your reasoning:

This would not impact on the delivery of this Household Support Fund scheme

Physical health

Potential neutral impact selected.

Explanation of your reasoning:

This would not impact on the delivery of this Household Support Fund scheme

Mental health and wellbeing

Potential neutral impact selected.

Explanation of your reasoning:

This would not impact on the delivery of this Household Support Fund scheme, although a one off £75 cash payment may have a positive impact on mental health and wellbeing.

Access to services

Potential neutral impact selected.

Explanation of your reasoning:

This would not impact on the delivery of this Household Support Fund scheme

6 Actions to mitigate potential negative impacts

Risk identified	The scheme does not reach all vulnerable pensioners as there will be many pension credit eligible residents that have not applied for a variety of reasons.
Actions required to reduce/eliminate negative impact	A parallel scheme has been set up with the Worcestershire Advice Network to take referrals for vulnerable pensioners who will be able to access the same one off £75 payment.
Who will lead this action	Wcc As Commissioner And Lead Body For Household Support Fund
Timeframe	Work has started to implement the scheme over the next four months.

How will you monitor these actions?

Monthly MI data from the post office and monthly contract monitoring data and meetings with the Worcestershire Advice Network.

7 When will you review this equality and public health estimate(EPHIA)?

This will be reviewed at the end of the first six months of the 2022/23 Household Support Fund scheme

8 Declaration

The following statement has been read and agreed:

- All public bodies have a statutory duty under the Equality Act 2010 to set out arrangements to assess and consult on how their policies and functions impact on the 9 protected characteristics: Age; Disability; Gender Reassignment; Marriage & Civil Partnership; Pregnancy & Maternity; Race; Religion & Belief; Sex; Sexual Orientation
- Our Organisation will challenge discrimination, promote equality, respect human rights, and aims to design and implement services, policies and measures that meet the diverse needs of our service, and population, ensuring that none are placed at a disadvantage over others
- All staff are expected to deliver and provide services and care in a manner which respects the individuality of service users, patients, carers etc, and as such treat them and members of the workforce respectfully, paying due regard to the 9 protected characteristics

I confirm to the best of my knowledge that the information I have provided is true, complete and accurate

I confirm that I will make sure that Equality and Public Health have been and continue to be considered throughout the project life cycle and that, if circumstances change in the project, a further Equality and Public Health Impact Assessment Screening will be carried out.

8 Application Details

Last Updated Date Time

14/06/2022 10:49:28

Screening Submitted Date Time

31/05/2022 13:16:18

Last Reopened Date Time

No Date Recorded

Full Impact Submitted Date Time

01/06/2022 15:17:56

Approved/Rejected Date Time

14/06/2022 10:49:28

Current User Dashboard Request Status

Complete

9.0 People with access to the original screening

[Lisa Bedford \(LBedford@worcestershire.gov.uk\)](mailto:LBedford@worcestershire.gov.uk)

9.1 People with access to this equality and public health assessment

[Lisa Bedford \(LBedford@worcestershire.gov.uk\)](mailto:LBedford@worcestershire.gov.uk)

10 Direct Questions

No Questions Asked

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